



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

March 2, 2021

5:00 p.m.

OPMA/PRA Training Session

AGENDA

Due to COVID-19 all district meetings are held remotely. If you wish to listen in, please do so at 1 2532158782 Meeting ID 872 2356 2453, Passcode 774380. Public comment can be made by email to info@mtrainierpool.com. See stipulations below. For more information email Linda Ray at linda.ray@desmoinespool.org or call us at (206) 429-3852.

5:00 **1. CALL TO ORDER ROLL CALL**

5:03 **2. PLEDGE OF ALLEGIANCE**

5:06 **3. ADOPTION/MODIFICATIONS OF AGENDA**

5:09 **4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS**

5:12 **5. PUBLIC COMMENT (Please Limit to Three [3] Minutes)**

Remote Meeting: If you wish to make public comment, please submit in writing via email to info@mtrainierpool.com by Noon on Tuesday, March 2nd. Please include your name, address and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting.

6. BUSINESS

5:20 a. OPMA/PRA Training Session

5:35 **7. EXECUTIVE SESSION**

UPCOMING MEETINGS

- March 23, 2020, Regular Meeting, 7:00 p.m., District Office

ADJOURNMENT

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Linda Ray, District Clerk, 206.429.3852.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 6a **Assigned to:** Legal Counsel **Meeting Date:** 03/02/2021

Under: Business **Attachment:** No

Subject: OPMA/PRA Training/Roles Training

Background/Summary:

It has been a couple of years since Brian Snure has lead the board through an OPMA/PRA Training, It would include board fiduciary duties and roles and responsibilities.

Brian offers this training for government organizations representing fire districts, water districts and other special purpose districts.

OPMA/PRA Trainings are required by law, per [RCW 42.30.020](#):

"They include members of city councils, boards of county commissioners, school boards, fire district boards, state boards and commissions, and other public agency boards, councils and commissions subject to the OPMA. Effective July 1, 2014, those members must receive OPMA training no later than 90 days after they take their oath of office or assume their duties. They can take the training before they are sworn in or assume their duties of office. They must also receive "refresher" training at intervals of no more than four years, so long as they are a member of a governing body. [Section 2]"

Also, board members are required to take refresher courses every four years per [RCW 42.56](#):
"Effective July 1, 2014, they must receive this training no later than 90 days after they take their oath of office or assume their duties. They can take the training before they are sworn in or assume their duties of office. They must also receive "refresher" training at intervals of no more than four years. [Section 3]"

The training should last around two hours.

Fiscal Impact: N/A

Proposed Motion: N/A

Reviewed by Legal Counsel: Yes No X **Date:**

Two Touch Rule:	<u>N/A</u>	Committee Review
	<u>03/02/2021</u>	First Board Meeting (Informational)
	<u>N/A</u>	Second Board Meeting (Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No **Reporting Back Date:**

Notes:

No attachments. Materials will be presented online the night of the meeting.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7 **Assigned to:** District GM **Meeting Date:** March 2, 2021

Under: Business **Attachment:** Yes No X

Subject: *Executive Session*

Background/Summary: The incumbent Aquatics Manager gave his two-weeks' notice effective Tuesday, February 23, 2021. The District General Manager (DGM) is suggesting the attached process to fill the position and other succession. The DGM will discuss the succession plan and potential candidates for filling the role of Aquatics Manager. This will be done in Executive Session per RCW 42.30.110(1):

"((g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;"

A more detailed discussion of the long-term plans will be discussed at the March 16 regular board meeting.

Fiscal Impact: N/A. Depends on discussion.

Proposed Motion: Any motions will be announced out of the Executive Session, if any formal decisions are made.

Reviewed by District Legal Counsel: **Yes** **No** x **Date:** N/A

Three Touch Rule:	<u> N/A </u>	Committee Review
	<u> March 2, 2021 </u>	First Board Meeting (Informational)
	<u> March 16, 2021 </u>	Second Board Meeting (Action)

Action Taken: **Adopted** **Rejected** **Postponed**

Follow-up Needed: **Yes** X **No** **Report back date:**

Notes: No attachments.