



# Des Moines Pool Metropolitan Park District

November 10, 2020  
7:00 p.m.  
Remote Online

## MINUTES RETREAT MEETING

### CALL TO ORDER/ROLL CALL

President Young called the retreat to order at 7:00 p.m. Present were Commissioners Dusenbury, Kasnick, Achziger, and Stender; District General Manager Deschenes and District Clerk Linda Ray.

**PLEDGE OF ALLEGIANCE** – Commissioner Kasnick led the flag salute.

### ADOPTION/MODIFICATIONS OF AGENDA

The Board approved adoption of the agenda as written.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

### PUBLIC COMMENT

The public was asked to submit comments via email for the public portion of the meeting and no comments were received.

### BUSINESS

#### a. Capital Improvement Program

District General Manager Deschenes presented on the importance of staying current with maintenance and replacement of equipment which is proving to be more difficult as the facility ages. In 2018, our vendor MacDonald Miller did a budgetary replacement assessment based on maintenance at the current facility. In a new facility, items would be replaced. The presentation and the assessment are on file.

High priority replacements are the boiler/domestic hot water, AHU system and insulation; followed by seismic upgrade of piping, entry rooftop replacement, controls upgrade, and pool pump panels. Low priority items include replacement of switches on the distribution board.

A remodel or replacement of the facility will be dependent on completion of the Aquatic Feasibility Study and potential partnering with other agencies.

Board members mentioned upgrades to electricals. A discussion ensued about researching with specialists on options for replacing the boiler. The DGM may contact Water Technologies in Bellingham.

President Young mentioned an RFQ for a new architect of record. DGM Deschenes will have more information on this subject by the December Regular Meeting.

#### b. Salary Schedule

District General Manager Deschenes presented on the salary schedule and salary administration at the October meeting. He added information on Part Time Employee Barriers which is on file.

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

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The DGM stated that the ability to swim is our biggest barrier in hiring. We offer re-testing to anyone who has failed the 300 yard swim test. Additionally, we allow potential lifeguard applicants the ability to use the pool for practice.

We are working to make Mt. Rainier Pool a friendly environment. Other non-aquatic franchises have programs for their employees so competing is tough.

Our swim lesson evaluations are coming back with very good remarks and the staff is doing a great job.

Commissioner Achziger inquired how the overall salary expenditures compare with Tukwila, citing that we were \$100K out of synch with them.

The DGM stated that our programming is different, and we employ additional administrative staff that Tukwila does not have. Their Board members assume administrative oversight and performs work that this Board chose to hire out.

It was noted that our budget is not actual but budgeted for 2021. We do not have a consistent history due to the many maintenance and COVID-19 related closures of the facility over the past two years.

As such, the DGM will meet with the Tukwila manager and obtain a copy of their budget for 2021 which he will then report on at the 11/17 meeting.

### **c. Normandy Park Fee**

District General Manager Deschenes spoke with Normandy Park at the request of President Young to get their feedback on our services. They seem happy with what is being provided to them and so the District Clerk will send out the annual invoice for \$25K by end of week.

### **d. 2021 Budget**

DGM Deschenes reminded the Board that the November 17<sup>th</sup> meeting is the Public Hearing and final budget meeting. A copy of the draft 2021 budget was provided to each Board members for review.

Our levy for has been decreasing over the past 3 years and will be at \$.21.6 in 2021. The operating budget request is for \$1.008M. The retainage of \$50,644 to Werlech and what is owed to BLRB will be paid in 2020. We will submit a substantial decrease to King County for the 2021 budget.

The DGM noted that three motions will need to pass at the next meeting (11/17) in order to approve next year's budget. If significant changes are suggested, the Board will need to have a special meeting prior to the submission deadline of 11/30.

## **ADJOURNMENT**

With no further business, the meeting was adjourned at 8:15 pm.

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22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

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The Des Moines Pool Metropolitan Park District is following COVID-19 guidelines and Proclamation 20-28 and will hold meetings remotely until further notice. The public may join meetings through the GoToMeeting app. Logon information is published in each Meeting Agenda. Contact Linda Ray, District Clerk at [linda.ray@desmoinespool.org](mailto:linda.ray@desmoinespool.org) if you have questions.

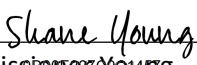
**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 11/10/2020**

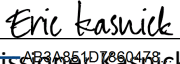
**UPCOMING MEETINGS**

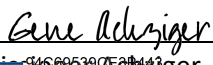
- November 17, 2020, Regular Meeting/Public Hearing, 7:00 p.m., Location TBD
- December 15, 2020, Regular Meeting, 7:00 p.m., Location TBD

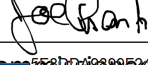
Respectfully submitted by Linda Ray, District Clerk.

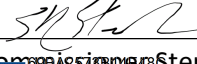
Des Moines Pool Metropolitan Park District Board of Commissioners

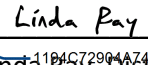
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 Commissioner Young

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 Commissioner Kasnick

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 Commissioner Dusenbury

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 Commissioner Stender

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 Linda Ray, District Clerk

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