



Des Moines Pool Metropolitan Park District

September 20, 2022

7:00 p.m.

Special "Hybrid*" Meeting (MRHS Library)

*Meetings are being held remotely using Zoom and in-person at the Mount Rainier High School Library (22450 19th Avenue So. – Second floor). If you wish to listen in, please do so at 1-253-215-8782 Meeting ID: 81210919883 Passcode: 101921. Any questions or comments should be directed to Lauryne Thurmond, District Clerk at (206) 429-3852 or by email at lauryne.thurmond@desmoinespool.org. Public comments will be due by email to info@mtrainierpool.com by noon on the day of each meeting. This is due to the hybrid format of the meetings.

AGENDA

7:00 1. CALL TO ORDER ROLL CALL

7:01 2. PLEDGE OF ALLEGIANCE

7:03 3. ADOPTION/MODIFICATIONS OF AGENDA

7:04 4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

7:05 5. PUBLIC COMMENT (Please Limit to Three [3] Minutes)

Remote Meeting: If you wish to make public comment, please submit in writing via email to info@mtrainierpool.com by Noon on Tuesday, September 20th. Please include your name, address and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting.

7:06 6. CONSENT AGENDA

a. EXPENDITURE/REVENUE SUMMARY JULY

b. STAFF/CONTRACTOR/COMMITTEE REPORTS

District General Manager Report

c. ADOPTION OF MINUTES

August 16, 2022

d. CORRESPONDENCE

None

e. BANK TRANSFERS (MRP REVENUE)

f. VOUCHER APPROVAL

\$82,792.85 was processed in August for warrant requests

g. KING COUNTY ELECTRONIC FUNDS TRANSFERS (EXPENSES)

\$72,669.08 was processed in August for payroll

22450 19th Avenue South, Des Moines WA 98198 (Meeting Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are hybrid (remote and in-person) due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Lauryne Thurmond, District Clerk, 206.429.3852.

7. EXECUTIVE SESSION

- 7:10 a. HSD Lease Update

8. OLD BUSINESS

- 7:20 a. Aquatic Feasibility Study Agreement

9. New Business

- 7:30 a. SEEK Grant Extension
- 7:40 b. KCYAS Equipment Grant

8. UPCOMING MEETINGS

- a. October 18, 2022, Regular Board Meeting, 7:00pm, Location MRHS Library
- b. November 15, 2022, Regular Board Meeting, 7:00pm, Location MRHS Library
- c. December 20, 2022, Regular Board Meeting, 7:00pm, Location MRHS Library

ADJOURNMENT

22450 19th Avenue South, Des Moines WA 98198 (Meeting Physical Location)

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Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 6a-g **Assigned to:** Clerk of the Board **Meeting Date:** September 19, 2022

Under: Consent Agenda **Attachment:** Yes

Subject: Consent Agenda

Background/Summary:

To improve process and better utilize time, the following items have been moved to the Consent Agenda:

Item 6a: Financial Summary

Expenditures July 2022: Total **\$113,848.03**

Admin Expenditures = \$21,363.46 Ops Expenditures = \$92,484.57 Capital Expenditures = \$0.00

Revenue July 2022: Total **\$52,604.89**

Property Tax & Int = \$4,568.51 Misc Revenue = \$19.49 MRP Revenue = \$48,016.89 Transfer to Cap = \$0.00

Item 6b: Staff/Committee Reports

- District General Manager Administration Report

Item 6c: Adoption of Minutes

- August, Regular Meeting Minutes

Item 6d: Correspondence – Email attached

Item 6e: Bank Transfers (MRP Revenue) reported above

Item 6f: Voucher Approval - The following voucher/warrants totaling **\$82,792.85** were approved for payment

- \$10,067.33 was processed on August 3, 2022
- \$21,503.88 was processed on August 3, 2022
- \$17,641.92 was processed on August 8, 2022
- \$2,484.82 was processed on August 8, 2022
- \$7,141.27 was processed on August 17, 2022
- \$18,188.21 was processed on August 24, 2022
- \$5,765.42 was processed on August 31, 2022

Item 6g: Funds Transfers (Payroll) - The following Electronic Transfers to King County totaling **\$72,669.08** were processed for payment

- \$36,465.93 was approved for payroll on August 15, 2022
- \$36,203.15 was approved for payroll on August 30, 2022

A total of **\$155,461.93** was processed in August 2022 under the oversight of the Clerk of the Board.

Per RCW 42.24.180(3), "The legislative body shall provide for its review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting or, for cities and towns, at a regularly scheduled public meeting within one month of issuance".

Fiscal Impact: Detailed above

Proposed Motion: I move to approve (or not to approve) the Consent Agenda including the vouchers and electronic transfer requests processed in August 2022 totaling **\$155,461.93**.

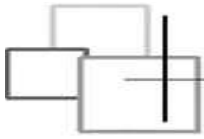
Reviewed by District Legal Counsel: Yes _____ No x Date: _____

Two Touch Rule: _____ N/A First Board Meeting (Informational)
_____ N/A Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No X Report back date: _____

Notes: -July Financial Report, Included (pushed from August 16 agenda)
-August Financial Report, Not Included (pushed to October 18 agenda)



July 2022 EXPENDITURES

Beginning Monthly Balance = \$1,628,262.43

Ending Monthly Balance = \$1,578,598.77

Category/ Acct #	Reference	Jul 2022	YTD Expense	2022 Budget	Budget Balance	% of Budget
Salaries & Wages						
001-000-000-576-20-10-00	Commissioners - Subsidies	\$1,395.58	\$7,031.01	\$21,000.00	13,968.99	33%
001-000-000-576-20-10-01	District Manager - Wage	\$6,234.28	\$46,159.09	\$95,500.00	49,340.91	48%
001-000-000-576-20-10-02	District Clerk -Wage	\$4,802.29	\$26,785.75	\$32,168.14	5,382.39	83%
001-000-000-576-21-10-01	Aquatics Mgr -Wage	\$5,051.35	\$37,184.15	\$84,000.00	46,815.85	44%
001-000-000-576-21-25-02	Aquatic Coordinators (2)	\$4,845.28	\$30,089.05	\$126,000.00	95,910.95	24%
001-000-000-576-21-30-01	Lifeguards	\$12,642.97	\$73,040.40	\$217,360.00	144,319.60	34%
001-000-000-576-21-30-02	Instructors	\$4,812.04	\$32,692.56	\$95,000.00	62,307.44	34%
001-000-000-576-21-32-02	Head Lifeguards	\$6,055.76	\$19,854.02	\$38,601.76	18,747.74	51%
001-000-000-576-21-25-05	Incentive Pay			\$7,500.00	7,500.00	0%
001-000-000-576-20-21-19	Payroll Taxes	\$3,005.81	\$18,639.03	\$41,995.79	23,356.76	44%
001-000-000-576-21-42-05		\$10,062.90	\$62,400.14	\$140,794.61	78,394.47	44%
001-000-000-576-21-33-04	Overtime (OT)		\$387.17	\$13,999.57	13,612.40	3%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)		\$0.00	\$1,308.30	1,308.30	0%
001-000-000-576-21-33-00	Sick Pay	\$755.15	\$1,010.76	\$1,622.40	611.64	62%
	Total Salaries & Wages	\$59,663.41	\$355,273.13	\$916,850.57	\$561,577.44	39%
Personal Benefits						
001-000-000-576-20-22-30	Personal Benefits (AWC/DRS)		\$16,378.25	\$12,799.13	(3,579.12)	128%
001-000-000-576-21-22-30			\$13,247.49	\$42,849.25	29,601.76	31%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$132.00	\$924.00	\$2,000.00	1,076.00	46%
	Total Personal Benefits	\$132.00	\$30,549.74	\$57,648.38	\$27,098.64	53%
Grants						
001-000-000-337-20-00-01	Risk Reduction (Pool Gates)		\$0.00		0.00	#DIV/0!
001-000-000-337-20-00-01	King County Youth Athletic Sports		\$0.00		0.00	#DIV/0!
	Total Grants	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
Office Supplies						
001-000-000-576-20-31-00	Office Supplies		\$578.75	\$230.00	(348.75)	252%
001-000-000-576-21-35-03			\$155.17	\$770.00	614.83	20%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)		\$16.46	\$2,000.00	1,983.54	1%
001-000-000-576-20-35-01	Computer Equipment (Non-capitalized)		\$2,143.34	\$4,000.00	1,856.66	54%
	Total Office Supplies	\$0.00	\$2,893.72	\$7,000.00	4,106.28	41%
Maintenance & Repair Supplies						
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools		\$1,046.20	\$3,000.00	1,953.80	35%
001-000-000-576-21-35-02	Janitorial Supplies & Services	\$187.45	\$1,420.63	\$7,000.00	5,579.37	20%
	Total Maintenance & Repair Supplies	\$187.45	\$2,466.83	\$10,000.00	7,533.17	25%
Pool Supplies						
001-000-000-576-21-40-00	Employee Recognition		\$500.72	\$1,000.00	499.28	50%
001-000-000-576-21-35-01	Pool Chemicals		\$0.00	\$12,500.00	12,500.00	0%
001-000-000-576-21-35-15	Special Pool Events		\$4,227.71	\$2,000.00	(2,227.71)	211%
001-000-000-576-21-42-06	Uniforms &Clothing		\$0.00	\$5,000.00	5,000.00	0%
001-000-000-576-21-43-06	First Aid Supplies (see COVID)		\$477.78	\$2,000.00	1,522.22	24%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip		\$3,959.63	\$3,500.00	(459.63)	113%
	Total Pool Supplies	\$0.00	\$9,165.84	\$26,000.00	16,834.16	35%
Pool Equipment						
001-000-000-576-21-35-06	Equipment - BecSys PRobes (ER&R)		\$0.00	\$1,100.00	1,100.00	0%
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)		\$938.86	\$5,000.00	4,061.14	19%
	Total Pool Equipment	\$0.00	\$938.86	\$6,100.00	5,161.14	0%

Professional Svcs - Front Offc

Category/ Acct #	Reference	Jul 2022	YTD Expense	2022 Budget	Budget Balance	% of Budget
001-000-000-576-20-41-01	Consulting Contracts		\$0.00	\$5,000.00	5,000.00	0%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$1,746.25	\$6,521.25	\$14,000.00	7,478.75	47%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)		\$0.00	\$2,500.00	2,500.00	0%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMTI)	\$1,416.00	\$10,325.34	\$22,000.00	11,674.66	47%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$125.76	\$431.22	\$460.00	28.78	94%
001-000-000-576-21-49-10		\$251.52	\$314.40	\$1,540.00	1,225.60	20%
001-000-000-576-21-42-03	Recreation Mgmt Software (CivicRec)		\$4,954.50	\$5,500.00	545.50	90%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)		\$243.90	\$1,500.00	1,256.10	16%
001-000-000-576-21-42-05	Payroll/HR (Heartland)	\$648.46	\$3,872.72	\$7,700.00	3,827.28	50%
001-000-000-576-21-42-09	Timekeeping		\$1,056.96	\$2,500.00	1,443.04	42%
	Total Prof Services-Front Offc	\$4,187.99	\$27,720.29	\$62,700.00	\$34,979.71	44%

