



Des Moines Pool Metropolitan Park District

September 17, 2019

6:00 p.m.

District Office

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 6:00 p.m. Present were Commissioners Kasnick, Achziger, and Dusenbury; District Clerk Linda Ray, and District General Manager Deschenes; and Des Moines residents Tricia Croom and Marty Martinson.

Commissioner Young was scheduled to join the meeting via phone, but he did not.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA

President Overmyer requested an addition of item “f” to Old Business regarding the pool closure project and the retainage.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None

PUBLIC COMMENT

Des Moines resident, Tricia Croom addressed the Board. She is taking a water aerobics class at the pool and stated “it is just delightful.” The pool is packed full. Swim lesson levels 2-5 registration is currently on a wait list. She asked the District General Manager for permission to post on “Fostering Together” about foster parents receiving a discount. The DGM will forward a link to her. Ms. Croom inquired about the status of hiring swim instructors. The DGM answered that we have six staff members in process of being hired that will eventually be trained as instructors. She ended her statement by saying she was “really impressed with the pool.”

CONSENT AGENDA

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in August 2019 totaling \$166,495.41. Commissioner Kasnick 2nd. With no further discussion, the motion passed 4-0.

OLD BUSINESS

a. & b. Silver & Fit/Silver Sneakers

President Overmyer asked the DGM to address both Silver & Fit and Silver Sneakers under one agenda item. The DGM reported that Silver Sneakers had contacted him with interest in contracting with the District. The contract was reviewed by legal counsel and approved within a week. Silver & Fit contacted him the same day with approval of their contract.

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The DGM is suggesting that the District use these programs for facility usage only and not for classes at this time in order to test out the new programs' impact on current user groups. He is also suggesting that the Board approve both for signature. The contracts are on file.

The DGM went on to say that both programs are covered under Medicare that will allow users up to 10 covered visits. The District is compensated to a maximum of \$30/month for each user. After the 10 visits, facility usage is free for senior participants and covered under Medicare B. Special classes are subject to out of pocket fees at the time of implementation.

Both companies offer a opt out of the contracts if the District decides to cancel.

President Overmyer asked where it is stated in the contracts that after 10 visits, senior participants swim at no out-of-pocket cost. The DGM answered that it is not stated in the contracts, but is an understanding between the companies and Medicare B. President Overmyer stated that she would like more information on this item.

Commissioner Kasnick moved to approve the Board President to sign the contract with Tivity Health to implement the Silver Sneakers program; Commissioner Dusenbury 2nd. Discussion: President Overmyer stated she wanted more information on the program offered. With no further comments or discussion, the motion passed 3-1.

Commissioner Dusenbury then moved to approve the Board President to sign the contract with American Specialty Health to implement the Silver & Fit program; Commissioner Kasnick 2nd; Discussion: Again, President Overmyer stated she wanted more information on the program offered. With no further comments or discussion, the motion passed 3-1.

c. Swim Team Contract

DGM Deschenes reported that SMAC started practice this week. They will be using the pool Monday through Friday. Communication has improved and SMAC is now using the times for which they contracted.

The District will not pursue changes to the contract at this time.

d. Aquatic Feasibility Study

President Overmyer stated that the feasibility study will be on the agenda for discussion at the Retreat Meeting which was scheduled for October 1st; however, there are scheduling issues with that day. After polling of the Board Members, the Retreat was rescheduled to October 8th at 6:00 p.m.

Commissioner Dusenbury requested the District General Manager to develop a bulleted outline stating priorities regarding the AFS and what needs to be done for both the public and staff.

President Overmyer restated discussions about the future of the study; i.e. how the Board will use it and the need to develop a final report, as well as solidifying the decision to stay or relocate.

President Overmyer also requested the Capital Project List along with projects pending. She encouraged the Board not to look only at monetary values, but the future of aquatics. This information is requested by next week.

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Commissioner Achziger inquired about the maximum number of lessons that can be offered with the current schedule and staff. President Overmyer stated that the Commissioner's question should be answered by the Aquatic Manager and as such, she requested the DGM to direct Mr. Finazzo to address the query via statement.

e. Employee Handbook

The District Clerk was asked to address the Board on the Employee Handbook. The Handbook was drafted by the District Clerk and former Board Commissioner Nancy Kuehnoel in 2017. In contracting with Heartland Payroll Systems as of January 2018, we were able to use their HR support team which includes an expert for the State of Washington for development of a Handbook that is current with Washington State employment guidelines. This draft has been reviewed by legal counsel, the Aquatic Manager, the District General Manager, and the District Clerk. A copy was also provided to Tanya Crites at WCIA.

