



Des Moines Pool Metropolitan Park District

November 17, 2020
7:00 p.m.
Remote Online

MINUTES REGULAR MEETING/PUBLIC HEARING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Present were Commissioners Dusenbury, Kasnick, Stender, and Achziger; District General Manager Deschenes and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA

District General Manager Deschenes corrected the agenda at Item 7a-d, saying it should read Resolutions 2020-12, Resolution 2020-13, and Resolution 2020-14.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT – No comments were received, and no one had phoned into the meeting.

CONSENT AGENDA

Commissioner Kasnick moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in October 2020 totaling \$46,220.99. Commissioner Achziger 2nd. The motion passed 5-0.

PUBLIC HEARING

President Young opened the Public Hearing, “We are now calling our public revenue source hearing to order. Staff will make a presentation and then we will accept public comments.”

DGM Deschenes presented the budget, levy certification, and Resolutions 2020-12 (Proposed Budget for 2021), 2020-13 (Budget Increase/Decrease), and 2020-14 (Substantial Need); and stated there would be four motions necessary in order to submit the 2021 Budget and Levy Certification. He further stated that there had been some concern with salary figures and stressed these were budgeted and not actuals.

It was decided to re-order the agenda and skip to Item 7d, Salary Schedule, to discuss before calling for motions.

SALARY SCHEDULE

The District General Manager reached out to the Manager of the Tukwila pool as requested by the Board at the November 10 retreat meeting, to discuss differences in the two facilities’ budgets for 2021. Although Tukwila passes their levy certification in November, they do not approve their budget until December.

A comparison between the facilities was presented and is on file in the packet. Substantial differences are noted in Staffing, Management, and the Operational budget for both facilities. While the District’s budget is lower than last year’s, Tukwila’s staffing budget is over the District by \$44K.

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

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A discussion ensued about differences in budgeted numbers for management staff salaries. It was stated that District has only budgeted for an assistant coordinator position but has not committed to hiring one in 2021.

The Board members would like further discussion on roles and responsibilities of the District staff. As such, President Young asked this subject to be added to the agenda of the first retreat in January 2021. Date to be determined.

With no further discussion, Commissioner Kasnick moved to approve the 2021 budget of \$933,292.00 in General Fund and \$75,000 in Capital Reserve for the calendar year 2021; Commissioner Dusenbury 2nd. Passed 4-1. Commissioner Achziger abstained.

Commissioner Dusenbury moved to approve Resolution 2020-12, Certifying Property Tax Levy and Adopting an Operating Budget for the Fiscal Year Beginning January 1, 2021; Commissioner Stender 2nd. Passed 5-0.

Commissioner Achziger moved to approve Resolution 2020-13, Resolution of Increase for a decrease of \$262,294 between the 2020 and 2021 levy certifications; Commissioner Dusenbury 2nd. Passed 5-0.

Commissioner Stender moved to approve Resolution 2020-14, Substantial Need in support of the 2021j levy certification; Commissioner Dusenbury 2nd. Passed 5-0.

The Clerk of the Board, Commissioner Dusenbury, will sign Ordinance 2152 which will be sent to him by the District Clerk.

President concluded the revenue source hearing with no public comment.

OLD BUSINESS

a. Re-opening Update

District Manager Deschenes reported that an evening aerobics class led by a staff member has been added and the maximum users went from 5 to 8. Also, lanes have been opened in the deep end to allow for users to water walk during water exercise classes. Water exercise is not currently covered by Silver Sneakers, but it is hoped that a separate class will be added in the near future that will be covered.

Last weekend, Governor Inslee put restrictions in place due to an increase of COVID cases in Washington. This does not affect pools however, at the present time.

The DGM and the Aquatic Manager met with SMAC and offered them exclusive use of the pool for swim team practice on Monday, Wednesday, and Friday evenings and on Saturday mornings; and partial use on Tuesdays and Thursdays. We are awaiting SMAC's response to the proposal. Scheduling changes will be published the first week in December. At the time of the meeting neither the DGM nor Aquatic Manager had heard back from SMAC.

More programming will be added after the beginning of the new year.

We will be implementing a process of COVID testing for staff members returning to work from college or any other returning employees. They will be required to present a negative test that could take up to four days prior to returning. Returning staff may either go to a free testing site or to a doctor. We will reimburse them for expenses

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as a result of the test, as well as the for the time it takes for their visit. This has been vetted by WCIA and our legal counsel. Commissioner Achziger stated that free COVID testing is being done at Highline College in the East parking lot. As an added level of safety, a contactless thermometer has been situated in the lobby along with a voluntary check-in list for people entering the pool.

b. Resolution 2020-08 Acknowledging Racism

The resolution and discussion will be pushed to a future meeting after the DGM has had an opportunity to get together with the Public Outreach Committee and key staff at Highline College.

c. Capital Improvement Plan

The DGM presented the Capital Improvement Plan at the November retreat. A copy is on file.

We are in a holding pattern with renewal of the Highline School lease. Negotiations will begin at the end of 2021. A determination needs to be made with regard to the Aquatic Feasibility Study and whether or not we will stay at the current facility or transition to a new one. COVID has also had an impact on operations. Even so, it is important to move forward and get plans in place.

In 2021 we are putting \$150K plus another \$75K for emergency repairs. Over the next 3 years we will be putting funds towards other upgrades and repairs to be done in a package.

The current priority is to discuss renewal of the HSD lease and to draft a letter of intent. The DGM will query legal counsel for next steps and report back to the Board at the December meeting.

It was noted that the MacDonald Miller equipment assessment did not include labor or engineering and is primarily for electrical and plumbing replacement.

GENERAL DISCUSSION

Commissioner Achziger inquired about minimum wage updates as a graduated step system and when will we hit the \$15.00/hr minimum wage mark. The wage increased to \$13.69 in 2020 per King County. We are currently paying lifeguards less than that an hour. The Board feels that lifeguard salaries should be increased at the start of the new year to \$14.75.

Commissioner Dusenbury moved to adopt the Salary Schedule as presented to go into effect January 1, 2021; Commissioner Kasnick 2nd. Passed 5-0

President Young has a conflict on December 15, the date of the next Regular Meeting. He is asking for one of the Commissioners to lead the meeting. President Young will join in after the start of the meeting if he can.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:21 pm.

UPCOMING MEETINGS

- December 15, 2020, Retreat Meeting, 7:00 p.m. (Location TBD)

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Respectfully submitted by Linda Ray, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:

Commissioner Young

DocuSigned by:

Commissioner Kasnick

DocuSigned by:

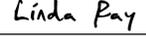
Commissioner Achziger

DocuSigned by:

Commissioner Dusenbury

DocuSigned by:

Commissioner Stender

DocuSigned by:

Linda Ray, District Clerk

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