Professional Svcs - Maintenance

001-000-000-576-20-41-09	District Janitorial Services	\$90.00	\$540.00	\$0.00	(540.00)	#DIV/0!
001-000-000-576-21-31-01	Custodial Qtly Deep Clean (See COVID)	\$9,207.66	\$9,207.66	\$3,500.00	(5,707.66)	263%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$315.22	\$1,689.34	\$5,000.00	3,310.66	34%
001-000-000-576-21-41-20	Gutter and Roof Management		\$0.00	\$3,500.00	3,500.00	0%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)		\$945.96	\$500.00	(445.96)	189%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$560.40	\$3,878.84	\$7,200.00	3,321.16	54%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)		\$646.99	\$1,750.00	1,103.01	37%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)		\$4,782.74	\$22,000.00	17,217.26	22%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)		\$6,185.93	\$6,000.00	(185.93)	103%
	Total Prof Services-Maintenance	\$10,173.28	\$27,877.46	\$49,450.00	22,112.54	14%

Repairs & Maintenance

001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$5,537.20	\$21,739.57	\$100,000.00	78,260.43	22%
001-000-000-576-21-48-01	Office/IT Equipment Repairs		\$0.00	\$2,000.00	2,000.00	0%
001-000-000-576-21-48-03	Budget Contingency (Backup to Maint Svcs)		\$0.00	\$34,700.00	34,700.00	0%
	Total Repairs & Maintenance	\$5,537.20	\$21,739.57	\$136,700.00	\$114,960.43	16%

Communications

001-000-000-576-20-41-02	Web Design & Maintenance	\$48.75	\$4,338.75	\$2,000.00	(2,338.75)	217%
001-000-000-576-20-41-10	MS Suscription MS Office 365		\$627.59	\$920.00	292.41	68%
001-000-000-576-21-42-01			\$922.64	\$3,080.00	2,157.36	30%
001-000-000-576-21-42-07	Postage and Mailing		\$89.86	\$1,000.00	910.14	9%
001-000-000-576-21-42-13	Scheduling (Omnify)		\$0.00	\$1,300.00	1,300.00	0%
001-000-000-576-21-42-20	Telephone/Internet (Comcast)	\$151.91	\$2,724.83	\$3,500.00	775.17	78%
001-000-000-576-21-42-14	Elevate Phone System	\$223.45	\$1,353.22	\$4,600.00	3,246.78	29%
001-000-000-576-20-42-03	Work Email Accounts (Google Suite)		\$115.60	\$69.00	(46.60)	168%
001-000-000-576-21-42-30			\$115.60	\$231.00	115.40	50%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg.Zoom)		\$298.94	\$400.00	101.06	75%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)		\$354.00	\$800.00	446.00	44%
	Total Communications	\$424.11	\$10,941.03	\$17,900.00	6,958.97	61%

Training & Travel

001-000-000-576-21-43-10	Travel Expenses (Mileage, Tolls)		\$0.75	\$750.00	749.25	0%
001-000-000-576-21-43-01	Travel Expenses (Lodging, Per Diem)		\$427.20	\$750.00	322.80	57%
001-000-000-576-21-43-02	Training (LGI/WSI Certs)		\$369.00	\$3,000.00	2,631.00	12%
001-000-000-576-21-43-03	Certifications (non WSI)		\$0.00	\$2,500.00	2,500.00	0%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)		\$0.00	\$1,500.00	1,500.00	0%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)		\$0.00	\$2,500.00	2,500.00	0%
001-000-000-576-21-43-07	Management Staff Training		\$799.00	\$3,120.00	2,321.00	26%
001-000-000-576-20-43-07			\$0.00	\$880.00	880.00	0%
	Total Training & Travel	\$0.00	\$1,595.95	\$15,000.00	13,404.05	11%

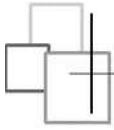
Advertising

001-000-000-576-20-41-07	District Advertising	\$450.00	\$3,943.06	\$10,000.00	6,056.94	39%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard		\$0.00	\$4,499.04	4,499.04	0%
001-000-000-576-20-49-09	Bulk Printing - District Postcard		\$0.00	\$2,474.47	2,474.47	0%
001-000-000-576-20-41-40	Ad Design		\$285.72	\$500.00	214.28	57%
	Total Advertising	\$450.00	\$4,228.78	\$17,473.51	13,244.73	24%

Rentals & Leases

001-000-000-576-20-45-00	District Office Rental (Zen)	\$717.50	\$5,022.50	\$2,500.00	(2,522.50)	201%
001-000-000-576-20-45-01	Storage Rental (AAAA)		\$1,650.00	\$4,000.00	2,350.00	41%
001-000-000-576-20-45-02	Miscellaneous Rentals		\$180.00	\$5,000.00	4,820.00	4%
001-000-00-576-20-45-05	Meeting Room Rental (HSD)		\$0.00	\$6,000.00	6,000.00	0%

Category/ Acct #	Reference	Jul 2022	YTD Expense	2022 Budget	Budget Balance	% of Budget
	Total Rentals & Leases	\$717.50	\$6,852.50	\$17,500.00	4,647.50	39%
Utilities						
001-000-000-576-21-47-00	Electricity (PSE)	\$16,808.84	\$87,622.77	\$99,000.00	11,377.23	89%
001-000-000-576-21-47-02	Water (Highline)	\$540.79	\$3,745.64	\$9,000.00	5,254.36	42%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)		\$2,816.43	\$2,500.00	(316.43)	113%
001-000-000-576-21-47-04	Sewer (Midway)	\$451.72	\$1,954.45	\$4,000.00	2,045.55	49%
	Total Utilities	\$17,801.35	\$96,139.29	\$114,500.00	18,360.71	84%
Insurance						
001-000-000-576-20-46-00	Insurance - WCIA, AWC		\$21,614.00	\$23,000.00	1,386.00	94%
	Total Insurance	\$0.00	\$21,614.00	\$23,000.00	1,386.00	94%
Miscellaneous						
001-000-000-576-21-40-20	Scholarships		\$1,732.70	\$18,000.00	16,267.30	10%
001-000-000-576-20-41-12	AMG Liabilities		\$0.00	\$250.00	250.00	0%
001-000-000-576-20-49-00	Miscellaneous		\$186.26		(186.26)	
001-000-000-576-20-49-07	Misc. Services/Discrepancies		\$483.63	\$4,000.00	3,516.37	12%
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$677.24	\$1,062.59	\$2,000.00	937.41	53%
001-000-000-576-20-49-60	Dues/Membership/Subscriptions		\$5,341.54	\$4,000.00	(1,341.54)	134%
001-000-000-334-05-10-01	SEEK Grant	\$13,374.50	\$39,319.12	\$80,000.00	40,680.88	49%
001-000-000-576-20-51-50	Background checks	\$522.00	\$1,232.00	\$2,000.00	768.00	62%
	Total Miscellaneous	\$14,573.74	\$49,357.84	\$110,250.00	44,624.86	45%
Intergovernmental Services						
001-000-000-576-20-51-02	Inspections (Fire Ext)		\$0.00	\$1,000.00	1,000.00	0%
001-000-000-576-20-41-11	SAO Audit		\$0.00	\$5,000.00	5,000.00	0%
001-000-000-576-20-51-00	King Cty Election costs		\$59,659.52	\$45,000.00	(14,659.52)	133%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)		\$2,300.98	\$2,000.00	(300.98)	115%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)		\$0.00	\$3,000.00	3,000.00	0%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)		\$0.00	\$2,000.00	2,000.00	0%
	Total Intergov Services	\$0.00	\$61,960.50	\$58,000.00	(3,960.50)	107%
COVID-19						
001-000-000-576-20-31-00	Office Supplies				0.00	0%
001-000-000-576-20-43-00	Training/Conferences				0.00	0%
001-000-000-576-21-31-01	Custodial				0.00	0%
001-000-000-576-21-35-02	Janitorial Supplies				0.00	0%
001-000-000-576-21-43-06	First Aid Supplies				0.00	0%
001-000-000-576-21-49-01	Lifeguard Supplies				0.00	0%
001-000-000-576-20-49-07	Misc Services/Discrepancies				0.00	0%
	Total COVID-19	\$0.00	\$0.00	\$0.00	0.00	0%
Capital *						
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections		\$0.00	\$1,000.00	1,000.00	0%
001-000-000-594-76-41-02	Capital - Advertising/Public Notices		\$0.00	\$500.00	500.00	0%
001-000-000-594-76-41-03	Capital - Architects/Engineers		\$6,188.75	\$75,000.00	68,811.25	8%
001-000-000-594-76-41-06	Plumbing Upgrade (Aquatic Spec)		\$0.00	\$10,000.00	10,000.00	0%
301-000-000-397-00-00-00	Transfer From General Fund to Capital		\$0.00		0.00	#DIV/0!
	Total Capitals	\$0.00	\$6,188.75	\$86,500.00	\$80,311.25	
*Reserve balance \$214,079.00						
	TOTAL ADMINISTRATION	\$21,363.46	\$244,871.23	\$466,545.57	\$182,449.22	52%
	TOTAL OPERATIONS	\$92,484.57	\$486,444.10	\$1,179,526.89	\$732,401.91	41%
	TOTAL CAPITAL	\$0.00	\$6,188.75	\$86,500.00	80,311.25	7%
GRAND TOTALS						
		\$113,848.03	\$737,504.08	\$1,732,572.46	\$995,162.38	43%



