



# Des Moines Pool Metropolitan Park District

February 15, 2022

7:00 p.m.

Remote Online

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Present were Commissioners Dusenbury, Stender, Achziger and Campbell; Aquatics Manager, Quentin Knox; District General Manager Deschenes; District Clerk and Coordinator Lauryne Thurmond.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – None. With no further discussion the agenda was adopted unanimously.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None

PUBLIC COMMENT -- None

### CONSENT AGENDA –

President Young moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in January totaling \$41,371.44. Commissioner Dusenbury 2<sup>nd</sup>. The motion passed 5-0.

### OLD BUSINESS

#### 7a. Special Meeting “Executive Session”

This subject will be moved to the next agenda on March 15<sup>th</sup> during Regular Board Meeting.

#### 7b. Designation of Board Committees

The District GM (DGM) has confirmed there should be no major conflicts of interest to hold back forming committees. The committees are Capital and Contracts, Finance, Policy and Procedure and Public Outreach, and DGM recommends memorializing them with a resolution. DGM reminded the board that the committees are just making recommendations to the full board. Any formal actions will be made by the board. Commissioner Campbell moved to approve resolution as amended. Commissioner Stender 2<sup>nd</sup>. Motion Passed 5-0.

#### 7c. HSD Lease Extension –

The District GM made a presentation of the current lease and what the future of Mt. Rainier Pool could look like. The current contract with the Mt. Rainier High School is ending and needs to be negotiated.

#### 7d. Schedule Retreat (Special Meeting)

The District GM recommended having a four-to-five-hour retreat in late March or Early April to discuss the future of Mt. Rainier Pool to go through questions, build a master plan, and put together a proposal from Stemper Architects.

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Lauryne Thurmond, District Clerk, 206.429.3852.

## **Des Moines Pool Metropolitan Park District Meeting Minutes – 2/15/2022**

Commissioner Stender suggests that the DGM meet with HSD's Chief Operations Officer and ask him about their plans.

### **7E. SEEK Grant Paperwork**

The District GM announced the district has secured a SEEK grant for the Mt. Rainier Pool, which covers 100% of the cost for students ages 4-14 years old taking swim lessons. The DGM stated they are working on program design to help with attrition and increasing attendance. The District needs to hire and train additional staff to offer the number of lessons it takes to utilize every dollar in this grant.

### **NEW BUSINESS**

#### **8a. Aquatics Manager Fourth Quarter Report**

The Aquatics Manager presents the Fourth Quarter report for the Mount Rainier Pool, which includes a PowerPoint presentation and physical report. Both reports are on file.

#### **8b. Aquatics Coordinator Recruitment Update**

The District GM stated that the second Aquatics Coordinator position has already been budgeted for in 2022. The timeline for hiring is fourteen to eighteen weeks for the application process (a complete breakdown is in the February 15 agenda packet) and estimated hiring between May/June. Commissioner Stender asks if the District can develop a work from home policy. The District GM stated that the District has Continuity of Operations Plan (COOP) for Covid-19, but it would be good to have a long-term policy.

#### **8C. Fourth Quarter Finance Report**

The District GM went over the fourth quarter financial report. A copy of the report is on file.

#### **8D. District Clerk Service Contract**

The District GM worked with legal to create a contractor agreement for the recently retired District Clerk to be compensated for their time after retirement. A copy of the agreement is on file.

#### **8E. Policy 514, Debt Collection**

The District GM stated that this is a first touch Item, legal suggested this after 7a Overpayment. For second touch the DGM suggested adding to the March 15<sup>th</sup> Agenda with any comments commissioners may have for this Policy, should be presented to the District General Manager by March 1<sup>st</sup>.

#### **8F. Colibri NW Agreement**

The District GM presented the annual Colibri NW Agreements for advertising in the Des Moines City Currents and the Normandy Park City Scene. President Young entertained the motion to approve the magazine agreement. Commissioner Campbell moved to approve. Commissioner Dusenbury 2<sup>nd</sup>. Passes 5-0.

### **ADJOURNMENT**

With no further business the meeting was adjourned at 8:40 pm.

### **UPCOMING MEETINGS**

- March 15, 2022, Regular Board Meeting, 7:00pm, Location T.B.D.
- To be determined, Board Retreat

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**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 2/15/2022**

- April 19, 2022, Regular Board Meeting, 7:00pm, Location T.B.D.

Respectfully submitted by Lauryne Thurmond, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:  
*Shane Young*  
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Commissioner Young

DocuSigned by:  
*Holly Campbell*  
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Commissioner Campbell

DocuSigned by:  
*Gene Achziger*  
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Commissioner Achziger

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*Joe Dusenbury*  
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Commissioner Dusenbury

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*Stender*  
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Commissioner Stender

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*Lauryne Thurmond*  
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Lauryne Thurmond, District Clerk

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