



# Des Moines Pool Metropolitan Park District

November 9, 2021  
7:00 p.m.  
Remote Online

## MINUTES SPECIAL MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Present were Commissioners Dusenbury, Achziger, Campbell, and Stender; District General Manager Deschenes and District Clerk Linda Ray.

**PLEDGE OF ALLEGIANCE** -- Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** – Adopted unanimously

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

### PUBLIC COMMENT

The public was asked to submit comments via email for the public portion of the meeting and no comments were received.

### BUSINESS

a. Staffing Challenge – Pay Rates for PTE

District General Manager Deschenes presented Pay Rates for Part-Time Employees. The presentation is on file.

He discussed the current pay ranges for part-time lifeguards and instructors and suggested that in 2022 starting pay rates should increase to be more competitive. A new salary matrix was included in the presentation. These rates will be voted on at the November Regular Meeting on 11/16.

b. Staffing Challenge – FTE Adjustments

The DGM discussed the need for full-time staff members and the need for two full-time coordinators on staff in 2022. In addition, he is suggesting an expanded benefit package in keeping with area competition. A presentation is on file.

Commissioner Achziger stated the need to seek out candidates with aspirations in first responder fields as a way to prepare them for their future positions in those fields.

President Young asked the DGM to research PERS (Public Employees Retirement System) through the Department of Retirement as an option for benefits packages. Currently the District offers a 16% monthly subsidy to offset medical benefits through AWC or deferred compensation through the Department of Retirement. Matching funds are not offered by the District.

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is following COVID-19 guidelines and Proclamation 20-28 and will hold meetings remotely until further notice. The public may join meetings through the GoToMeeting app. Logon information is published in each Meeting Agenda. Contact Linda Ray, District Clerk at [linda.ray@desmoinespool.org](mailto:linda.ray@desmoinespool.org) if you have questions.

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c. Cash Flow Analysis

The Cash Flow Analysis spreadsheet was included in the meeting packet for Board review. District General Manager Deschenes stated that over the next three months, the security gates would be installed at a cost of approximately \$15K. This was budgeted and a grant was received in 2021 to assist with this cost.

The District will end 2021 with a balance of approximately \$1 million and will transfer \$75K into capital.

d. 2022 Budget Discussion

Alterations were made to the draft budget to reflect increased part-time and full-time employee pay rates in 2022. The cost of software for on-line registrations at the pool was also added.

The levy for 2022 will come in at \$.19338 which is under \$.20 for a 3<sup>rd</sup> year in a row.

e. Public Meeting Date

In order to finalize the 2022 budget and to vote on the levy, the District must hold a Public Hearing before November 30<sup>th</sup>. It was decided to schedule a meeting on Monday, November 22<sup>nd</sup> at 7:00 p.m. for this purpose. An announcement will be made in the local Des Moines Waterland Blog.

**GENERAL DISCUSSION**

District General Manager Deschenes stated that he didn't think there was time enough to apply for a SEEK grant before the application cut-off date. However, he will discuss this further with Commissioner Achizger tomorrow who has offered to help with the application.

**ADJOURNMENT**

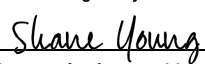
With no further business, the meeting was adjourned at 8:09 p.m.


**UPCOMING MEETINGS**

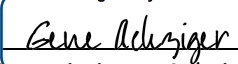
- November 16, 2021, Regular Meeting, 7:00 p.m., Location: Virtual
- November 22, 2021, Public Hearing, 7:00 p.m., Location: Virtual

Respectfully submitted by Linda Ray, District Clerk.

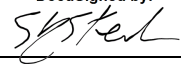
Des Moines Pool Metropolitan Park District Board of Commissioners

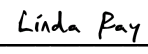
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 Commissioner Young

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 Commissioner Campbell

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 Commissioner Achizger

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 Commissioner Dusenbury

DocuSigned by:  
  
 Commissioner Stender

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