2022 REVENUE July

Account #	Reference	Jul 2022	YTD	Balance	2022 Budget	Budget Balance	Balance %
General Fund Taxes							
001-000000-311-11-00-00	Property Taxes	\$3,155.01	\$575,374.63	\$0.00	-\$575,374.63		
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.00	\$0.00	\$0.00	\$0.00		
001-000-000-317-20-00-00	Leasehold Excise Tax	\$0.00	\$3,146.21	\$0.00	-\$3,146.21		
	Total General Fund	\$3,155.01	\$578,520.84	\$0.00	-\$578,520.84		
Charges for Goods and Services							
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00	\$0.00	\$25,000.00	\$25,000.00		0%
	Total Charges for Goods and Services	\$0.00	\$0.00	\$25,000.00	\$25,000.00		0%
Miscellaneous Revenues							
001-000-000-361-11-00-00	Investment Interest	\$1,413.50	\$5,948.87	\$20,000.00	\$14,051.13		30%
001-000-000-367-00-00-01	Contributions/Donations (to Scholarships/Grants)	\$0.00	\$0.00	\$100,000.00	\$100,000.00		0%
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$39,397.82	\$0.00	-\$39,397.82		
001-000-000-369-81-00-02	Misc Revenue	\$19.49	\$19.49	\$0.00	-\$19.49		
001-000-000-369-81-00-03	MRP Cash Deposits	\$42,998.14	\$47,801.35	\$90,000.00	\$42,198.65		53%
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$4,985.75	\$29,470.10	\$90,000.00	\$60,529.90		33%
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$33.00	\$38.00	\$0.00	-\$38.00		
	Total Revenue	\$49,449.88	\$122,675.63	\$300,000.00	\$177,324.37		41%
Capital Projects/Reserve							
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$175,000.00	\$175,000.00		0%
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00		
	Total Capital Projects/Reserve	\$0.00	\$0.00	\$175,000.00	\$175,000.00		0%
	Grand Total Revenue	\$52,604.89	\$701,196.47	\$500,000.00	\$175,000.00		140%

DES MOINES POOL METROPOLITAN PARK DISTRICT

Date: Thursday, Sept 15, 2022

To: District Board Commissioners

From: Scott Deschenes, District General Manager

Subject: Aug 12, to Sept 9, 2022, District General Manager Report

Week Ending Aug 12th

Dear Board,

Please accept this week's report. If anything else happened

BOARD MEETING INFO

Just a reminder that the board meeting is scheduled for Tuesday, August 16 at 7pm. It is still a hybrid meeting with the physical location being Mount Rainier high School's Library. I have reached out due to it being during the summer break, but have not heard back. If anything changes, I will personally call each of you next week.

- Agenda Packet – We are still working on the agenda packet and reports within it. We should have it out by the end of the day.
- Executive Session – Just a reminder that we will start the meeting with an executive session. I will send the materials for each of you to review on Thursday, August 11.
- Master Plan – I will also potentially be mailing the Master Plan separately. The Capital and Contracts Committee had its last meeting on Wednesday, August 10 at 2pm, with the agenda packet being mailed out by Thursday, August 11.

LIGHTNING CLOSURE

We closed the pool for about an hour on Wednesday, August 10. I know that closures due to lightning for indoor facilities can be a debatable issue, but one issue that is not debatable about our pool is that there are no windows on the natatorium. We frequently have power outages due to storms and had one during the power outage. There are no backup generators and very little emergency lighting, so we will shut the pool down as a precaution. Below is an article from Aquatics International about lightning protocols.

https://www.aquaticsintl.com/facilities/lightning-and-indoor-pool-closure-policy-sparks-discussion_o

- Bonus link - https://www.aquaticsintl.com/facilities/management-operators/d-c-enforces-indoor-pool-lightning-policy_c

SWIM LESSON REGISTRATION

Believe it or not, we are down to our final summer session of swim lessons. On Wednesday, we had registration for the last session, August 15-25. Quentin was able to keep all instructors teaching through the summer, which is a great accomplishment for the current employment climate we are in. We are still registering people for open spots, so Quentin can update you at the quarterly report.

SEEK PACKETS

Packets were delivered last week. Staff is putting packets together and we will have the first pickup this Saturday, August 13. Weekday sessions will have days by their last name next week where they can pick up their equipment. We will have some people that do not complete their forms and will work out a system for them, once all the people that completed their paperwork have received their equipment.

We are pretty tight on suits and will need to reassess after people pick up their suits. We had to switch organizations for the order, so some of the sizes are a little different.

SEEK GRANT REIMBURSEMENTS

CivicRec (registration software) has been tracking payments. The only payments that have not been tabulated are the Camp KHAOS lessons. We have been tracking those and will bill them separately.

Below is a message that we received from OSPI on reimbursements and the deadline...

Hi Everyone,

I hope your summer is going well and that your SEEK programs have been successful so far.

I am sending out a quick reminder about reimbursements and your final reports. Please remember that reports and final reimbursements are due by **Saturday, October 1**. If this date is an issue, please reach out and let me know. We can accommodate extensions if the deadline causes issues for running payroll, completing invoices, or other matters.

Reimbursements

SEEK programs are allowed to submit monthly reimbursement requests for SEEK-related expenses. Please be sure to attach evidence for any expense over \$50 – This includes receipts, paid invoices, hour trackers, etc.

If you are submitting reimbursement requests for scholarships or for staff hours, please submit them in a format that is convenient for you (Excel, Word, internal report). For staff hours, please include the name of the employee, hours worked, program name, total amount paid. For scholarships, please include name, program, and scholarship amount.

You can access the reimbursement system using the link below. Please note, this link is not unique to you, so you can share it with others within your organization.

[AWC SEEK Reimbursement Portal](#)

You can watch a walkthrough video [here](#).

If you run into issues using the reimbursement system, please let me know.

Final Report

To help with data collection this year, we are using a standard form for submitting reports. I've attached a PDF of the report for your reference as you prepare your write up.

When you are ready to submit your report, please use this link: https://awc.co1.qualtrics.com/jfe/form/SV_51kNoO3vwMxAKRE

Once we receive and verify your report, we will process the release of the 10% withholding from previous reimbursement requests.

If you have any questions on either of these points (or anything else), please feel free to reach out.

I hope everyone has a great weekend!

Jacob Ewing

Legislative & Policy Analyst

HSD POOL USAGE

We are working to get a preliminary schedule with HSD. I sent another reminder that we need their interest, but have not heard back by the sending of this email.

LIFEGUARD TRAININGS

- Lifeguard Class – Quentin is working to offer a class at the end of the month. We will contact our partners once we have enough information.
- Lifeguard Recertification – Jared is working with Emmitt at OV to offer a recertification class for both of our staff this week. This is the second lifeguard recertification class this summer. Legally, we need to have current certifications for all staff and have them ready for inspection (see below).

HEALTH DEPARTMENT VISIT

We had an inspection on Tuesday morning. The inspection went well with no violations or recommendations for improvement.

SWIMMING-RELATED ILLNESSES

- Open Sores Rules Update: We will be updating our rules signage to include “no open sores (see below for Renton’s rules, for better language.” Currently, Henry Moses in Renton has this rule for their pool, but it would also be good with the monkeypox and other WRI’s to have a rule, so we are working on getting this updated.
 - Henry Moses Aquatic Center (Renton) Rule: “Guests with open sores, infections, or communicable diseases are not allowed in the water.”
https://www.rentonwa.gov/city_hall/public_works/facilities/henry_moses_aquatic_center
 - I have checked with legal, but will check with WCIA too, before moving forward.
- Used Equipment Bins/Process: We are bringing back the “Used” equipment bins back for staff to perform deep cleaning. This and staff being prepared to have patrons with open sores use water-resistant band-aids to ensure staff and other patrons safety.
- State guidance: At this time there is no guidance for Water Recreation Facilities, but the open sores coverage is also recommended to stop other swimming-related illnesses.
 - CDC on Swimming-related illnesses (CDC) -
<https://www.cdc.gov/healthywater/swimming/swimmers/rwi.html>
 - Can monkeypox virus be spread in swimming pools and gyms (Swimswam) -
<https://swimswam.com/can-monkeypox-virus-be-spread-in-swimming-pools-and-gyms/>

MAINTNENACE

We have signed the invoice for the emergency repair under 9a Emergency Repair, as it came under \$5k, which is the District GM’s discretionary spending. They have not confirmed a day, but stated it should not affect our operations.

OFF

Just a heads up that I will be off on Friday, August 12 through Monday, August 15. If you need to call me, please call my office number.

RESEARCH

- Port Townsend Woman Banned from Local Pool for “Being Discriminatory” and rude to staff (MyClallam County) - https://www.myclallamcounty.com/2022/08/09/port-townsend-woman-banned-from-local-pool-for-being-discriminatory-and-rude-to-staff/?fbclid=IwAR025XRcp2S_w_uO331A4SzClohsrqB0EMCXGF1YsY32OTe5bT3-Gly8bEA
- Des Moines (IA) to close several aquatic facilities earlier than expected (KCCI) - <https://www.kcci.com/article/pools-wading-pools-des-moines-to-close-several-aquatic-facilities-earlier-than-expected-iowa/40821273#>
- South King mayors frustrated with crime sign joint letter (Waterland Blog) - <https://waterlandblog.com/2022/08/09/south-king-county-mayors-frustrated-with-rise-in-crime-and-violence-sign-joint-letter/>
- Weyerhaeuser King County Aquatic Center closes for upgrades (Federal Way Mirror) - <https://www.federalwaymirror.com/news/weyerhaeuser-king-county-aquatic-center-closes-for-upgrades/>
- Natural hazards planning expertise and resources for local governments (MRSC) - <https://mrsc.org/Home/Stay-Informed/MRSC-Insight/August-2022/Natural-Hazards-Planning-Expertise-Resources.aspx>
- Lee’s Summit Parks and Rec apologizes to family after birthday party at waterpark cancelled (KMBC TV) - <https://www.kmbc.com/article/lees-summit-parks-and-rec-apologizes-to-family-after-birthday-park-at-waterpark-canceled/40851983>

Week Ending Aug 19th

Dear Board,

A short report since we had a board meeting earlier this week.

BOARD MEETING WRAP-UP

- End-of-SEEK Report: Staff is planning on putting a report together for the end of the SEEK grant including numbers of users, etc. Commissioner Campbell will be helping with an exit survey. Finally, I spoke with Commissioner Stender and he had a good idea to make a presentation to city council about the effectiveness of the program to city council.
- Master Plan: I sent the Master Plan DRAFT out for edits on Wednesday, August 17. If you did not receive the email, let me know.
- Aquatic Feasibility Study: We are on hold until next week. I want to look at how much we have allocated to Stemper before approving work on scope and budget for the project. I will update you next week.
- Financial Software: I am going to contact the Finance Committee next week to schedule a meeting.
- HSD Lease: Now that we have a temporary agreement on the schedule (see below), we will send out the agreement and request a meeting. We will give you updates on this process.

FALL SCHEDULE

Scheduling is a developing process, but here is what has occurred so far.

