



Des Moines Pool Metropolitan Park District

March 19, 2019

6:00 p.m.

District Office

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 6:00 p.m. Present were Commissioners Young, Dusenbury, Kasnick and Achziger; District General Manager Deschenes and District Clerk Linda Ray.

Des Moines resident, Michelle Thyng was also present.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

District General Manager Deschenes announced that a King County Youth Grant had been awarded to the District in the amount of \$15,500 for purchase of scoreboard and timing pads at Mt. Rainier Pool. In addition, King County Councilperson, Dave Upthegrove awarded \$5,000 to put towards a swim scholarship program at the pool. Finally, the District at the request of City of Des Moines will post a sponsorship banner at the Field House beginning in April. Commissioner Achziger constructed a prototype of the banner which was supplied to the City.

PUBLIC COMMENT

Michelle Thyng queried the Board about answers to questions that were previously provided to the pool manager. President Overmyer stated these would be addressed per the agenda. Ms. Thyng then inquired about a recent email request for the current meeting packet information along with future packets going forward to be made available to her. She was upset that the request she had made via email earlier that morning to the Board President, copying the District Clerk, had been responded to just before the meeting asking her to submit a Public Records Request at a cost which is the District's adopted process for similar requests. She felt the answer to her request was adversarial. Ms. Thyng explained that she does not have the advantage of having the background on all agenda items and finds it difficult to follow along at meetings. President Overmyer explained that the Board has never discussed how to handle packet material, nor had they ever been asked in the past to supply that information to the public. After a short discussion, the Board decided to provide the information she is requesting.

CONSENT AGENDA

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic funds transfers processed in February 2019 totaling \$72,423.85; Commissioner Kasnick 2nd. With no discussion, the motion was passed 5-0.

OLD BUSINESS

a. Re-Opening Update

DGM Deschenes reported a larger number of people than expected in attendance for the ribbon-cutting event on 3/16 as well as a good crowd for the free swim afterwards. Pictures are posted on Facebook. The pool has opened requests for rentals but has not advertised this as yet. Even so, they have had a few calls for availability. The WiBit

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To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

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will be available going forward on Saturdays only due to the number of staff required and difficulty in setting it up. Water aerobics has added a Friday class and there are now Tuesday and Thursday lessons.

Signage has been posted with regard to not parking in front of residences across the street from the pool. The DGM and pool manager are working with the school district on enforced towing of vehicles from the high school parked in the pool lot.

Commissioner Dusenbury queried the pool manager's upcoming financial report to the Board and whether it would include revenue to date. The DGM responded that the Board would talk about a special meeting with the pool manager in the near future.

President Overmyer reported that Dave Upthegrove was nice enough to do the ribbon cutting at the event and that the event itself would not have been possible without the help of the Southside Chamber and King County. An article thanking all involved is in process of being drafted.

b. 2019 Goals and Objectives

District General Manager Deschenes was asked by the Board at the last meeting to add information into the 2019 Goals about Diversity and the need for a Facilitator to assist with the AFS. It was felt that the subject of Diversity could be taken on by the Public Outreach committee and so there would be no need to add that objective.

Commissioner Dusenbury stated that during the WCIA audit, Tanya Crites cautioned about asking for demographic information in the hiring process making the objective of collecting that information difficult. President Overmyer offered that the audit gave assurances that we are following expectations and just need to make sure the District continues to manage the language around background, marital status, etc.

The DGM mentioned that we were given some guidelines on our particular pool environment and specific language used when posting jobs including the heated building for those individuals with health issues, chemical rooms accessibility, and request for pool staff to cover women's and men's locker rooms.

As a result of the WCIA audit, a letter will be forthcoming to outline what the District will need to revisit with regard to our hiring process. Insurance rates are expected to increase in 2021 due to the employee hours reported in 2020.

With regard to scholarships, President Overmyer stated the goal of the District is to see everyone have an equal opportunity and if the barrier is financial, we want to accommodate that. The American Red Cross has offered assistance with translations if needed. The Public Outreach has been tasked with educating the Board on how to handle this issue. The DGM will schedule a meeting and report back.

c. Policy 340 – Financial Aid/Scholarship Policy

District General Manager Deschenes provided the Board members with a copy of the policy previous to the meeting and asked for input. Commissioner Young provided same. President Overmyer asked the rest of the Board members to review Commissioner Young's comments and be ready to adopt the amended policy at the next meeting.

