



# Des Moines Pool Metropolitan Park District

October 19, 2021

7:00 p.m.

Remote Online

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Present were Commissioners Dusenbury and Achziger; Des Moines resident, Holly Campbell; Acting Aquatics Manager, Quentin Knox; District General Manager Deschenes and District Clerk Linda Ray.

Commissioner Stender joined the meeting at 7:03 p.m.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** -- The agenda was adopted unanimously.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – None

**PUBLIC COMMENT** -- None

### CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in September 2021 totaling \$88,303.78. Commissioner Dusenbury 2<sup>nd</sup>. The motion passed 4-0.

### OLD BUSINESS

#### 7a. Board Appointment

It was announced at the September Regular Meeting that Commissioner Eric Kasnick was resigning from the Board effective immediately. Des Moines resident Holly Campbell, who is running unopposed for Board Position #4 in the November election, volunteered to step into Position #2 until after the election. She will then fill Position #4 for a 4-year term. It was noted that Positions #2 and #4 were open for the election with Position #2 to have a longer 6-year term.

Commissioner Achziger moved to suspend advertising for the open board position due to applicant running unopposed for a position and inadequate time to advertise before election is certified in November. Commissioner Dusenbury 2<sup>nd</sup>. Passed 4-0.

Commissioner Dusenbury then moved to appoint Holly Campbell to position #2 of the Des Moines Pool Metropolitan Park District. Commissioner Stender 2<sup>nd</sup>. Passed 4-0.

Commissioner Campbell will be officially sworn in by legal counsel, Brian Snure.

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Linda Ray, District Clerk, 206.429.3852.

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### **7b. Schedule Update**

Acting Aquatics Manager Quentin Knox presented the schedule update. The presentation is on file.

He reported that as of October 18<sup>th</sup> in line with Washington State Covid Mandates, all staff members will be fully vaccinated, have a negative Covid test result, or have an exception on file. Employees will be paid for their time when testing.

As of October 25<sup>th</sup>, all pool users must make an appointment to use the facility. Showers will be open upon exiting the pool only. Pool users must shower at home before coming to swim. The spectator area will be closed during swim meets and swim team practices, but open during swim lessons.

Due to limited staffing, the facility will be opening at 10:30 a.m. on weekdays. The AM stated they are actively searching for older candidates that are willing to work early morning hours.

Reservations are presently by phone and in-person only. Commissioner Stender advocated researching online options in order to improve this process.

All contractors entering the facility as well as swim team participants must wear masks while on the pool deck, and 12 years and older must follow vaccination mandates

District General Manager Deschenes stated that the Safety Plan has been updated with the new mandates and the schedule update will be sent out via email blast on Wednesday.

### **7c. Aquatic Facilities Grant Application Update**

District General Manager thanked Commissioner Achziger and the Finance Committee for their assistance in completing the Aquatic Facilities' Grant which was submitted on Thursday, October 14<sup>th</sup>. The grant, if received, could provide as much as \$100K towards costs associated with Stemper Architecture Collaborative's bid for a site assessment and feasibility study.

### **7d. Part-time Employee Wages Update**

DGM Deschenes was asked to perform a salary survey of area pools by the Board at the September meeting. He contacted the Tukwila Pool, King County Aquatic Center, Evergreen Aquatic Center and Federal Way Community Center. The latter two did not respond.

Tukwila reported their salary ranges from \$15 to 22.75/hr for various positions with only summer incentive pay. Benefits include a free swim pass for employees and family members.

KCAC salary ranges are from \$17 to 22.53/hr. No incentives are offered. They provided no other information.

The DGM spoke with the MRP frontline staff and solicited their opinions on providing swag to new staff members. They showed interest and he suggested that the Public Outreach Committee work with them to draft some designs.

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A discussion ensued about how to attract recruits for early morning positions. The Board agrees that a higher starting wage instead of incentives is most attractive to candidates. The DGM will work on a plan and present it at the next regular meeting.

The DGM will send a copy of the latest salary matrix presentation to the Board members tomorrow (Wednesday, October 20<sup>th</sup>). This report is on file.

### **7e. Rates and Fees**

New rates and fees were presented at the September meeting. The DGM made changes to the fee structure, allowing children under the age of 3 to swim for free, and special rates for active military, disabled swimmers, teachers, and veterans. Figuring off of 2020 numbers, the DGM is hoping the new fee structure will provide \$180K in revenue in 2022.

With no further discussion, Commissioner moved to approve the rate structure for 2022. Commissioner Campbell 2<sup>nd</sup>. Passed 5-0.

### **7f. 2022 Budget Update**

There was no update at this time. The DGM called for a special meeting in November for budget review by the Board. It was decided to meet on November 9<sup>th</sup> at 7:00 p.m.

### **7g. HSD Lease Extension**

DGM Deschenes stated that he did not have paperwork yet from the school district with regard to the lease which will expire in 2023. The District must request an extension at least 12 months prior to expiration which will be April 30, 2022. Therefore, the discussion on an extension will be pushed to a future meeting.

## **NEW BUSINESS**

### **8a. Whidbey Island Feasibility Study for Competition Pool**

Commissioner Stender presented a study done by Whidbey Island for a new competition pool. The presentation is on file.

He discussed how the group aligned themselves with partners from local groups, parks and recreation, as well as PNS (Pacific NW Swimming) in order to find funding for a new facility. They also identified grants that would supplement funding.

### **8b. Eric Kasnick Recognition**

DGM Deschenes has suggested a framed photo of the Mt. Rainier Pool and a plaque to commemorate Eric Kasnick's time serving as a Commissioner on the Board. It will be presented to him at a time when it is safer to hold meetings in-person.

### **8c. WCIA Delegate**

The WCIA requires a delegate to attend meetings and to be involved in compacts. They are required to attend one of 4 training sessions and to take a class. The DGM is recommending to the Board that the District General Manager be appointed to this task and to appoint a Board member as an alternate. Commissioner Dusenbury suggested that the alternate should also be a staff member and suggested Acting Aquatics Manager, Quentin Knox.

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Commissioner Dusenbury moved to appoint the current District General manager as the WCIA delegate. Commissioner Achziger 2<sup>nd</sup>. Passed 5-0.

Commissioner Dusenbury then moved to appoint Acting Aquatics Manager Quentin Knox as the WCIA alternate. Commissioner Campbell 2<sup>nd</sup>. Passed 5-0

**ADJOURNMENT**

With no further business the meeting was adjourned at 8:05 pm.

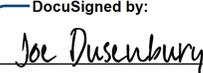
**UPCOMING MEETINGS**

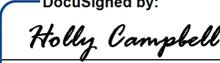
- November 9, 2021, Special Meeting, 7:00 p.m., Location TBD
- November 16, 2021, Regular Meeting, 7:00 p.m., Location TBD
- December 21, 2021, Regular Meeting, 7:00 p.m., Location TBD

Respectfully submitted by Linda Ray, District Clerk.

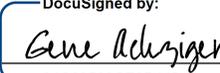
Des Moines Pool Metropolitan Park District Board of Commissioners

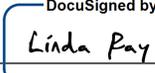
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