- MRHS Swim Team Times: MRHS will be using the pool from 3:30-6pm on Weekdays and optional Saturdays (from 7-8am). They agreed to only use two lanes from 5-6pm. We will not charge them from 5:30-6pm due to them giving us the extra lanes. MRHS has committed to practicing the first two Saturdays and will give us a week's notice after that.
 - Meets: All meets are from 3:15-5:30pm. We also posted a special evening schedule after meet days: Thursday, September 8, Tuesday, September 20, Tuesday, September 27, Tuesday, October 11 and Friday, October 21
- SMAC Swim Team Times: We offered SMAC the following openings. If they accept them, SMAC will be using those other 4 lanes from 5-6pm and all lanes from 6-7pm on weekdays. Saturdays they will practice from 8-10:30am.
- Schedule Updates: With swim practices starting the week of August 22 and swim lessons ending the same week. We will have a temporary schedule the week of August 22-28 and a schedule for Fall before swim lessons start in October (August 29-October 6). We usually do not have swim lessons this late, so it is making communicating a little more difficult, but we will use the email system to send out updates.
- Special Training: Quentin booked Alaska Airlines to do a professional training that will require usage of the entire pool. They will be using the pool on Tuesday, August 26 from 1:30-3:30pm. Camp KHAOS has a field trip that day and Quentin moved the other swim lessons from 1-1:30pm that day.
- Email Notification and Updates: Here is a link to the email including an image of the schedule.
 - <https://createsend.com/t/d-AB4157E842ABCB012540EF23F30FEDED>
- Next Update: Just a heads up that our next update for August 29-October 6 will be coming out the middle of next week.
- Website: I am working on getting the website updated over the next couple of days for Fall.

SEEK GRANT PACKETS

Staff started handing out packets. We had a couple of people that did not complete their paperwork or were added late. We ordered additional equipment, but we may have to add a few orders of suits. We should have an update next week.

END OF SUMMER REPORT

We are starting to meet on putting together numbers for the end of the summer. We will need this for resubmitting the for grant monies. We are discussing on adding this to an ad for the Fall City Currents.

PTSA EVENTS

We have developed a preliminary plan for PTSA events. We will start them the third Saturday of each month in November (after Wibit swims). We will offer them to all of the elementary schools in Des Moines (Des Moines, Midway, North Hill, Parkside and Woodmont). They would be offered in November, January, February, March and May. October (Halloween) and April (Egg Hunt/April Pool's Day) would be held for community events. Midway has reached out and will be the first group to be booked. We will discuss this more in detail at our September retreat.

BELENDED LIFEGUARD CLASS

Jared is leading a blended learning class, August 22-24. The class will include staff that we have been training as cashiers. We have filled 5/10 spots at this time.

We sent an email notification out on Wednesday, August 17. <https://createsend.com/t/d-4D53D4A5F8629A7F2540EF23F30FEDED>

PSE COMMERCIAL BUILDINGS

We were sent notice by PSE that all building over 50k s.f. would need to follow new energy requirements. Fortunately, our facility is only 15k s.f. I think they sent us the information due to our energy consumption.

LANDSCAPE CONTRACT

Our landscape contract is expiring. We are in month-to-month with our landscaping company and we will be negotiating a new agreement.

RESEARCH

- **<Good Info for the Future>** Support/Opposing Ballot Measures (MRSC) - <https://mrsc.org/Home/Stay-Informed/MRSC-Insight/August-2022/Support-Oppose-Ballot-Measures-Candidates.aspx>
- Local YMCA bridging gap by teaching safe swimming to black and brown children (KIRO 7) - <https://www.kiro7.com/news/local/local-ymca-bridging-gap-by-teaching-safe-swimming-black-brown-children/BJYZALDE3FBTFIK5YXWABIN3WQ/>
- Si View Pool (Si View Parks) - <https://www.siviewpark.org/newpool.phtml>
 - <https://www.valleyrecord.com/news/north-bend-community-pool-proposal-will-need-more-votes-to-pass/>
 - <https://www.valleyrecord.com/news/north-bend-voters-reject-proposal-to-build-new-community-pool/>
- Retaliation after gender discrimination claim (NRPA Magazine) - <https://ezine.nrpa.org/nrpa/ParksRecreationMagazine/september-2022/index.php#/p/32>
- Why belonging matter more than ever? (Accenture/SmartCities SmartBrief) - https://www.accenture.com/us-en/insights/public-service/why-belonging-matters-now-more-than-ever?c=acn_glb_peopleexperiencsmartbrief_13003637&n=bac_0522&dc=27034187_7580037_325334251_176456681

Week Ending Aug 26th

Dear Board,

Please see this week's weekly report.

SCHEDULE UPDATE

We updated the schedule for August 29 to October 7. An email notification came out on Wednesday, August 24 (see below). We updated the banner ad, schedule page and newsfeed. We also added a header to swim lessons until we are able to update the entire page (estimate mid-September). We also posted the update on Facebook, Twitter and Google Business.

- Email notification link – <https://createsend.com/t/d-FA8F887A8FCB1B602540EF23F30FEDED>
- Complaint – We did receive an email complaint that we were not opening early enough. We will re-examine this when we have our schedule updated in early October.

RETREAT PLANNING

We are working on content for the September 13 retreat at 7pm. It will include:

- HSD Lease
- programming for 2022-2023 school year and a rough estimate of the summer,
- proposed staffing
- budget calendar
- master plan review
- office move/admin changes

SURPLUS/INVENTORY

- Inventory- We met this week to update our inventory. We had not updated it during Covid-19 and want to surplus items before moving the office for additional space.
- Storage- Quentin, Jared and I went to storage on Thursday. We are going to have staff clean out the trash and small items. We also are developing a surplus list for the September 20. We may also reach out to other pools about donating surplus items with board approval. Hopefully the equipment can help other organizations in our community.

CITY CURRENTS ADS

Gene put together a half-page and full-page ad for the City Currents (Des Moines). See below for drafts.

SERVE YOUR COMMUNITY AS A LIFEGUARD

Why work for us?

- **COMPETITIVE PAY**
\$XXX to \$XXX per hour DOE
- **FLEXIBLE SCHEDULE**
Works great for students
- **GREAT WORK ATMOSPHERE**
Make lifelong friends
- **FREE TRAINING***
Acquire valuable certifications
- **GREAT RESUME BUILDER**
Meaningful work experience

Scan the QR code to fill out a job interest card or visit our website

mrp
mount rainier pool

*Thanks to a grant from **Legacy**

www.MtRainierPool.com • 206.824.4722 • 22722 19th Ave S, Des Moines

What we did over summer vacation



Washington Office of Superintendent of
PUBLIC INSTRUCTION

A \$90,000 GRANT

through the Office of Superintendent of Public Instruction allowed us to offer more than \$50,000 in free swim lessons to kids ages 4-14 adversely impacted by the COVID-19 pandemic.

To reduce financial barriers to swimming for disadvantaged youth, we provided more than 150 students with free swim packets that included a swimsuit, goggles, bag, and towel.

Coupled with additional scholarship funds, we provided more than 770 swim lessons for patrons ages 6 months to adult.



OUR GIANT rubber duck and lifeguards delighted young and old at the Waterland Junior and Grand parades. We also made appearances at the Waterfront Farmers Market, Pirates Cove, and Bounce-a-Palooza.

King County | **PARKS**

FOCUSING ON diversity, inclusion, and equity, the pool district is using a \$100,000 King County Youth and Amateur Sports grant to explore modifications and modernizations to Mount Rainier Pool that will maximize our swim lesson capacity.

And thanks to an additional \$5,000 grant, more than 20 kids advanced their swimming skills this summer through our Swim Club and trained to become lifeguards through our Lifeguard Prep program.



WE GAVE away almost 1,500 rubber ducks on Opening Day of the Des Moines Waterfront Farmers Market to promote kids' swimming.

THANKS TO a generous \$10,000 grant from the Des Moines Legacy Foundation, we found and trained 28 new lifeguards and swim instructors. The grant allowed us to waive the \$250 certification fees.



What's Next?

Sign up for our email notification list so you'll be first to know about new programming.

SUBSCRIBE



SCAN TO GET UPDATES* FIRST
*On swim lessons, schedule changes, and other information



Des Moines Pool Metropolitan Park District

Operators of Mount Rainier Pool

www.MtRainierPool.com • 206.824.4722 • 22722 19th Ave S, Des Moines

SEEK GRANT

- SEEK Packets – We had some people that did not complete their forms and came forward once people received their packages. We are working on an estimate and will get approval before ordering.

- Final Report – We are working on data from the final information for a final report. Quentin got final numbers from Camp KHAOS that we used for the billing and report. Some of it is included in the final

OTHER GRANT UPDATES

- KCYAS Aquatic Feasibility Agreement – I am working on this. I spoke with Stemper about scope. I will put a preliminary plan together and take it to them.
 - Land Survey – The architect asked for a land-use survey for the MRP site. We do not have one as a district, so I have reached out to HSD.
- KCYAS Programming – I am getting ready to submit this for payment.
- SEEK (OSPI Grant) – I am working on putting together these numbers for billing. I made a math error and we have only used \$70,441 of the \$79,575 (89%) originally offered. Gene had an idea on how to extend it to the Fall. I have reached out to them and will let you know in next week's report.

MINIMUM WAGE INCREASE

Next month comes the increase rate for Minimum Wage and Exempt Salaries. It should be announced on September 30. Please read the article below for more information. This will be part of our budget discussion.

<https://www.jdsupra.com/legalnews/washington-employers-should-prepare-for-3741979/>

IN-SERVICE UPDATE

Jared and Quentin led an active shooter training at our last in-service with school coming back in session. They also are working on making youth more aware of what it is like during these situations. A lot of drills are done, but Quentin and Jared want to make sure they are ready.

HSD LEASE

I emailed a copy to our Highline School District contact. We are meeting Monday afternoon to go over the agreement. I should have changes to present at our retreat.

ROOF PATCH ISSUES

HSD has not come out to repair any of the defects from the roof issues they had. I contacted them again, but have not heard back. I will keep reminding them.

MRHS LIBRARY RESERVATIONS

I reserved the MRHS Library from 6:45-9:15pm for September 13, September 20, October 18, November 8 (tentative), November 15 and December 20. I have also requested a demonstration on the Promethean, which is the overhead projector. It makes the text on my computer too small to see when I am hooked up to it, and the custodians did not know how to use it.

WCIA LIABILITY EXPOSURE SURVEY

I completed the WCIA Liability Exposure Survey. It is required annually for all members.

EMPLOYEE HANDBOOK

Lauryne is working on updating the employee handbook. We hope to have a draft soon.

LANDSCAPING AGREEMENT

The landscape agreement has expired and is month-to-month. I have requested them to send me a quote for the next year. They have told me it will be an 8% increase. We will put the agreement on the September 20 agenda.

RULES UPDATE

We will also be working on a rules update this Fall. We have had a couple of issues with our posted rules and it might be good to update them including postings for different areas of the facility: locker rooms, natatorium, entry, etc.