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d. Aquatic Manager Q & A

At a previous meeting, questions posed regarding pool operations and the pool re-opening were referred to the Aquatic Manager, Dominic Finazzo for answers. His answers which are on file were read to the Board members.

e. Legislative Update

President Overmyer, Commissioner Dusenbury, and District General Manager Deschenes met with Rep. Tina Orwall to discuss legislation surrounding the language used to form the District. It is not known if this issue will be addressed this year; however Rep. Orwall will attempt to put it before a senator for consideration.

DGM Deschenes also mentioned that a bill regarding prevailing wage was not adopted. This will affect our current contract with NW Landscape. The vendor has not yet contacted us to discuss altering terms of the contract. The DGM has contacted legal counsel for next steps.

f. Contract Closure Update

DGM Deschenes reported that President Overmyer had signed the final change order for the rebate that is owed to us after the Closure Project. The signed document was returned to Doug DuCharme. We are awaiting further word from legal counsel.

The hope is to be able to rely on our warranty information and evaluate what must be done to take care of everything before the warranty is up. Commissioner Young suggested procurement of a maintenance bond in case future problems arise. Commissioner Achziger asked that the DGM inquire about obtaining copies of the warranty from the school district on the clerestory windows.

g. School Banners

A discussion ensued on how and where to hang 18 school banners at the pool facility. President Overmyer asked that the discussion be continued outside of the Board meeting. It was suggested that the Public Outreach committee delegate who will hang the banners and the Board will support that decision.

NEW BUSINESS

a. Policy 312 – Commercial Use of District Facilities

District General Manager Deschenes explained the purpose of this policy is to provide liability coverage when other groups such as sub-lessees; i.e. private lessons taught with a private instructor, use the pool. This policy is for review and further comment by Board members.

b. Policy 276 – Organizational Effectiveness

District General Manager Deschenes reported to the Board that this policy had been previously adopted and was being amended in order to provide coffee service in the lobby of the pool. In a discussion with legal counsel, it was suggested that proceeds from such service can go towards a scholarship fund. Changes were incorporated and the Board is asked to review for adoption at the next regular meeting.

c. IT Support Contract Update

District General Manager Deschenes met with the District's IT support provider, Dallas Stewart from CMIT Solutions about handing over Administrative support of Board members laptops in favor of using Office 365. The DGM will provide password updates instead of CMIT and will save \$285 a month on the contract in support costs.

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GENERAL DISCUSSION

President Overmyer requested that the Retreat Meeting on the Business Calendar scheduled for April 2nd, be rescheduled to April 29th at 6:00 p.m. and be posted as a study session.

District General Manager Deschenes announced the April Pool’s Day event on April 13th. President Overmyer asked the District Clerk to post the event given a quorum attendance by Board members.

President Overmyer announced that Tanya Crites at WCIA is drafting policies on Domestic Violence, Pregnancy, and Family Leave for the District.

Commissioner Kasnick will not be available to attend the 4/29 meeting and will call in via phone.

Commissioner Dusenbury stated that he talked to Bernie Dorsey at the ribbon-cutting event and wants to schedule a meeting to discuss the AFS.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:34 pm.

UPCOMING MEETINGS –

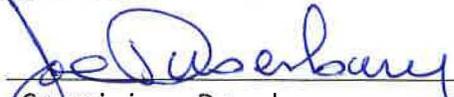
- April 13, 2019, April Pool’s Day event, Mt. Rainier Pool
- April 16, 2019, Regular Meeting, 6:00 p.m., District Office
- April 29, 2019, Study Session Retreat, 6:00 p.m. District Office

Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool Metropolitan Park District Board of Commissioners



 Commissioner Overmyer

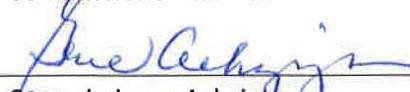


 Commissioner Dusenbury

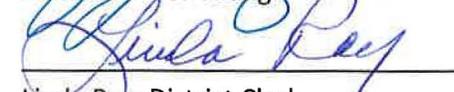
Commissioner Kasnick



 Commissioner Young



 Commissioner Achziger



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