



Des Moines Pool Metropolitan Park District

November 19, 2019

6:00 p.m.

District Office

MINUTES REGULAR MEETING/PUBLIC HEARING MEETING

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:00 p.m. by Clerk of the Board, Commissioner Joe Dusenbury. Present were Commissioners Kasnick, Achziger, and Young; District Clerk Linda Ray, and District General Manager Deschenes. President Overmyer attended the meeting via phone.

Also in attendance were Des Moines residents, Michelle Thyng and Tricia Croom.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA -- None

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None

PUBLIC COMMENT

Des Moines resident, Michelle Thyng, addressed the Board regarding the Aquatic Manager's report which was presented at the 10/8/2019 meeting. AM Finazzo stated he would review attendance numbers for swim lessons, but Ms. Thyng had not yet received that information.

District General Manager Deschenes indicated that he was working on the quarterly report amendments with the Aquatic Manager and would have that information by the end of the week.

Ms. Thyng stated she was unable to replicate the information presented in the report and encouraged the Commissioner's not to approve his report until discrepancies are fixed. Commissioner Dusenbury indicated that the report is not presented for approval, but that amendments would be published as promised.

President Overmyer offered that some of the information presented by AM Finazzo on swim lesson statistics was obtained from the AM's alliance with WRPA for which he was president of the local chapter. The Board and District learned a great deal from this aquatics network.

Commissioner Young indicated that he had received and reviewed a formatted report from the DGM to streamline future quarterly reports from the Aquatic Manager and Coordinator.

Commissioner Kasnick clarified for the Board that information for reporting is tabulated from the pool's point of sale software, CivicRec.

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

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Ms. Thyng inquired if staff annual increases had been approved in the 2020 budget; i.e. money set aside for raises or specific raises approved. DGM Deschenes stated that the budget had not yet been approved but would be presented for approval later in this meeting. In addition, he stated that cost of living raises of 3% were included in the proposed budget. Commissioner Dusenbury added that the present pay plan calls for staff reviews and evaluation of expectations based on job performance although those steps have not yet been ratified.

CONSENT AGENDA

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in October 2019 totaling \$70,629.41. Commissioner Kasnick 2nd. With no further discussion, the motion passed 5-0.

PUBLIC HEARING ON REVENUE SOURCES

a. Final 2020 Budget Review & Property Tax Rate

Commissioner Dusenbury called the public hearing on revenue sources to order. The District General Manager was called upon to deliver a presentation.

District General Manager Deschenes stated he had received an email from the assessor's office indicating they had revised our levy rate. The calculations were originally set for 2020 at \$4.66B and was adjusted down to \$4.645B. This does not affect our budget or any of the additional information we are submitting. The District should have a balance of \$672K to start 2020 with \$75K being transferred to capital. The levy will be \$.227 and will possibly decrease even further.

Commissioner Kasnick inquired why a second Aquatics Coordinator was in the 2020 budget. DGM Deschenes answered that a second Coordinator would be necessary for additional programming now that the pool is fully operational 7 days a week, and to act as an evening manager.

Des Moines resident, Tricia Croom, asked why there was a decrease in budgeting for staff. DGM Deschenes answered that the 2019 budget for staffing was modelled on the Covington Pool since the Mt. Rainier Pool did not have budget history prior to this year. That line item had only used 17% of budget and has been readjusted for 2020.

Commissioner Achziger expressed a desire for the Board to reassess priorities at the first retreat meeting in January. As such, he asked the Board to freeze hiring any additional positions until after that meeting.

President Overmyer called a point of order and asked the Board to concentrate on the 2020 budget. Commissioner Dusenbury reaffirmed the President's point of order by asking the Board to postpone discussion and comment on subjects other than the 2020 budget.

Continuing, DGM Deschenes presented Resolution 2019-05 for decrease of Property Taxes in 2020, indicating a 5.53% drop from 2019.

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b. Public Hearing Comments and Questions

At the conclusion of the DGM's presentation, Commissioner Dusenbury entertained comments and questions from the Board. Hearing none, he then asked for public comment. Hearing none, he concluded the Public Hearing on Revenue Sources.

Commissioner Kasnick moved to approve the 2020 budget of \$959,496.00 in Expenses and \$75,000 in Capital Reserve for the calendar year 2020; Commissioner Young 2nd. With no comments or further discussion, the motion was approved 5-0.

c. Resolutions

Commissioner Kasnick moved to approve Resolution 2019-04 Certifying Property Tax Levy and Adopting and Operating Budget for the Fiscal Year Beginning January 1, 2020; Commissioner Young 2nd. With no discussion the motion was approved 5-0.