RESEARCH

- 3 Seattle Pools Will Reopen this Fall (Seattle Times) - <https://www.seattletimes.com/seattle-news/these-3-seattle-parks-indoor-pools-will-reopen-this-fall/>
- Can we talk about resilience? (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2022/september/can-we-talk-about-resilience/>
- Taking action using ordinances, resolutions, etc. (MRSC) - <https://mrsc.org/getdoc/c1edffb2-2ad1-43cd-b432-e7063d6e1c00/Taking-Action.aspx>
- Why is accessibility is still a problem? And what we can do about it? (Forbes) - <https://www.forbes.com/sites/andrewpulang/2019/11/21/why-is-accessibility-still-a-problem-what-can-we-do-about-it/>
- The ADA passed 30 years ago. Why are cities still horribly designed for people with disabilities? (FastCompany) - <https://www.fastcompany.com/90531024/the-ada-passed-30-years-ago-why-are-cities-still-horribly-designed-for-people-with-disabilities>
 - *Note-Both ADA are old articles, but I am frustrated that the State of Washington keeps building new parks, but does nothing to support access for disabled to current systems*
- New Legislation/Guidance Targets a Green Energy Future in Washington (MRSC Insight Blog) - <https://mrsc.org/Home/Stay-Informed/MRSC-Insight/August-2022/New-Legislation-Guidance-Targets-a-Green-Energy-F.aspx>
- What is the Urban Island Effect? (MRSC/Planetizen) - <https://www.planetizen.com/definition/urban-heat-island-effect>

Week Ending Sept 2nd

Dear Board,

Please see this week's report. I will be off on Monday for the holiday, but can be reached by phone (if needed). I hope you have a good holiday weekend.

RETREAT

Just a reminder that our next retreat will be on Tuesday, September 13. Topics will include an update on the lease, master plan review, staffing, office/admin changes and budget process outline.

MASTER PLAN REVIEW

No one sent edits in by the August 31 deadline, so I will extend the deadline to Monday, September 5th at midnight. If you need me to resend the email with the attachments, let me know.

FEASIBILITY STUDY

The estimate has been signed and we are sending it to Stemper. I still need to work on the scope for the agreement to be finalized with KCYAS.

SEEK GRANT

- Billing – I am putting together billing for the final. At this time, I am estimating that we will have used 91% of the grant. OSPI will withhold 10% of the grant monies until our final report is in. We are working on finalizing the supporting documents for the receipt.
- Final Report – I am also working on the final report. We will need to complete this to obtain the final 10% of the reimbursements. All-in-all, we are estimated to receive over \$70k in reimbursements.
- More Swimsuits – We will need to order some more suits. We have about \$600 left to use, but will potentially go over. We should have more information next week.
- Survey Data – Holly is working on helping me compile data to be presented at a future meeting from the pre-survey.

FINANCE COMMITTEE MEETING

We met on Friday to discuss financial issues and processes.

HSD LEASE

I met with the HSD AD on Monday, August 29. He is taking the agreement back to their administration and will meet after that.

HSD COACH NEEDED

HSD does not have a coach for Tyee, Highline and another school, so they are practicing combined with MRHS's team at our pool.

ROOF REPAIRS

HSD sent their contractor out to patch the roof leaks on the front (west) pitch of the roof. They will be back to patch the back (east) roof the week of September 12. Below is a before and after picture of the work.



LABOR DAY

Just a reminder that we will be closed on Monday, September 5 for Labor Day. We posted the closure on social media, google maps and the website.

NORMANDY PARK CITY SCENE

The Normandy Park City Scene has an add deadline coming up on September 9th. This will be for their fall publication.

STORAGE

With swim lessons completed, pool staff are working on storage and other smaller projects. We are preparing to have limited staffing starting next week with school restarting.

WCIA BOARD MEETING

The final board meeting for WCIA will be October 21. Below is information sent about the meeting. I will be attending as the delegate, but board members are welcome too.

The Full Board Meeting is scheduled at 10:15 a.m. on Friday, October 21, 2022 at The Conference Center at Sea-Tac Airport. The agenda will be posted to the WCIA website on October 14.

A training session is also offered that precedes the Full Board Meeting from 9 a.m. to 10 a.m. Authority Counsel Shannon Ragonesi with Keating Bucklin & McCormack will present: *Liability Update - WCIA Year in Review*.

Join us for lunch at the conclusion of the Full Board Meeting.

Reimbursement for travel is available; however funding is limited. Interested parties must submit a [Travel Reimbursement Application](#) by Monday, September 26.

Registration will close on Monday, October 17 at noon.

To be redirected to the registration page, click on the link below:

[2022 October Full Board Meeting & Training Sea-Tac Airport 10/21/2022](#)

WRPA/PNW AQUATICS CONFERENCE

Commissioner Stender sent me a session at the WRPA/PNW Fall Aquatics Summit. I think this is a good idea. If anyone else wants to attend, please let me know.

10:30 AM–
11:45 AM **Utilizing Aquatic Data for a Stronger Narrative to Your Community and Upper Management** | [Pete DeQuincy](#)

This session aims to provide resources and helpful information, on how agencies should review the existing data they're collecting and consider developing new metrics that provide a fuller narrative in what their department does and improve their chance in receiving consistent funding through tight budget years.

Learning Objectives:

- Review and discuss the current aquatic metrics and how they compare to industry standards and how they compare to recreation and public safety sectors.
- Discuss and develop new metrics that provide stronger support the department's mission statement.
- Build new metrics that accurately tell the department's narrative.

2022 PNW Aquatics Conference

Monday, September 19, 2022–Tuesday, September 20, 2022 | 8:00 AM - 4:00 PM

Join us at the McMenamins Anderson School in Bothell, WA this year for the Pacific NW Aquatics Conference.

[Click here](#) for more information.

WRPA FALL SUMMIT

The WRPA Fall Summit is November 3. If you are interested in attending, please let me know.

Registration is now open for the [2022 WRPA Fall Training](#). We are happy to be back in-person at the Lynwood Convention Center. Enhance your leadership potential by attending this event where you will learn new skills that you can immediately implement within your organization.

Session topics will include:

- [Racial Identity Caucuses: Black, Indigenous, and People of Color \(BIPOC\) & White Ally](#)
- [Advancing Equity, Health, and Resiliency with Stormwater Parks](#)
- [Adapting for Social-Emotional Wellness in Recreation Programs](#)
- [Cultivating a Culture of Connection for Young Staff](#)
- [Resource Management Plans: Why and How](#)

RESEARCH

- Hazen Pool getting upgrades (Renton School District Site) - <https://omwbe.wa.gov/bid-opportunities/hazen-high-school-pool-modernization-renton-school-district-renton-wa>

- The Job with No Downtime: Staff Recruitment (Aquatics International) - https://www.aquaticsintl.com/lifeguards/the-job-with-no-downtime-staff-recruitment_o
- Employee input: a trusted tool when making organizational changes (ICMA) - <https://icma.org/blog-posts/employee-input-trusted-tool-when-initiating-organizational-changes>

Week Ending Sept 9th

Dear Board,

Please see this week's report. See you on Tuesday.

BOARD RETREAT

Just a reminder that our Fall Budget Retreat is Tuesday, September 13 at 7pm. Lauryne sent out the board meeting packet and invite on Thursday, September 8th. Below is a link to the agenda packet. If you need us to resend the email, let me know.

- <https://mtrainierpool.com/wp-content/uploads/Package-Special-Meeting-9-13-2022-To-Send.pdf>

RESCINDING OF WA STATE EMERGENCY ORDERS

We will need to get more information on what changes will occur for public meetings. Below is an email chain that came down from our lobbyist through WRPA...

Good Morning to WRPA Executive Board Members, to WRPA LEG Chair & LEG Committee Members, and to the WRPA LEG Distribution List:

FYI if you had not already heard or read about the Governor's announcement late Thursday afternoon. Matt Hunter of the Governor's Office, who was on our Statewide Parks Directors' call, provided the info and **highlighting** below my Contact Info.

Links here to coverage in *Seattle Times*, *News Tribune*, (*Everett*) *Herald*:

[WA's COVID state of emergency will lift on Oct. 31, Inslee says | The Seattle Times](#)

[Remaining COVID-19 orders in WA will be rescinded in October | Tacoma News Tribune \(thenewstribune.com\)](#)

[Washington's COVID-19 state of emergency to end Oct. 31 | HeraldNet.com](#)

Sylvana – Looks like Russ may be out of office – can you also ensure our Statewide Parks Directors' distribution list receive?

Thanks!

Doug Levy, Owner
Outcomes By Levy, LLC
(425)922-3999 – work/cell

From: Hunter, Matthew (OFM)
Sent: Thursday, September 8, 2022 4:47 PM
To: Russ Harrington Doug Levy
Cc: Snyder, Jon (GOV)
Subject: FW: COVID-19 update -- WA's state of emergency to end October 31

This came out sooner than expected. I believe this statement references the after school program requirement that WRPA was curious about, "Vaccination requirements for health care and education workers will end, but employers will continue to be able to require them if they choose. Inslee has already announced that COVID-19 vaccination will remain a condition of employment for most Washington state agencies."

This is just passing along some information, I have no expertise in identifying how it will or will not impact your business. The link to the full release hopefully has some more details for you to review.

-Matt

From: Governor Jay Inslee
Sent: Thursday, September 8, 2022 4:32 PM
To: WAGOV DL Governor's Communication
Subject: COVID-19 update -- WA's state of emergency to end October 31

Good afternoon, fellow state employees –
Earlier today I announced that we are winding down the remaining COVID-19 emergency orders and are on a path to lifting our state of emergency by October 31.

The broad availability of vaccines and therapeutic treatments are providing the tools we need to adapt and live with COVID-19. I know the transition forward is cause for celebration for some, and a source of anxiety for others. Some people may be feeling a mix of both. Throughout all of this, my priority has been to save lives. The combination of policies we enacted and the dedicated service of state employees allowed us to do that. There were sacrifices – personal and professional – that many of us had to make. It's difficult to express just how grateful I am for your service these past two years. Thank you.

Below is an abbreviated version of the press release my office sent out today. You can read the [full release online](#). You'll see that just because the state of emergency is ending, COVID-19 is not. I will continue urging folks to get their boosters and take the precautions necessary to keep one another safe. Please contact your agency leaders if you have any questions. And thank you again for all you do.

Gov. Jay Inslee

Inslee announces end to remaining COVID-19 emergency orders and state of emergency by October 31

Gov. Jay Inslee today announced the upcoming rescission of all remaining COVID-19 emergency proclamations and state of emergency by Oct. 31.

Nearly three-quarters of the governor's 85 COVID-19 emergency orders have already been lifted, and an additional [13 health care related orders will end Oct. 27](#). The remaining 10 orders to be lifted on Oct. 31, including the underlying state of emergency.

"We've come a long way the past two years in developing the tools that allow us to adapt and live with COVID-19," Inslee said. "Ending this order does not mean we take it less seriously or will lose focus on how this virus has changed the way we live. We will continue our commitments to the public's well-being, but simply through different tools that are now more appropriate for the era we've entered."

