



# Des Moines Pool Metropolitan Park District

August 6, 2019  
6:00 p.m.  
District Office

## MINUTES SPECIAL MEETING

### CALL TO ORDER/ROLL CALL

President Overmyer called the special meeting to order at 6:00 p.m. Present were Commissioners Kasnick, Young, Dusenbury, and Achziger; District Clerk Linda Ray, District General Manager Deschenes, and Aquatic Manager Dominic Finazzo.

**PLEDGE OF ALLEGIANCE** – Commissioner Kasnick led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** -- None

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

**PUBLIC COMMENT** – None

### BUSINESS

#### a. Aquatic Manager 2<sup>nd</sup> Quarter Report

Aquatic Manager Dominic Finazzo reported on 2<sup>nd</sup> Quarter activity at Mt. Rainier Pool. Highlights included the addition of public swims and rentals on Sundays, a new lifeguard class taught by a new staff member which frees up the manager and coordinator. Open swims, \$1.00 swims, and Wibit Saturdays are very busy. The recent skill-builder event included 100 participants with 20 different agencies. The pool's current staffing is up to 37 members. Three staff members left for the summer, but it is hopeful that they will return in the fall. Programming was added for open swims, aerobics classes and lessons. During the quarter, 755 participants were taught in lessons, and 240 participants took advantage of private lessons. There is also a lifeguard review class scheduled where the Aquatics Manager believes four people will be added to the staff.

SMAC has two swim meets on the schedule, both on Sundays in the morning before 11:00 which will not affect open public hours. User groups include South King Fire, SMAC, Dive Team, Port of Seattle, Alaska Airlines, Boeing and 8 Dive Scuba.

There were 27 private event group rentals scheduled. A synchronized swim group is interested in scheduling practice time. All rentals were at fill rate.

Maintenance on the mixing valves to the public showers, and regular service from Aquatic Specialty Services. The alarm on the Filter Room was moved to the Pool Operators Room door and the trophy case in the lobby was rekeyed; and a fitting was added to the flow pinwheel to mitigate no flow alarms. The HVAC system was serviced. It was suggested by the vendor that the exhaust motor be replaced. We are moving forward on that at a cost of just under \$5K.

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

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During the annual pool maintenance closure from August 10<sup>th</sup> to August 18<sup>th</sup>, duct cleaning, high dusting, and replacement of halide bulbs, organizing office space and other rooms, timing of shower trees, and other staff participation tasks will be performed.

Detail on issues and accident/incidents is on file in the report.

The Aquatic Manager mentioned that the closure was originally scheduled for the week of August 19<sup>th</sup>-August 25<sup>th</sup>, however Highline swim team did not respond in time with a reschedule for practice times.

The Board inquired about running reports that will provide a breakout of the number of participants attending each event and lesson.

Community outreach: The opening day of the Des Moines Farmer's Market was attended by the Aquatic Coordinator and staff members. Flyers were distributed as well as employment applications. An evening aerobics instructor was hired as a result of the applications received at that event.

Future events: A Highline Public Schools Back to School Resource Fair – Aug 8, 9, 14, and 15; Ramfest at Mt. Rainier High School – 8/31; Catch of the Day Farmer's Market – Sept 7; Normandy Park Zombiefest – TBA. Other events and special promotions are included in the report on file.

Other items of interest: Sunrise Day Care is taking class spots for Monday through Thursday swim lessons designated for Camp Khaos. That is for 20 children at the Des Moines discounted rate.

The Aquatic Manager will also check on a back to school resource fairs in SeaTac and Federal Way at the suggestion of the Board. He asked the Board to contact him with any other events they would like him to include on the schedule.

Special events: Teen Nights, Open swims, and Thursday muffins/fruit/coffee for seniors; Summer Splashtacular, Independence Day swim, \$1.00 swims.

Commissioner Achziger asked for a breakdown of participants for events not reduced in price.

Reporting continues: The Independence Day Swim was at capacity (93) with 15-20 spectators. At the \$1.00 swim, it was necessary to pass out complimentary cards. On Wibit Saturdays there are 30 to 50 swimmers each time. Several upcoming holiday events are planned, as well as appreciation days for both Des Moines and Normandy Park residents.

The POS report and the membership count is on file in the Aquatic Manager's report.

The DGM and the Aquatic Manager will look into the ability to customize reports in CivicRec software on participation per the Board's request.

