



Des Moines Pool Metropolitan Park District

June 16, 2020
6:00 p.m.
Remote Online

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 6:00 p.m. Present were Commissioners Dusenbury, Kasnick, and Achziger; District General Manager Deschenes and District Clerk Linda Ray; Aquatic Coordinator Lauryne Newman and Aquatic Manager Dominic Finazzo. Commissioner Croom was absent.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – None

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT

The public was asked to submit comments via email and no comments were received.

CONSENT AGENDA

Commissioner Kasnick moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in May 2020 totaling \$43,465.99. Commissioner Dusenbury 2nd. The motion passed 4-0.

OLD BUSINESS

a. Closure Update

District General Manager Deschenes presented slides outlining maintenance and projects being done during the COVID-19 closure of the pool. He explained that a re-opening is planned in August if we are given the go-ahead by the Governor and if the replacement of the heat exchanger and surge pit flange which are in progress does not cause a delay. Smaller projects such as ceiling tile replacement, re-grouting in the men's restroom, and deep cleaning are being done by staff members. The presentation is on file.

b. Re-Opening Plan

District General Manager Deschenes presented a re-opening plan which includes a patron screening process, staff temperature checks, and programs limiting physical contact to 6'. Information and reminders will be displayed on a lobby TV. The Aquatic Coordinator has personally made masks for the staff. They will be trained on proper wearing of the masks, social distancing measures, and facility cleaning protocols. Lockers will not be available to the public in the locker rooms.

The DGM will have costs associated with COVID available for review by the next meeting.

c. Aquatics Manager's 1st Quarter Report

Aquatics Manager Dominic Finazzo presented the 1st Quarter Report which is on file. He reported that attendance was up in January and February with a steep decline in March due to the quarantine. WCIA performed an audit on

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

Des Moines Pool Metropolitan Park District Meeting Minutes – 06/16/2020

the facility in January and we passed with flying colors. Twenty scholarships were awarded in January along with 35 rentals.

Routine maintenance was done to the boiler, mixing valves, and deck rings.

Aquatic Coordinator Lauryne Newman reported on swim lessons evaluations. All were positive with no negative comments. A copy of the survey results is on file.

d. Policy 392 – Crisis Management Communication Plan (2nd Touch)

The plan was sent to the Board Members for edits and none were received. As such President Young called for a motion to approve.

Commissioner Dusenbury made a motion to approve the Crisis Management Communication Plan in response to the COVID-19 pandemic. Commissioner Kasnick 2nd. Passed 4-0.

e. Policy 250 – Social Media/Imagery (2nd Touch)

Hearing that Commissioner Achziger had not had an opportunity to review the document, President Young asked for this item to be tabled and put on the agenda for the next meeting for discussion.

f. Mission Vision and Values

District General Manager Deschenes reported that at the February meeting, Commissioner Achziger was asked to re-draft the Mission statement for discussion at a later board meeting.

Commissioner Achziger stated since Commissioner Croom had asked for the re-wording of the Mission statement that was presented at the February meeting, he had sent a re-drafted copy to her for review but has not received her feedback.

As such, President Young asked to table the discussion to the next retreat, date to be determined.

g. 2020 Goals and Objectives

District General Manager Deschenes stated he had received comments from the Board and asked for a discussion at the next retreat.

President Young asked the Board members for availability for scheduling a retreat. Retreat will be held on 7/14 with the regular meeting on 7/21. Location of the meetings will be determined.

NEW BUSINESS

a. 2019 Financial Report

District General Manager Deschenes reported that the annual report had been submitted on May 29, just before the filing extension to June 17 was announced. He included a Statement of Significant Event along with projections for 2020. He will send the document out to the Board Members in Word format for their review and comments.

b. Resolution 2020-04, Declaration of Emergency, Waiver of Emergency Bidding

District General Manager Deschenes is calling for approval of Resolution 2020-04 on the basis of emergency repair to the heat exchanger and surge pit flange without the required three bid process. It is imperative that this repair be completed before the pool can re-open.

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

**Des Moines Pool Metropolitan Park District
Meeting Minutes – 06/16/2020**

Commissioner Kasnick moved to approve Resolution 2020-04, Declaration of Emergency, Waiver of Emergency Bidding. Commissioner Dusenbury 2nd. Passed 4-0.

c. 1st Quarter Financial Report

District General Manager Deschenes gave an overview of 1st Quarter expenditures and revenue. The report is on file.

d. Strainer Basket Repair

District General Manager Deschenes reported that the pump strainer basket housing is beginning to crack. We do not yet have a quote from our vendor, Aquatic Specialty, which is expected to be approximately \$8,000. The repair is not imminent. The DGM will discuss in more detail at the next meeting.

e. WCIA Risk Reduction Grant

District General Manager Deschenes reported that the District was awarded a grant from WCIA in the amount of \$3,910 for construction of security gates at the Mt. Rainier Pool. The gates would assure that the parking lots are not used for illegal purposes after hours. In the past, drug paraphernalia and other dangerous items have been found at the back of the facility.

The District will employ the same company for installation of the gates that was used by City of Des Moines at the harbor parking lot. Total cost of the project is estimated at \$7,820.

GENERAL DISCUSSION

District General Manager Deschenes received a legal update on outstanding issues with Werlech Construction. The Board will discuss the matter at a special (remote) meeting on Thursday, 6/28 at 7:00 p.m. with legal counsel present. During the meeting an Executive Session will be called.

ADJOURNMENT

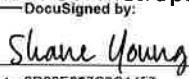
With no further business, the meeting was adjourned at 7:04 pm.

UPCOMING MEETINGS

- June 25, 2020, Special Meeting, 7:00 p.m., Remote
- July 14, 2020, Retreat Meeting, 6:00 p.m., Location TBD
- July 21, 2020, Regular Meeting, 6:00 p.m., Location TBD

Respectfully submitted by Linda Ray, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:



 Commissioner Young

DocuSigned by:

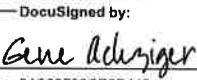

 Commissioner Dusenbury

DocuSigned by:

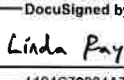

 Commissioner Kasnick

DocuSigned by:


 Commissioner Croom

DocuSigned by:


 Commissioner Achziger

DocuSigned by:


 Linda Ray, District Clerk

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