Though the state's emergency orders are ending, public health leaders continue to emphasize the importance of vaccines and masks in keeping communities safe. Vaccines and therapeutic treatments are available to prevent hospitalizations and death. However, COVID-19 remains one of the deadliest infectious viruses in the United States. The virus kills more than 300 people nationally every day, including more than 10 people a day in Washington state.

"Governor Inslee's rescission of these remaining emergency orders marks an important transition for the state of Washington, but that does not mean that COVID-19 is not in our state anymore," said Secretary of Health Umair A. Shah, MD, MPH. "We must move forward from a pandemic response to adapting our behaviors to coexist with the COVID-19 virus. Through the continued diligence of Washingtonians, combined with access to resources like the Say Yes! COVID Test program, WA Notify, and Care-A-Van, we will continue our path to recovery."

Washington was the first state in the U.S. with a reported case of COVID-19. Inslee was swift to enact protective measures that have since resulted in one of the lowest per capita death rates in the nation. If the rest of the nation had the same death rate as Washington, some 433,000 lives would have been saved. Inslee was invited to [testify before Congress](#) in January to discuss Washington's science-based response, including the importance of responding to the mental and psychological toll of the pandemic.

Washington legislators also approved significant relief measures to help businesses and households with the financial impacts of the pandemic, including expanded unemployment benefits, rent assistance, an eviction moratorium, utility assistance, and numerous [small business grant and assistance programs](#).

The [statewide Face Covering Order](#) issued by the state Department of Health will remain in place for health care and long-term care settings, as well as correctional facilities under certain circumstances after the state of emergency ends. The governor is also looking at options to ensure there are protections for workers who choose to wear a mask in their workplace.

Vaccination requirements for health care and education workers will end, but employers will continue to be able to require them if they choose. Inslee has already announced that COVID-19 vaccination will remain a condition of employment for most Washington state agencies.

"I can't express enough how grateful I am for all the health care workers, public health teams, and other frontline workers who have helped save thousands of lives during the past two years and will continue to support our communities in staying safe and healthy," Inslee said.

Note-I removed email address links.

BOARD MEETING

Just a reminder that we also have our regular board meeting on September 20. We will have a short turnaround with moving information from the retreat to the board agenda. See

PLANNING MEETING

We had an all-staff meeting on Wednesday. We used the meeting to make sure we were all on the same page of the information that will be presented to the board for the September 13 retreat.

SWIM MEET

We had our first board meeting on Thursday, September 8th. We sent out notice on social media and our website's news section.

<https://mtrainierpool.com/upcoming-events/mt-rainier-pool-swim-meet-sept-8/>

WHITECAP DRILLS

Before staff went back to school, they offered a whitecap drill during operational hours on Thursday to perform a simulated rescue during operational hours. Quentin and Jared are working to expand trainings to ensure staff readiness and now include these trainings.

SUMMER BILLING

We are working on finalizing details from the summer for trainings, programs and rentals. We are using this to bill for usage and grant submission. We are also hoping to have a final report information soon.

KCYAS GRANT AGREEMENT (AQUATIC FEASIBILITY STUDY)

I met with Melody on Thursday for the scope of work for the KCYAS Aquatic Feasibility Study grant. We are finalizing the paperwork to go to King County Parks for the grant. My goal is to have it on the September 20 agenda.

UPTHEGROVE/KING COUNTY PARKS

I was notified by King County Parks that Dave Upthegrove has granted us another \$5,000 (\$10,000 total for 2022). I have allocated it to SEEK Grant Swim Equipment as we will need more equipment due to orders made after the deadline. I am going to discuss at a future meeting about updating the scholarship forms to include applying for any leftover equipment packages as long as there is availability. We feel this would be a good service to offer people that may not be able to afford swimsuits.

NORMANDY PARK CITY SCENE AD

We are going to run the half-page ad in the Fall Normandy Park City Scene that Gene created for the Des Moines City Currents. It is to help recruit staff. *(Note-updated ad contains pay rates).*

SERVE YOUR COMMUNITY AS A LIFEGUARD

Why work for us?

- **COMPETITIVE PAY**
\$XXX to \$XXX per hour DOE
- **FLEXIBLE SCHEDULE**
Works great for students
- **GREAT WORK ATMOSPHERE**
Make lifelong friends
- **FREE TRAINING***
Acquire valuable certifications
- **GREAT RESUME BUILDER**
Meaningful work experience

Scan the QR code to fill out a job interest card or visit our website

mrp
mount rainier pool

*Thanks to a grant from **Legacy**

www.MtRainierPool.com • 206.824.4722 • 22722 19th Ave S, Des Moines

CORPORATE RENTAL

Quentin is working with one of the airlines to perform another corporate training. They require use of the entire pool, so we are scheduling them during our cleaning closure. They will be renting the pool on 10/17, 10/19, 11/7, and 11/9 from 1-3pm.

SMAC SWIM TEAM PRACTICES

Quentin notified me that SMAC will be using the pool from 5-8pm on Weekdays and 8-11am on Saturdays. They will start their practices next week.

KENNEDY DIVE TEAM

Kennedy requested use of our pool for practices and meets. We could not fulfill their request due to usage by other teams. Staff is pretty stretched covering usage up until 8pm. If the school district allows for some time during their allotment, we will let them use the pool.

PTSA EVENTS

We are presenting our plan for PTSA nights. We have already received requests from Des Moines and Midway Elementary. We are waiting until after our presentation at the retreat before scheduling these events.

HATS

Staff is starting to give out the hats Gene created to staff that were very helpful during the summer.

POINT OF SALE ITEMS (SWIM CAPS)

Quentin is exploring adding swimming caps specifically designed for African American hair. Our hope is that it will allow for locals that may need these caps for swimming have a place to get them to help reduce barriers. See article link below for more information.

<https://www.bbc.com/news/newsbeat-57688380>

EMPLOYEE REVIEW PROCESS CHANGES

We are looking at updating our review processes. We have tested a new system we received from WCIA on full-time employees, and Jared and Quentin are looking at updating our seasonal employee reviews for staff that return from college. The goal is to develop a fair system that accounts for the different work relationships staff have with the organization.

WRPA AQUATICS CONFERENCE

Jared and Quentin will be attending the WRPA Aquatics Conference on September 19 and 20. I will help cover the pool on those days. They will provide notes for me for the sessions that I will benefit the organization.

VACATION

Just a heads up that I will be out of the state (and country) from September 26 through October 9. This is my first full vacation since before Covid-19. I will be working ahead on projects to try to help things run more smoothly when I am gone. If you have anything that you want to discuss, please let me know.

RESEARCH

- Ever Evolving: A Thought About This Year's Dream Designs (Aquatics International) - https://www.aquaticsintl.com/awards/ever-evolving-some-thoughts-about-this-years-dream-designs_o

- Why are there so many types of Cities and Counties? A guide... (MRSC) - <https://mrsc.org/Home/Stay-Informed/MRSC-Insight/September-2022/Cities-and-Counties-Classification-Overview.aspx>
 - Note-We deal with these agencies and it is good to know their governance.
- Learn-to-swim accreditation helps boost swimming lesson income (Sustain Health-UK) - <https://sustainhealth.fit/lifestyle/swimming-teacher-course/>
- Off-duty teen lifeguard saves Surrey swimmer (Daily Hive – Vancouver BC) - <https://dailyhive.com/vancouver/lifeguard-off-duty-saves-swimmer?fbclid=IwAR0VPeYiQcnQq3WXVUcEgmmTy9VlocpQrtCXF1aSB3f9Z8eqi7t7Wnn1qk>
- Author talks: how to remove unconscious bias from the workplace (McKinsey) - <https://www.mckinsey.com/featured-insights/mckinsey-on-books/author-talks-how-to-remove-unconscious-bias-from-the-workplace>



Des Moines Pool Metropolitan Park District

August 16, 2022

7:00 p.m.

Hybrid (MRHS Library and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:01 p.m. Also, present were Commissioners Dusenbury, Achziger and Campbell; District General Manager Deschenes; Aquatics Manager Knox; District Clerk and Coordinator Thurmond.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – Commissioner Achziger requested the addition of 9c under New Business, Wenatchee Youth Circus use of MRP bathroom facilities while in town. President Young moved to approve the addition of 9c under new business. Commissioner Dusenbury 2nd. The motion passed 4-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – Announcement: Legal Counsel Brian Snure could not attend the meeting, legal said executive session can happen without him present.

PUBLIC COMMENT - None

CONSENT AGENDA

Note, June financial report, included (pushed from June 22 agenda) and July financial report, not included (pushed to September 20 agenda).

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in July totaling \$100,473.53. Commissioner Campbell 2nd. The motion passed 4-0.

Executive Session Business

7a. Executive Session

President Young moved to go into Executive Session pursuant to RCW 42.30.110 (1)(b) to consider the lease of real property. The Executive Session will be for 5 minutes until 7:10pm.

No motion needed at this time.

OLD BUSINESS

8a. Q2 Aquatics Manager Report

The Aquatics Manager presented the second quarter (April-June) operations including the SEEK swim lesson grant, swim trainings, June closure and Fall program planning. The report and presentations can be found in the August 16 regular board meeting packet on our website. No motion needed, informational only.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Lauryne Thurmond, District Clerk, 206.429.3852.

Des Moines Pool Metropolitan Park District Meeting Minutes – 8/16/2022

8b. Retreat Information

The Des Moines Pool Metropolitan Board had two retreats for its upcoming feasibility study. Both retreats were to develop a consensus foundation towards future planning for the organization. June 8's retreat covered Mission and Vision, and June 15ths covered short, middle and long-term planning. The feasibility study will commence once the KCYAS aquatic facilities grant is awarded, and the agreement is signed. Retreat scheduled for Tuesday September 13th at 7pm. No motion needed, informational only.

8c. Q2 Financial Report

The District GM updated the board on District finances. This report was for the second quarter, April through June. The report and presentation can be found in the August 16 regular board meeting packet on our website. No motion needed, informational only.

8d. Updated Aquatic Feasibility Study Estimate (NTE)

At the July 20, 2021, board meeting, the commissioners were presented with a proposal for a feasibility study from Stemper Architects for \$95,000. For the second touch at the August 17, 2021, meeting, it was determined that the proposal would be pushed until the aquatic facilities grant was awarded. Due to Covid-19, funding was delayed until 2022 and the agreement has still not been signed by this meeting. The economy has also had unprecedented inflation from 2021 to 2022. Stemper has provided an updated estimate that is \$137,842, which includes an NTE to ensure all costs are covered. The KCYAS grant will cover \$100,000 of these fees but there will still be money that will need to be paid or transferred out of the capital fund to cover the additional funds. The District GM is recommending approving the estimate to move forward with the facility as it should give the board of commissioners' executable information on the facility that is in its 47th year of operations. The Fiscal impact estimated \$100k covered by grants with additional \$40k covered by capital funds. Commissioner Campbell moved to approve the comprehensive assessment and feasibility study not to exceed \$140,000. Commissioner Achziger 2nd. The motion passed 4-0.

