



# Des Moines Pool Metropolitan Park District

November 5, 2019  
6:00 p.m.  
District Office

## MINUTES SPECIAL MEETING

### CALL TO ORDER/ROLL CALL

President Overmyer was absent and excused from the meeting. In her absence, District General Manager Scott Deschenes called the meeting to order at 6:00 p.m. Present at roll call were Commissioners Dusenbury, Young, and Achziger, District Clerk Linda Ray, District General Manager Deschenes, MRP Aquatic Manager Dominic Finazzo, and MRP Aquatic Coordinator Lauryne Bartlett. Also present was Des Moines resident Michelle Thyng and Tukwila resident David Puki.

Commissioner Kasnick joined the meeting at 6:12 p.m.

**PLEDGE OF ALLEGIANCE** – Commissioner Young led the flag salute.

### ADOPTION/MODIFICATIONS OF AGENDA

District General Manager Deschenes asked for additions to the agenda as follows:

“h. – 2020 Budget”, and

“i. – Holiday Vacations”

### ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

District General Manager Deschenes reported that the Mt. Rainier Pool website has been down due to a caching issue causing certain browsers to have no visibility to the updates. The District’s website support group, BTown, is working to resolve issues. As of the date of the posting of these minutes, the webpage issues have been corrected and information updated.

### PUBLIC COMMENT

Tukwila resident, David Puki, addressed the board by stating that with the Tukwila Pool closing for repairs, he is using the Mt. Rainier Pool as a substitute for aquatic exercise. He feels the water temperature should be increased to a more comfortable level. Aquatic Manager Finazzo responded that the water temperature is measured daily and has tested at an average of 84-85 degrees. The DGM asked for a manual test for a couple of weeks in addition to the current test to be done on a daily basis as a way to validate the electronic testing.

Des Moines resident, Michelle Thyng added to this discussion by saying she has had complaints posted on Facebook about water temperature as well as a lack of scheduled swimming lessons.

*NOTE: In the response to the DGM’s request, the Aquatics Manager manually tested the temperature of the water the day after the meeting and it recorded at 84 degrees Fahrenheit.*

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community’s quality of life by providing access to and promoting participation in aquatics programs

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**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 11/5/2019**

**BUSINESS**

**a. Motion to excuse from 10/15 meeting**

District General Manager Deschenes reading from the rules of order stated that because Commissioner Young informed the Board previously that he would be absent from the 10/15 meeting, no motion to excuse is necessary.

**b. 3<sup>rd</sup> Quarter Aquatic Manager Report**

District General Manager Deschenes introduced Aquatic Coordinator Lauryne Bartlett to the Board members.

Aquatic Manager Finazzo then summarized the 3<sup>rd</sup> Quarter Report addressing staffing, aquatic trends, programming, maintenance issues and repairs, community outreach and marketing strategies, upcoming and past special events, and revenue. The detailed report is on file and can also be viewed on the MRP website.

The subject of staffing was addressed by the Aquatic Coordinator. She stated there are 47 staff members. Some individuals are occasional staff members who work as lifeguards and instructors on a limited basis. There is a shortage of lifeguards nation-wide. Other area pools are also understaffed.

Commissioner Achziger asked why the District decreased the 2020 budget on instructors. The DGM responded that that the line item was overbudgeted in 2019. To date, the District has expended 17% of budget on instructors.

The subject of scheduling capacity was brought up with regard to swimming lessons. The Aquatic Coordinator responded that programming is currently at 60-80%. She continued that lessons are scheduled at the same time as the swim teams and other programming which maxes out the 93 individual pool capacity set by the Fire Department.

In further addressing staffing, the Aquatic Manager stated that weekends have been tough to staff. He is working on some creative staffing based on conversations he has had with other facilities. Presently, some staff members are available to work 20 hours a week and others only 7. They are individually scheduled according to their availability around school and other outside activities to enable balance.

The Board asked the AM and the AC for a detail of attendance at each special event as well as actual attendance at swim lessons per day. This information will be made available as an addendum to the 3<sup>rd</sup> Quarter Report.

The new timing system has been installed. After working out some problems with defective parts, the pool staff he is working with the vendor to integrate the score board with the timing system.

