



# Des Moines Pool Metropolitan Park District

May 19, 2020

6:00 p.m.

Remote Online

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 6:00 p.m. Present were Commissioners Dusenbury, Kasnick, and Achziger; District General Manager Deschenes and District Clerk Linda Ray; and Aquatic Manager Dominic Finazzo. Commissioner Croom joined the meeting after the Consent Agenda was approved.

**PLEDGE OF ALLEGIANCE** – Commissioner Kasnick led the flag salute.

### ADOPTION/MODIFICATIONS OF AGENDA

District General Manager Deschenes introduced agenda item 7f under Business entitled “Emergency Repair – Surge Tank Flange and Heat Exchanger”, along with an attached presentation.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

### PUBLIC COMMENT

The public was asked to submit comments via email and no comments were received.

### CONSENT AGENDA

Commissioner Kasnick moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in April 2020 totaling \$58,485.65. Commissioner Achziger 2<sup>nd</sup>. The motion passed 4-0.

**In compliance with Governor Inslee’s proclamations on COVID-19 and public meetings, all business discussed was relative to COVID-19.**

### BUSINESS

At DGM Deschenes request, item 7f was moved to the front of Business discussions.

#### **f. Emergency Repair – Surge Tank Flange and Heat Exchanger”**

The DGM welcomed Aquatic Manager Finazzo to the meeting and informed the Board that the heat exchanger was scheduled to be replaced last year. A temporary fix was put in place by the District’s vendor, MacDonald Miller, and it has been operating well up to the present. The flange is now deteriorating and needs to be replaced immediately. If the part fails, we will not be able to operate the pool at all. Water is beginning to drain from the flange. Project Manager Scott Romano had discussions with MacDonald Miller and the Aquatic Manager about replacement during closure.

The surge pit will need to be drained so that MacDonald Miller can get accurate measurements and then the part will be fabricated by an East Coast vendor. Cost will be approximately \$38,000 and downtime will be up to three months, taking closure of the pool into August. During the 3 month downtime, the heat exchanger will remain off providing no heat to the pool water hence a delayed re-opening.

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community’s quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District’s regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

## **Des Moines Pool Metropolitan Park District Meeting Minutes – 05/19/2020**

The heat exchange and the flange were replaced in 2013 by a subcontractor of Auburn Mechanical. Accurate specs will be drawn upon replacement for future repairs.

The Board agreed that work should be scheduled immediately since re-opening the pool is not planned until Phase 3 of the State's plan which is presently sometime in July.

### **a. Closure and Re-opening Update**

District General Manager Deschenes presented slides outlining safety measures that will be observed when the pool re-opens, as well as the plan for employing staff during the other phases. The presentation is on file.

The DGM has had phone meetings with the Tukwila Pool in an effort to coordinate processes. The Aquatic Manager and Aquatic Coordinator have been attending webinars offered by WRPA and Red Cross in order to remain informed as to what standards will be in affect when other facilities re-open.

The Mt. Rainer Pool has installed a sneeze guard at the front desk for staff protection and will require all staff members to wear masks while they are in the building. Staff will be asked to return to work during the maintenance closure to be trained in and to assist with readying the facility for social distancing.

### **b. COVID-10 Exposure Control and Recovery Plan**

District General Manager Deschenes presented a roles and responsibilities plan which has been vetted by legal counsel and will remain a living document. The plan covers protective measures requirements and staff training, as well as what supplies will be needed during the present event and for others in the future.

Commissioner Kasnick moved to approve the COVID-19 Exposure Prevention, Preparedness, and Response Plan in response to the COVID-19 Pandemic; Commissioner Croom 2<sup>nd</sup> the motion. Passed 5-0.

### **c. Policy 392 – Crisis Management Communication Plan**

The Crisis Management Communication Plan was introduced to help the organization properly communicate in the case of an emergency.

President Young voiced that he and other Board members would like more time to review the plan before acceptance and therefore would like to push approval until the June 16 meeting. Word formatted versions will be emailed to all Board members for review.

### **d. Policy 250 -- Social Media/Imagery Policy**

District General Manager Deschenes drafted a Social Media Policy at the suggestion of legal counsel. A Word formatted copy will be sent to all Board members for review; and the document will be on the agenda at the June 16 meeting.

### **e. 2019 Annual Financial Report**

District General Manager Deschenes reported to the Board that the deadline for submitting the Annual Financial Report for 2019 was only extended by two days; from May 28<sup>th</sup> to May 31<sup>st</sup>. The DGM and the District Clerk will meet in the District office next Tuesday to finalize the report for on-line submission. The report will contain a section on emergency declarations suggested by Toni Nelson, our former financial analyst, which may assist with emergency funding should the District decide to apply. A physical copy of the report will be sent to the Board Members for discussion at the June 16 meeting.

### **22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 05/19/2020**

**GENERAL DISCUSSION**

President Young stated that the present public meetings proclamation expires at the end of May enabling in-person meetings to resume. As this proclamation has not officially been rescinded or extended, he suggested that we wait to make plans for the June 16 meeting, until closer to the date.

Commissioner Dusenbury inquired if there has been any further movement with Werlech Construction. DGM Deschenes indicated there has been no word and that he will contact legal counsel before the next meeting for information.

Commissioner Achziger stated he would like to work on a photographic imagery policy. The Commissioner and District General Manager will collaborate on a draft.

**ADJOURNMENT**


With no further business, the meeting was adjourned at 7:07 pm.

**UPCOMING MEETINGS**

- June 16, 2020, Regular Meeting, 6:00 p.m., location TBD

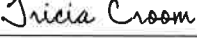
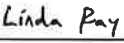
Respectfully submitted by Linda Ray, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:  
  
 Commissioner Young

DocuSigned by:  
  
 Commissioner Dusenbury

Commissioner Kasnick  
 DocuSigned by:  
  
 Commissioner Achziger

DocuSigned by:  
  
 Commissioner Croom  
 DocuSigned by:  
  
 Linda Ray, District Clerk

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