8e. Master Plan

This is a third touch item that has been reviewed by Capital and Contracts on August 2 and 9. There was trouble with editing, so the District GM will send a draft of the plan to board members with a due date one week before the retreat scheduled on September 13th, 2022. It will include information copied into a word format to better edit. The hope is to bring a final draft to the September 20th regular board meeting. No motion needed, informational only.

8d. Office Transition

The Des Moines Pool Metropolitan Park District has had its district offices at 22015 Marine View Drive for years. This was due to lack of space at the Mount Rainier Pool. The extra site has additional fees for rent, internet, copier and other fees. During the pandemic, staff worked remotely and were able to be efficient. The District GM gave a brief update on the move, a more detailed plan will be presented at the September regular board meeting. No motion needed, informational only.

NEW BUSINESS

9a. Emergency Repair

The District discovered an issue with excessive air bleeding into its filter systems. This was causing the overflow for the system to dump water from the pool. The District thought this dumping could be alleviated by a power box repair, but once the power box was repaired it was discovered there was a deeper issue with air getting into the system.

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22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

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The Des Moines Pool Metropolitan Park District is following COVID-19 guidelines and Proclamation 20-28 and will hold meetings remotely until further notice. The public may join meetings through the GoToMeeting app. Logon information is published in each Meeting Agenda. Contact Lauryne Thurmond, District Clerk at lauryne.thurmond@desmoinespool.org if you have questions.

**Des Moines Pool Metropolitan Park District
Meeting Minutes – 8/16/2022**

The estimate came in and it was under 5k, this is an ongoing item that has led to most of MRP closures over the past couple of years. Repair was approved by the District GM within discretionary funding threshold, repair is in the process of being scheduled. No motion necessary, informational only.

9b. SEEK Grant – Equipment Packet Purchase

The District applied for and received a Summer Education and Enrichment for Kids (SEEK) grant for \$79,575 from the Office of the Superintendent of Public Instructions (OSPI). Part of the grant included \$10,000 for packets of equipment to help lower barriers to swim for those that cannot afford a swimsuit and other swim-related items. The packets included a swimsuit, goggles, towel and a dry bag to transport the items. The equipment has been purchased; the total came out to \$10,067.33. All but \$67.33 should be covered by the SEEK Grant. Additional materials may be added to scholarships for people that need a suit, goggles, or other items. The estimate was over the discretionary purchasing power of the District Gm, so he contacted the Finance Committee per Section 4.3 of [Policy 520, Procurement](#). This agenda item was added to inform the rest of the board of the decision due to it being a non-budgeted item. The District GM chose to pursue this path to ensure participants receive their equipment before the end of the summer. Commissioner Campbell moved to approve the \$10,067.33 purchase of SEEK grant equipment. Commissioner Achziger 2nd. The motion passed 4-0.

9c. Wenatchee Youth Circus use of MRP

Next Summer in the third week of July the Wenatchee Youth Circus needs to utilize the locker room facilities at MRP. This is an opportunity to help one of our partners, MRP has provided this service in the past. Contractually MRP must allocate at least two staff to open the pool out of regular hours therefor District GM approves the use of facility within normal operating hours. No motion necessary, informational only.

ADJOURNMENT

With no further business the meeting was adjourned at 8:10pm.

UPCOMING MEETINGS

- September 13, 2022, Special Meeting Retreat, 7:00pm, Location: Hybrid (MRHS Library and Online)
- September 20, 2022, Regular Board Meeting, 7:00pm, Location: Hybrid (MRHS Library and Online)
- October 18, 2022, Regular Board Meeting, 7:00pm, Location: Hybrid (MRHS Library and Online)
- November 15, 2022, Regular Board Meeting, 7:00pm, Location: Hybrid (MRHS Library and Online)

Respectfully submitted by Lauryne Thurmond, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

Commissioner Young

Commissioner Dusenbury

Commissioner Campbell

Commissioner Stender

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**Des Moines Pool Metropolitan Park District
Meeting Minutes – 8/16/2022**

Commissioner Achziger

Lauryne Thurmond, District Clerk

DRAFT

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Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/03/2022

Total Amount: \$10,067.33

Control Total: 1

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220729161443.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschunes</u> 2E03815D71304B0	<u>7/29/2022</u>
Authorized District Signature	Date
Authorized District Signature	Date
Authorized District Signature	Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474	<u>7/29/2022</u>
Authorized District Signature	Date
Authorized District Signature	Date
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District**File Name:** AP_DMPOLPRK_APSUPINV_20220729161443.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
SPIRALEDGE INC. DBA SWIMOUTLET.COM			21261346	07/28/2022	\$10,067.33	SEEK GRANT BAGS, SUITS, ECT. SWIMOUTLET.COM ORDER



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/03/2022

Total Amount: \$21,503.88

Control Total: 8

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220727172137.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschenes</u> <small>2E03815D71304B0...</small>	<u>7/27/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> <small>5E8DDA9899F2474...</small>	<u>7/29/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

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KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220727165204.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
FERNANDO CORTEZ			20220731FC_89	07/31/2022	\$159.24	FC PAYROLL PE 7/25/22
GRAINGER			9384873445	07/21/2022	\$206.82	JANITORIAL SUPPLY JULY 2022
HIGHLINE WATER DISTRICT			20220720_HWD	07/20/2022	\$551.29	HWD BILLING JULY 2022
JOE DUSENBURY			20220731JD_08	07/31/2022	\$352.68	JD PAYROLL PE 7/25/22
MACDONALD-MILLER FACILITY SOLUTIONS			SVC235803	07/21/2022	\$3,046.06	PLUMBING MAC MILLER JULY 2022
MACDONALD-MILLER FACILITY SOLUTIONS			SVC235814	07/21/2022	\$10,865.77	POOL EQ RPBA MAC MILLER JULY 2022
PUGET SOUND ENERGY			20220721_PSE	07/21/2022	\$5,969.34	PSE BILLING JULY 2022
SHANE STENDER			20220731SS_77	07/31/2022	\$352.68	SS PAYROLL PE 7/25/22



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 07/27/2022

Total Amount: \$17,641.92

Control Total: 11

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220721170029.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (*Auditing Officer(s) or Board Member(s)*) :

DocuSigned by: <u>Scott Deschenes</u> 2E03815D71304B0...	<u>7/21/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> 5E80DA9899F2475...	<u>7/22/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220721170029.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
COLIBRI NORTHWEST, LLC			161DM	06/23/2022	\$595.00	COLIBRI NW JUNE 2022
COPIERS NORTHWEST			INV2496160	07/07/2022	\$89.05	COPIERS NW JULY BILLING 2022
DEPARTMENT OF RETIREMENT SYSTEMS			20220715_DRSQ2	07/15/2022	\$1,584.13	JULY 2022 Q2 DRS
EMPLOYMENT SECURITY DEPARTMENT			20220630_ESD	06/30/2022	\$245.14	EMPLOYMENT SECURITY DEPT. JUNE 202
GRAINGER			9338015531	07/08/2022	\$73.48	GRAINGER ORDER - JANITORIAL SUPS JUNE 2022
GRAINGER			9338015523	07/08/2022	\$242.12	GRAINGER ORDER - JANITORIAL SUPS JULY 2022
HIGHLINE WATER DISTRICT			20220714_HWD	06/22/2022	\$540.79	HIGHLINE WATER DIS. JUNE BILLING 2022
PUBLIC HEALTH - SEATTLE KING COUNTY			20220721_PHKC	06/30/2022	\$759.60	PUBLIC HEALTH SEATTLE KING COUNTY 2022
STEMPER ARCHITECTURE			20607	07/12/2022	\$5,637.50	STEMPER BILLING PRELIM MASTER PLAN 2022
UNITED RENTALS			207854024-001	07/07/2022	\$852.81	UNITED RENTALS RENTAL BILLING JULY 2022
US BANK			20220721_USB	07/21/2022	\$7,022.30	US BANK- JULY CC BILL 2022



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/08/2022

Total Amount: \$2,484.82

Control Total: 9

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220805104259.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschene</u> 2E03815D71304B0	<u>8/4/2022</u>
Authorized District Signature	Date
Authorized District Signature	Date
Authorized District Signature	Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474	<u>8/3/2022</u>
Authorized District Signature	Date
Authorized District Signature	Date
Authorized District Signature	Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220805104259.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ABS			18094	08/01/2022	\$90.00	JANITORIAL SERVICE AUGUST 2022
CENTRAL WELDING SUPPLY			RN07222518	07/31/2022	\$73.57	CENTRAL WELDING SUPPLY JULY 2022 BILLING
DATAQUEST, LLC			18963	07/31/2022	\$116.00	DATAQUEST JULY 2022 BILLING
GRAINGER			9236239423	04/06/2022	\$37.49	GRAINGER APRIL JANITORIAL SUPPLIES 2022
GRAINGER			9244403953	04/13/2022	\$168.78	GRAINGER APRIL JAN SUPPLIES 2022
MOUNTAIN MIST			20220630_MM	06/30/2022	\$74.83	MM AUGUST BILLING 2022
NORTHWEST LANDSCAPING SERVICES			CD50227543	08/01/2022	\$560.40	NW LANDSCAPING AUG 1 BILLING 2022
SNURE LAW OFFICE			20220802_SLO	08/03/2022	\$646.25	SNURE LAW BILLING JULY 2022
ZEN 22015, LLC			20220901ZEN	08/03/2022	\$717.50	ZEN RENT SEPTMEBER 2022



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/17/2022

Total Amount: \$7,141.27

Control Total: 10

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220811105515.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschene</u> <small>2E0381507130480...</small>	<u>8/11/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> <small>5E8DDA9899F2474...</small>	<u>8/11/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220811105515.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AAA FIRE PROTECTION INC.			12465015	08/05/2022	\$167.35	FIRE EXTINGUISHER INSPECTION 2022
AQUATIC SPECIALTY SERVICES			22826	07/28/2022	\$577.70	AQUATICS SPECIALTIES CHEMS JULY 2022
CMIT SOLUTIONS EASTSIDE			10788	07/31/2022	\$223.97	CMIT - PHONES JULY BILLING 2022
CMIT SOLUTIONS EASTSIDE			10720	07/31/2022	\$1,416.00	CMIT - JULY BILLING 2022 SERVER WORK
DEPARTMENT OF RETIREMENT SYSTEMS			20220801_DRS	08/01/2022	\$1,992.07	DRS Q1 AUG 2022
DEPARTMENT OF RETIREMENT SYSTEMS			20220815_DRS	08/15/2022	\$2,012.81	DRS Q2 AUG 2022
FERNANDO CORTEZ			20220815FC_89	08/15/2022	\$249.08	PAYROLL PE 8/10/2022
MASON JOEL GIBBS			20220810MG_97	07/01/2022	\$19.49	PAYCHECK RE-PRINT FOR MASON GIBBS PE 7/25/2022
MOUNTAIN MIST			20220810_MM	07/31/2022	\$81.26	MOUNTAIN MIST JULY BILLING 2022
RECOLOGY			0004026419	08/01/2022	\$401.54	RECOLOGY BILLING JULY 2022