**c. Rate Increase**

Aquatic Manager Finazzo is proposing to raise pool rates 5% across the board incrementally. He feels this is necessary in order to keep up with the rising costs of operations at the pool. With the cost of living increasing it will also be necessary to give an annual raise to staff members in order to maintain a good employee base.

**d. Mission, Vision, & Values**

District General Manager Deschenes proposed to remove the word "Community" from the Mission Statement and replace it with "Equity" in order to better capture the District's commitment to aquatics. This will not be voted on until the next Regular meeting.

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**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 11/5/2019**

**e. Closure and Retainage Update**

District General Manager Deschenes stated that a formal action may be suggested by the District's legal counsel which will be determined in the near future. At this time, no plans to close the pool for repairs to the defective caulk and joint has been discussed.

Commissioner Achziger expressed his concern about potential future closure given that the Tukwila Pool and Evergreen Pool facilities will be closed at the roughly the same time for needed repairs.

DGM Deschenes stated as there is no detectable loss of water in the pool, a possible closure in order to do repairs is not immediate. He also stated that all factors would be taken into account.

**f. Aquatic Feasibility Study**

DGM Deschenes reported on a Board request at the last regular meeting to obtain end of life information from Doug DuCharme from BLRB. Commissioner Young asked for the discussion to be tabled until all Board members are present.

**g. 3<sup>rd</sup> Quarter Financial Report**

District General Manager Deschenes provided updated information on expenditures adjusted to correct line items. He detailed overages on several line items that were incorrectly budgeted at the start of 2019. The budget total ending in September is \$586,444.75. A detail of the 3<sup>rd</sup> quarter financials are on file.

**h. 2020 Budget**

District General Manager Deschenes reported on 2020 budget adjustments including an increase under salaries and wages to accommodate hiring of a second Aquatic Coordinator. Personal benefits were merged under one line item. He stated that Repairs & Maintenance were allocated \$100K. Anything left over under that line item will be transferred into Capitals. The draft 2020 budget total is at \$1,489,497 vs. 2019 approved budget of \$1,356,357. This would put the estimated 2020 levy at \$0.2385 which is down from the 2019 rate of \$0.2771.

The 2020 budget and levy must be reported to the King County Assessor's office no later than December 2<sup>nd</sup>.

**i. Holiday Vacations**

District General Manager Deschenes will be on Thanksgiving vacation from November 27<sup>th</sup> thru December 2<sup>nd</sup>.

**GENERAL DISCUSSION**

Commissioner Young stated that the Aquatic Manager's Quarterly report should be condensed when reporting to the Board since all Board members are provided with a full copy prior to the meeting. He suggested that he would review the latest report and note what should and should not be communicated in the future.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:44 p.m.

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Meeting Minutes – 11/5/2019**

**UPCOMING MEETINGS –**

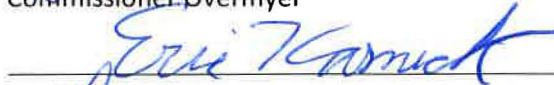
- November 19, 2019, Regular Meeting, 6:00 p.m., District Office
- December 17, 2019, Regular Meeting, 6:00 p.m., District Office

Respectfully submitted by Linda Ray, District Clerk

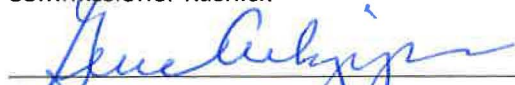
Des Moines Pool Metropolitan Park District Board of Commissioners



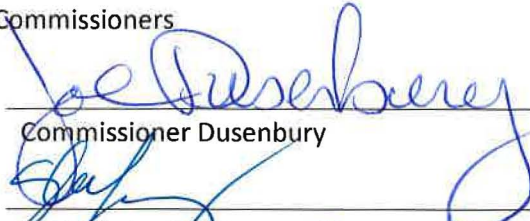
Commissioner Overmyer



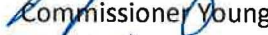
Commissioner Kasnick



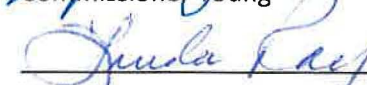
Commissioner Achziger



Commissioner Dusenbury



Commissioner Young



Linda Ray, District Clerk

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