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President Overmyer asked the Aquatic Manager which programs are successful and those that are not. The AM stated that lap swims, swim lessons, rentals, and Wibit Saturdays are always successful, while water aerobics and discounted swims are subsidized programs.

At the conclusion of the report, President Overmyer stated that she has received positive comments about the staff, management, and general operations of the pool.

A 5-minute recess was called at 6:48 p.m. The meeting reconvened at 6:53 p.m.

**b. 2<sup>nd</sup> Quarter Financial Report**

The District General Manager reported on 2<sup>nd</sup> Quarter Finances for the District from April to June 2019. June ended with \$890K. The Normandy Park annual subsidy was received. Miscellaneous income of cash and credit card payments to the Mt. Rainier Pool was at \$23K each month. We should be able to move \$175K to the Capital Reserve at the end of 2019.

We will be paying retainage in the next 30-60 days totaling \$51K. An itemized invoice has not yet been received from the architect for the closure project.

The DGM reported that scholarship funds are exhausted for the summer quarter. There is 25% of the scholarship that will be proportioned during the Fall starting in September. King County has allocated \$5K to refresh scholarship funding which the District should receive in November. The DGM is working with legal counsel on other options for funding future scholarship funds.

The Quarterly report is on file.

**c. Policies**

The District General Manager introduced for Board review three policies: 310-Operating Hours and Holiday Closures; 315-Facility Rentals, and 350-Facility Use Rules. These draft policies will be sent to the Board members in Word format for comment. President Overmyer asked for changes to be returned to the District Clerk or District General Manager no later than August 13<sup>th</sup>. All three policies will be discussed at the August 20<sup>th</sup> Regular Meeting.

**d. Pool Covers**

President Overmyer stated the Board should determine what they want from this topic. A contract is not involved. The subject of energy savings has been discussed. She feels management should be the deciding factor. Commissioner Achziger stated the pool should be using the covers. In his opinion there is a cost savings and wear and tear on the facility. He feels we have a responsibility to show the public we are good stewards of their money.

President Overmyer continued that the warranty on the cover was voided due to incorrect deployment and roll up over the lane lines. This information was obtained from the manufacturer's information on the covers. In speaking with other facilities, some use covers others do not; and that the slight variance in temperature is overcome with an adjustment to water temperature. She also has heard from other facilities of L&I claims related to handling of pool covers, however this is not substantiated. The President feels the Board should turn their attention to policy and leave the operation of the pool to pool management. She entertained a motion.

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Commissioner Achziger moved to instruct (pool) management to use the covers. There was no 2<sup>nd</sup> to this motion; therefore, the motion did not carry.

**e. Silver and Fit**

The District General Manager sent a contract that was provided to us from Silver & Fit to legal counsel for comments. Their comments were sent back to Silver & Fit four to six weeks ago. He has not yet heard back from them and will contact the representative for an update.

**GENERAL DISCUSSION**

President Overmyer reminded the Board of the August 20<sup>th</sup> Regular Meeting. The agenda will include policies and discussion on the Aquatic Feasibility Study.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:18 pm.

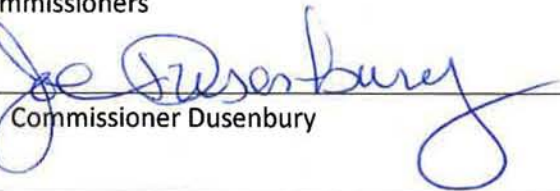
**UPCOMING MEETINGS –**

- August 20, 2019, 6:00 p.m., Regular Meeting, District Office
- September 17, 2019, 6:00 p., Regular Meeting, District Office

Respectfully submitted by Linda Ray, District Clerk

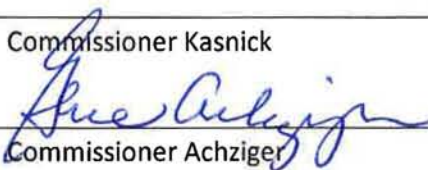
Des Moines Pool Metropolitan Park District Board of Commissioners

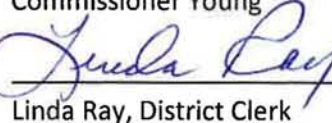
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Commissioner Overmyer

  
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Commissioner Dusenbury

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Commissioner Kasnick

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Commissioner Young

  
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Commissioner Achziger

  
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Linda Ray, District Clerk

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