



Des Moines Pool Metropolitan Park District

May 7, 2019
6:00 p.m.
District Office

MINUTES RETREAT MEETING

CALL TO ORDER/ROLL CALL

President Overmyer called the retreat meeting to order at 6:00 p.m. Present were Commissioners Kasnick, Young, Dusenbury, and Achziger; District Clerk Linda Ray, District General Manager Deschenes, and Aquatic Manager Dominic Finazzo.

Joining the meeting at 6:10 was Des Moines resident, Tricia Croom.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – None

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT – None

BUSINESS

a. Aquatic Manager's Report

Aquatic Manager Dominic Finazzo reported on 1st Quarter operations at the Mt. Rainier Pool. President Overmyer reminded the Board members of the goal to create standards of information at future meetings through feedback to the AM.

AM Finazzo reviewed his report by section for the Board members. The report is on file. During the review, the AM mentioned an upcoming WRPA skill-building session held in Renton in June featuring Peter DeQuincy and Bill O'melia, and for which AM Finazzo is the site coordinator. He suggested members of his staff to the training session.

Highlights of his report included new programming, tripling the staff since January during a national lifeguard shortage, a substantial amount of maintenance and improvements to the facility done by the staff, community outreach, special events and promotions, and an increase in user groups throughout the area.

Continuing his report, the AM detailed a General Ledger Summary and an Admissions Report, both of which are on file with the 1st Quarter report.

Passes and admissions sold since the pool re-opening have totaled 1,330. The Board members asked the AM to explore reports in the areas of tracking the number of passes sold and usage by the holders on a monthly and quarterly basis.

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

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Maintenance completed by outside vendors included pressure relief valves, the chemical feeder, shower valves, and HVAC remote computer access. Des Moines resident Tricia Croom commented that water temperature in the women's locker room showers seems hot. AM Finazzo responded that it would be checked and corrected.

Individuals who are attending ball games at the high school are using the pool parking lot and as such the AM is working with school officials to correct the situation. The pool is contracted with Pete's Towing and will authorize vehicles to be towed if necessary.

A patron from Wesley slipped and fell in the locker room. An incident report was filed. The AM followed up with the individual who suffered a broken wrist. Our insurance provider was notified of the situation.

NW Landscape broke a front window on a vehicle parked in the lot. They have reimbursed the individual for the cost of replacement.

A homerun baseball hit a car mirror in the parking lot. The vehicle's owner is being reimbursed by the school district.

The pool has formed partnerships through community outreach with Camp Khaos, , Normandy Park, Seamar and Parkside Elementary Schools. President Overmyer stated that Mar Vista, Madronna, and Valley View Elementary schools all have flyer racks in their lobbies and encouraged the AM to provide all with information.

Pool staff will have a booth at the opening of the Farmer's Market on June 1st. They will also attend a job fair on May 16th.

Summer marketing is planned through City Currents, City Scene, and Peach Jar.

District General Manager Deschenes reported that he is working on a salary matrix for the area. He is meeting with the Finance Committee next week to finalize and will send a copy out to the Board upon completion. In the meantime, he will provide an email to the Board members with the WRPA part of the survey.

Commissioner Young asked the Aquatics Manager if there is a near future goal for opening the pool on Sundays. AM Finazzo responded that it is a possibility for the summer based on staffing. One of the goals for the pool facility upon re-opening was to be available 7 days a week. The current staffing count is at 32 lifeguards, one Aquatic Coordinator, and the Aquatic Manager. The AM would like to be able to hire another coordinator or have additional full-time staff in order to meet the expectation of being open for more hours.

The AM concluded his report. President Overmyer thanked Mr. Finazzo and his staff for all they are doing. She has received many compliments on the condition and general environment of the pool since re-opening.

b. 1st Quarter Financials

District General Manager Deschenes reported on 1st Quarter Revenues and Expenditures. We have received approximately \$6.8K in property taxes. We are expecting substantial revenue through taxes in May pushing us to \$905K. Expenditures are slightly high in the areas of IT support, maintenance supplies, AMG liabilities, legal services, and maintenance contracts.

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We have not yet been billed for retainage from the renovation project, nor have we been invoiced by the architect, BLRB. The cost is estimated between \$60K and \$70K. BLRB has not been able to provide a firm figure.

c. Scholarship Policy

District General Manager Deschenes incorporated suggested changes into Policy 340, Ver.2, entitled Financial Aid/Scholarship Policy and into the application form. President Overmyer asked for a motion to approve the amended policy and form. Commissioner Young moved to approve amended Policy 340, Ver 2.0. This supersedes all other versions on file. Commissioner Kasnick 2nd the motion. With no other discussion, the motion passed 5-0.

The DGM requested assistance from Commissioner Achziger in editing and posting the policy and application on the website.

d. ESCO Response

At the April meeting on 4/16, the DGM was asked to research lighting options for the pool facility with Project Manager Scott Romano. Mr. Romano stated it was difficult to get funding at present and that any lighting equipment we wished to add would have to be covered by budget. He does not recommend a project that would require the pool to be drained and scaffolding erected on the new pool liner.

DGM Deschenes recommended revisiting a proposal presented to us by Puget Sound Energy in 2018 for replacement of lighting free of charge in offices, hallways, and restrooms. He will bring this information to the May 21st meeting.

General Discussion

In closing, President Overmyer asked the Board members to communicate anything they would like added to future pool quarterly reports to District General Manager Deschenes.

ADJOURNMENT

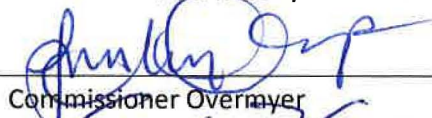
With no further business, the meeting was adjourned at 7:28 pm.


UPCOMING MEETINGS –

- May 21, 2019, 6:00 p.m. Regular Meeting, District Office
- June 18, 2019, 6:00 p.m. Regular Meeting, District Office


Respectfully submitted by Linda Ray, District Clerk


Des Moines Pool Metropolitan Park District Board of Commissioners

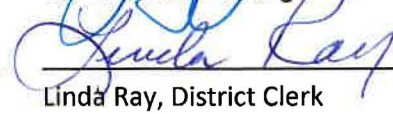

Commissioner Overmyer


Commissioner Kasnick


Commissioner Achziger


Commissioner Dusenbury


Commissioner Young


Linda Ray, District Clerk

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