



Des Moines Pool Metropolitan Park District

August 17, 2021

7:00 p.m.

Remote Online

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Present were Commissioners Dusenbury, Kasnick, Stender, and Achziger; Aquatic Manager, Lauryne Thurmond, District General Manager Deschenes and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA

District General Manager Deschenes introduced an item for addition to the agenda:

- 8c, King County Aquatic Facilities Grant

President Young called for adoption of the amended agenda. Commissioner Achziger so moved; Commissioner Dusenbury 2nd, Adopted 5-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

DGM Deschenes stated that a photo op took place at the pool on Friday, 8/13. Councilman Dave Upthegrove presented a grant check of \$5,000 to the District. Aquatic Manager Lauryne Thurmond and Commission President Shane Young were in attendance to accept the grant. L.

PUBLIC COMMENT -- None

CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in June 2021 totaling \$80,045.32. Commissioner Dusenbury 2nd. The motion passed 5-0.

The Aquatic Manager's quarterly report was moved to the front of Old Business

OLD BUSINESS

a. Q2 Aquatics Manager Report

Aquatics Manager Lauryne Thurmond reported on 2nd quarter operations which is April to June 2021. The District was in Phase 3 of state COVID mandates and were requiring appointments for all pool users as well as limited class sizes for swim lessons.

A presentation and full quarterly report are on file.

The AM summarized maintenance that was performed during 2nd quarter which included repair to the Pulsar system, some pipe leaks, and a software update to the HVAC controls system.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Linda Ray, District Clerk, 206.429.3852.

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SMAC has used the pool continuously since December 2020. Programming was limited during Phase 3 which enabled SMAC to use the full space.

A re-certification class was held from July 14th to 17th, and an in-service for staff during the same time running for four days of four-hour training sessions.

During the summer, Monday through Thursday morning swim classes have been held and are back to regular size. There are also Saturday morning classes with some private lessons. Registration for these classes have been at capacity.

A Junior Lifeguarding class was held to assist kids to pass the lifeguard test and to become a lifeguard. All of the kids that started made it through to the end. The District also started a swim club that filled within 10 minutes and another time slot was opened for kids who didn't get into the first class.

The newly hired Aquatic Specialist, Nickol Carroll, will start on Wednesday. She was with the YMCA for six years and has an extensive aquatics background in programming.

In closing, the AM reported that the registration process has been upgraded. Grade cards will be handed out at the end of the class before the final lesson with a flyer explaining the registration process for the next class.

b. Engineer of Record Decision from Board

At the 8/3 retreat, the District General Manager and the Board discussed a formal scope of work for Stemper Architecture. The scope will include a site assessment and feasibility study at a cost of \$112K and will culminate in a direction for the pool facility.

A state grant is available to assist with payment to Stemper of up to \$100K and ultimately renovations/construction at the Mt. Rainier Pool, however it the funds cannot be used retroactively. This would delay the assessment and study until March 2022. It was decided to hold off on approval of the work with Stemper until the District has completed the grant process which opens in September 2021.

The DGM will work with the Finance Committee on the grant application and all Board members will give input before it is submitted.

President moved to have staff begin working on the grant process with the Finance Committee to have it ready for review at the Regular Board Meeting on September 21st. Commissioner Dusenbury 2nd. Passed 5-0.

c. Q2 Finance Report

District General Manager Deschenes summarized the report which was included in the meeting packet. The cash position at the end of June was \$1.45 million.

We invoiced Normandy Park in late 2020 which was not paid until April 2021. We invoiced them for 2021 in June and that will be on the August revenue report.

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Budget remains a little above 50% at present. We are in a good position to transfer over \$75K plus unused miscellaneous repairs to Capital at the end of the year.

d. Closure Update

The DGM reported the pool facility began their annual maintenance closure week on Sunday, 8/15, and will reopen on Monday, 8/23. During this time the staff will deep clean the facility and organize storage in surplus, Sound Cleaning will do a high dusting, lights will be replaced while a lift is on site, and repairs to the showers will be made.

e. Future Board Meeting Location

The DGM spoke to Scott Logan at the Highline School District regarding any available locations they have for potential development. Mr. Logan stated only Des Moines Elementary School site is available over the next couple of years.

In addition, Mr. Logan said that the District can use the Mt. Rainier High School for future Board meetings. The DGM will contact him next week and look at the meeting space.

NEW BUSINESS

a. Budget Retreat

Each year the Board begins the budgeting process for the coming year at the end of August. The District General Manager suggests a retreat in September to begin the process. The Board members decided to schedule the retreat on September 28th at 7:00 p.m.

An agenda will be published after the regular meeting on September 21st.

b. Emergency Plumbing Repair

The DGM informed the Board that MacDonald Miller and the program manager recommended a repair to the pool showers. The vendor on-site also took care of back flow prevention. The District GM received approval from the Capital and Contract Committee to complete the repairs during the August 15-22 and so this agenda item is offered as informational only. This action saved the district one day of pool closure.

c. King County Aquatic Facilities Grant

This agenda item was discussed earlier in the meeting.

GENERAL DISCUSSION

The District General Manager announced that beginning in September, the pool will open on Sundays from 11:15am to 1:15pm. Programming will include family swim and lap swim. An announcement will be made after the closure.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:59 pm.

UPCOMING MEETINGS

- September 21, 2021, Regular Meeting, 7:00 p.m., Location TBD
- September 28, 2021, Retreat Meeting, 7:00 p.m. Location TBD

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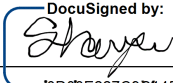
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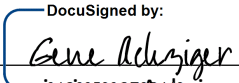
Respectfully submitted by Linda Ray, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

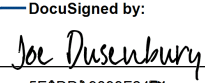
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Commissioner Young

Commissioner Kasnick

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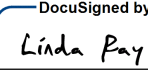
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Commissioner Dusenbury

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Commissioner Stender

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Linda Ray, District Clerk

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