Commissioner Young moved to approve Resolution 2019-05 Resolution of Decrease for a decrease of \$57,901; Commissioner Kasnick 2nd. With no discussion the motion was approved 5-0.

OLD BUSINESS

a. Closure/Retainage (Executive Session)

Commissioner Dusenbury called an Executive Session at 6:30 p.m. pursuant to RCW 42.30.110(1) (d) to review negotiations on the performance of a publicly bid contract and RCW 42.30.110 (1) (i) to meet with legal counsel to discuss potential litigation. The Executive Session will be for 20 minutes until 6:45 p.m. Any direction given by the Board will be made in open session and noted in the minutes.

At 6:45 p.m. the Executive Session was extended.

The meeting reconvened at 6:56 p.m.

b. Mission, Vision, & Values

District General Manager Deschenes suggested this topic be on the agenda at the January retreat meeting, TBA. By a show of hands the Board members approved 5-0.

c. Policy 320 – Admissions & Refunds Amendment

DGM Deschenes reported the policy contains amendment language to the original policy that was approved in January 2018. The policy amendments were reviewed by legal counsel, a WCIA representative, Aquatic Manager, District General Manager, and Board Members.

Commissioner Kasnick moved to approve amendments to Policy 320 addressing Admissions and Refunds; Commissioner Young 2nd. Discussion: Commissioner Achziger asked when the rate increases would go into effect. DGM Deschenes answered the policy enables future increases as of 1/1/2020. With no further discussion, the motion passed 5-0.

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d. 2020 MRP Rate Schedule

DGM Deschenes indicated that rates had increased at the beginning of 2019. At a recent WRPA meeting it was stated that another area pool is increasing rates 20%. The Aquatic Manager proposed at the 10/5 meeting an incremental increase starting with 5%. After that, the Board will review further increases.

Commissioner Achziger voiced his concern that the Board has not established priorities with regard to swim lessons. He presented a comparison chart of current rates between Tukwila Pool and Mt. Rainier Pool. He proposed a discussion at the January retreat to review.

Commissioner Dusenbury indicated that since swim lessons are a priority topic of conversation the Board should approve the rate increase on all programming, except swim lessons until the Board can discuss fully at the January retreat. Rates can then be approved at the Regular Meeting in January 2020.

Commissioner Achziger moved to table rate increases until after the meeting following the retreat in January 2020; Commissioner Kasnick 2nd. Passed 5-0.

e. BLRB Report

The DGM reviewed the report from BLRB architects addressing equipment end of life at the Mt. Rainier Pool. It is specifically for our facility and based on studies done since the formation of the pool district.

Commissioner Dusenbury stated that in previous discussions, Board members agreed that we are in a 5-10-year end of life for the facility.

NEW BUSINESS

a. Transfer to Capital

The DGM introduced Resolution 2019-06 Amendment to Fiscal Year 2019 Operating Budget for transfer of funds to the capital reserve.

Commissioner Dusenbury moved to approve Resolution 2019-06 transferring \$175K from our Operating Fund to our Capital Reserve Fund; Commissioner Kasnick 2nd. No discussion. Passed 5-0.

b. Clerk of the Board Signatory

Clerk of the Board, Commissioner Dusenbury stated that President Overmyer was not able to sign the Silver & Fit contract due to illness as the Board had authorized at the September 17th Regular Meeting. Our legal counsel approved signature from the Clerk of the Board with Board approval of a motion.

Commissioner Kasnick moved to rescind the motion approved on September 17th, 2019 that gave the Board President authority to sign the contract with American Specialty Health to implement the Silver & Fit program, and to replace it with a motion to approve the Clerk of the Board to sign the contract with American Specialty Health to implement the Silver & Fit program; Commissioner Overmyer 2nd. No discussion. Passed 5-0

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ADJOURNMENT

With no further business, the meeting was adjourned at 7:21 p.m.

UPCOMING MEETINGS –

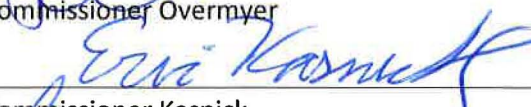
- December 17, 2019, Regular Meeting 6:00, District Office

Respectfully submitted by Linda Ray, District Clerk

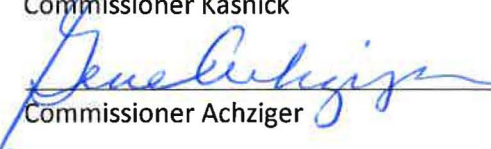
Des Moines Pool Metropolitan Park District Board of Commissioners



Commissioner Overmyer



Commissioner Kasnick



Commissioner Achziger



Commissioner Dusenbury



Commissioner Young



Linda Ray, District Clerk

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