President Overmyer requested the Board members to review and submit their comments to the District Clerk or the District General Manager prior to October 10th so that the Handbook can be discussed at the October 15th Regular Meeting.

f. Closure and Retainage

President Overmyer stated that we have substantial completion and we are waiting for a letter of final completion from the architect along with a punch list, comment on workmanship, and his opinion on the expansion joint.

The President further stated that the District has reached out to Deck-O-Seal, supplier of the joint compound. for a meeting with one of their reps in order to evaluate the compound and if it was applied properly.

President Overmyer feels we have less recourse due to the architect's actions.

Discovery with our attorney will supply the District's future steps for these issues. Legal counsel has advised payment of the retainage and to engage a different contractor to do the repairs.

We need the architect to give us the information we have requested so we know how to proceed. "Do we have integrity issues, what is going to happen if it is not repaired properly, and will we have re-occurring issues? There is no safety issue at this point and no major leak issue."

DGM Deschenes stated that we could consider doing the work over a holiday break so it does not affect programming.

Commissioner Dusenbury suggested that we contact a specialist in Forward Thrust Pools like ORB Architects to see how they have handled this type of situation.

Commissioner Dusenbury moved to retain BLRB to give the Board another opinion on the joint; Commissioner Kasnick 2nd. Discussion: President Overmyer asked the DGM to get costs and to distribute the specs to ORB. With no further discussion, the motion passed 4-0.

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NEW BUSINESS

a. 2020 Budget/Levy

District General Manager answered President Overmyer's query about where free swims and PTSA swims were located in the budget. The DGM stated that Special Events had been created to track these events and that a report would be presented quarterly by the Aquatic Manager on each separate event. A special budget will be created for the extra staffing required to cover these special events. The President was concerned about the cost of free events and that there is no ceiling to these spends. She encouraged setting limitations to these events.

The DGM highlighted some line items on the 2020 budget such as hiring a second Aquatic Coordinator, combining employee taxes under one line item, and additions to Capital Projects. A copy of the draft budget is on file. A transfer of a budgeted amount of \$175K into Capital will be done at the end of 2019 and \$75K in 2020. He also mentioned that he doubled the miscellaneous maintenance fees because of the age of the facility and based on a recommendation from MacDonald Miller's Facility Assessment report done in 2018. He stated that any unused money from this account would be moved to the Capital fund at the end of 2020.

Commissioner Kasnick inquired about the life span of the pool boiler. The DGM responded that MacDonald Miller, our HVAC vendor, has suggested replacement sooner than later. Another option which is a domestic water heater is being investigated and would eliminate the need for a boiler.

Total budget for 2020 is increasing a little over \$100K. Operating revenue is set at \$235K. Levy based on this draft would be \$.252 but the DGM estimates it would be lower once the final levy estimate comes in December.

The budget will be reviewed by Board members and discussed at the future meetings until adopted at the November meeting.

GENERAL DISCUSSION

President Overmyer reported on a meeting with District General Manager Deschenes and Scott Logan from the school board. President Overmyer encourages the Board to begin discussions on a new lease at the October 8th Retreat Meeting.

Commissioner Achziger feels the school district should push programs from their side. He also commented on the need to know our capacity for swim lessons and the ultimate need for additional staff at the pool.

President Overmyer expressed her concern over the cost of services provided outside of our area; i.e. PTSA nights and free swims.

In closing, President Overmyer asked the Board to study the draft budget. The next meeting is scheduled for October 8th with a potential Special Meeting to be called to discuss the closure.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:33 pm.

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UPCOMING MEETINGS –

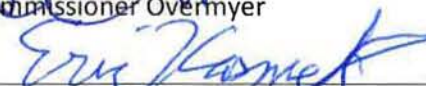
- October 8, 2019, Retreat Meeting, 6:00 p.m., District Office
- October 15, 2019, Regular Meeting, 6:00 p.m. District Office

Respectfully submitted by Linda Ray, District Clerk

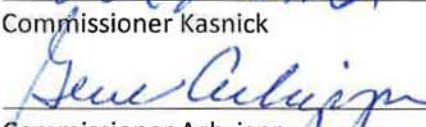
Des Moines Pool Metropolitan Park District Board of Commissioners



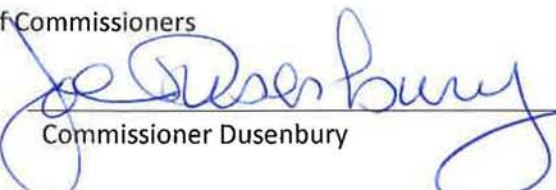
Commissioner Overmyer



Commissioner Kasnick

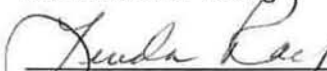


Commissioner Achziger



Commissioner Dusenbury

Commissioner Young



Linda Ray, District Clerk

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