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/24/2022

Total Amount: \$18,188.21

Control Total: 11

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220818142722.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschene</u> ZE03815D71304B0...	<u>8/18/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474...	<u>8/18/2022</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

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Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220818142722.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CANON FINANCIAL SERVICES, INC.			29033829	08/15/2022	\$62.88	CANON OPS/ADMIN COPIER MONTHY BILL AUG 2022
CENTRAL WELDING SUPPLY			CG 116569	08/16/2022	\$214.33	CHEMICALS CENTRAL WELDING AUGUST 2022 BILLING
COPIERS NORTHWEST			INV2481829	06/07/2022	\$79.24	COPIERS NW JUNE BILLING 2022
COPIERS NORTHWEST			INV2511056	08/09/2022	\$54.79	COPIERS NW AUG BILLING 2022
GRAINGER			WEB1947174823	08/10/2022	\$45.22	GRAINGER CLEANING SUPPLIES AUG 2022
KEITHLY ELECTRIC COMPANY			55091	08/11/2022	\$6,963.83	ELECTRIC SWITCH WORK - KELLY ELECTRIC AUG 2022
LINDA RAY			220208-01	08/12/2022	\$30.00	LINDA JULY BILLING 2022
MOUNTAIN MIST			004908520	08/15/2022	\$83.24	MM AUGUST 2022 BILLING OPS
SEATTLE SOUTHSIDE CHAMBER OF COMMERCE			1021232	08/01/2022	\$315.00	SEATTLE CHAMBER OF COMMERCE MEMB. RENEWAL 2022
US BANK			20220810_USB	08/10/2022	\$7,753.39	US BANK AUG. STATEMENT 2022
VALLEY ELECTRIC CO.			10002829	08/03/2022	\$2,586.29	VALLEY ELECTRIC - CHANGE OUT 20 LAMPS ABOVE POOL



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 08/31/2022

Total Amount: \$5,765.42

Control Total: 13

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220829132356.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Lauryne ThurmondEmail Address: lauryne.thurmond@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (*Auditing Officer(s) or Board Member(s)*):

DocuSigned by: <u>Scott Deschenes</u> 2E03815D71304B0...	<u>8/29/2022</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

DocuSigned by: <u>Joe Deschury</u> 5E8DDA8899F2474...	<u>8/29/2022</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20220829132356.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			22974	08/22/2022	\$1,379.90	AQUATICS SPECIALTIES AUG MONTHLY SERVICES 2022
AQUATIC SPECIALTY SERVICES			22701	07/08/2022	\$324.80	AQUATICS SPECIALTIES AUG BACK WASH FILTER
AQUATIC SPECIALTY SERVICES			22617	06/23/2022	\$181.51	AQUATICS SPECIALTIES JUNE MONLTHY SERVICES 2022
AQUATIC SPECIALTY SERVICES			22798	07/18/2022	\$181.51	AQUATICS SPECIALTIES JULY MONTHY SERVICES 2022
CHLOE SOTHERON			20220825CS_108	08/31/2022	\$785.01	CHLOE S. PAYROLL PE 8/25/2022
CRAIG FELDMAN			20220825CF_113	08/31/2022	\$751.02	CRAIG F. PAYROLL PE 8/25/2022
FERNANDO CORTEZ			20220825FC_89	08/31/2022	\$334.56	FERNANDO C. PAYROLL PE 8/25/2022
GRAINGER			9415247106	08/18/2022	\$92.95	GRAINGER BIOHAZARD BAGS AUG BILLING 2022
HIGHLINE WATER DISTRICT			20220822_HWD	08/22/2022	\$189.44	HIGHLINE WATER DISTRICT AUG 2022 BILLING
JOE DUSENBURY			20220825JD_08	08/31/2022	\$235.13	JOE D. COMMISSIONER SUB JULY 2022
MIDWAY SEWER DISTRICT			20220825_MSD	08/25/2022	\$587.67	MIDWAY SEWER AUGUST BILLING 2022
NORTHWEST LANDSCAPING SERVICES			CD50235238	09/01/2022	\$604.34	NW LANDSCAPING SEPT BILLING 2022
SHANE STENDER			20220825SS_77	08/31/2022	\$117.58	SHANE S. COMMISSIONER SUB JULY 2022

ELECTRONIC PAYMENT RECEIPT FORM



King County

Department of Executive Services
Finance & Business Operations Division
Treasury Operations

201 S Jackson Street, Ste 710
Seattle, WA 98104

cash.management@kingcounty.gov

Payment Date 8/15/2022

RESET

PAYMENT INFORMATION

☐ ACH Credit - Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debit - Pay Code (COLXX) _____
 ☒ Automatic Withdrawal

☐ Book Transfer (Last 4 digits of the account) From _____ To _____
 ☐ Wire - Repetitive Wire Code _____

DISTRIBUTION INFORMATION

	Explanation / Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	BARS (7 digits)	Future (5 digits)	Amount
1	QK Payroll PE 8/10/2022	170950010			24219			\$ 3,643.30
2	Payroll PE 8/10/2022	170950010			24219			\$ 32,822.63
3								
4								
5								
6								
7								
8								
9								
10								

BANK INFORMATION FOR WIRE PAYMENTS (for non-repetitive wires only)

Total \$ 36,465.93

Payee _____ Address _____ City _____ State _____ Zip Code _____
 Bank Name _____ Bank Routing # _____ Bank Account # _____
 Reference _____

CONTACT & AUTHORIZATION (Certification of Payment - RCW 42.24.080)

Contact Name Lauryne Thurmond Organization DMPMPD
 Email lauryne.thurmond@desmoinespool.org Phone # (907) 521-8490 Ext. _____ Fax # _____
 * Signature Joe Dusenbury Title Clerk of the Board Date 8/10/2022
 Authorized By Joe Dusenbury Phone # _____ Email _____

* I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

08012022

MISCELLANEOUS CASH RECEIPT FORM


King County

Department of Executive Services
 Finance & Business Operations Division
 Treasury Operations
 201 S Jackson Street, Ste 710
 Seattle, WA 98104
cash.management@kingcounty.gov

 Deposit Date 8/30/2022

RESET

PAYMENT INFORMATION

Please submit forms to Treasury Cash Management. If the form is for ACH or Wire, you may email cash.management@kingcounty.gov. If the form is for cash or checks, please deliver the form with payments to Treasury Cashiers at King County. Do not send the form, cash, or checks through interoffice mail.

PAYMENT TYPE

Cash	Check	ACH / Wire	Total Amount
		\$ 36,203.15	\$ 36,203.15

Note: Unless the account is an Expenditure, enter 0000000 under Bars, Special Districts only fill out Fund and Account

DISTRIBUTION INFORMATION

	Explanation / Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	BARS (7 digits)	Future (5 digits)	Amount
1	Heartland Payroll PE 8/25/2022	170950010			24219			\$ 27,449.39
2	Heartland Payroll PE 8/25/2022	170950010			24219			\$ 8,423.93
3	Heartland Payroll PE 8/25/2022	170950010			24219			\$ 329.83
4								
5								
6								
7								
8								
9								
10								

CONTACT & AUTHORIZATION (Certification of Payment - RCW 42.24.080)

\$ 36,203.15

 Contact Name Lauryne Thurmond

 Organization DMPMPD

 Email lauryne.thurmond@desmoinespool.org

 Phone # (907) 521-8490 Ext. Fax #

 * Signature Joe Dusenbury

 Title Clerk of the Board Date 9/7/2022

 Authorized By Joe Dusenbury

 Phone # Email

* I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

08012022

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7a Assigned to: Legal Meeting Date: 09/20/22

Under: Executive Session Business

Attachment: None

Subject: HSD Lease Extension

Background/Summary:

At the January 18, 2022, regular meeting, the board of commissioners directed the District General Manager to reach out to the Highline School District about the lease extension, which a letter to renew was due by April 30, 2022.

At the March 15 regular meeting, the board directed the District GM to send a letter to extend the Mount Rainier Pool lease. This letter was sent and confirmed to be received from the Highline School District before the deadline. The District General Manager and Highline School District have met and will continue to meet on the lease extension.

Since this is a contract negotiation, the District GM is notifying the board of progress, but no proposed agreement will be presented. This is to ensure the District GM negotiations reflect the direction of the board.

At the July 19 Regular Board Meeting, it was requested that all board members make comments and edits by August 2, 2022. The District GM met with the Capital and Contracts Committee on August 3 to go over all edits for recommendations to the full board. The board will go over the proposed edits at the meeting to go back to the school district for negotiations.

UPDATE: We received preliminary edits back from HSD and legal counsel will be present to discuss. A confidential copy will be sent to board members directly by the District GM.

Fiscal Impact: N/A

Chair Announcement: Executive Session: We will now go into executive session pursuant to RCW 42.30.110(1)(b) to meet with legal counsel to discuss to consider the lease of real property.

- The executive session will be for _____ minutes until ____:____.
- Any direction made by the board will be in open session and noted in the minutes.

Reviewed by District Legal Counsel: Yes X No _____ Date: Various

Two Touch Rule:	<u>8/03/22</u>	Committee Review
	<u>3/15/22</u>	First Board Meeting (Informational)
	<u>To be determined</u>	Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- No attachments.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 8a Assigned to: District GM

Meeting Date: 09/20/22

Under: Old Business

Attachment: Possible*

Subject: King County Parks Grant - Aquatic Feasibility Study

Background/Summary:

The District received a \$100k aquatic feasibility study to determine future path for the Mount Rainier Pool, which was completed in 1976.

UPDATE: A copy of the scope of the agreement was sent to King County on September 9. At the time of sending the agenda, there is not a completed agreement. If the agreement is sent by King County and approved by legal, it will be mailed directly to the board members and added at the board meeting. If it is not available, the District GM will work to schedule a special meeting to take advantage of good Fall weather for some of the exterior testing.

Fiscal Impact: Estimated \$100k covered by grants with additional \$40k covered by capital funds.

Proposed Motion: I move to approve the grant agreement with King County Parks for \$100,000.

Reviewed by District Legal Counsel: Yes ADD No Date: ADD

Two Touch Rule: N/A **Committee Review**
Various **First Board Meeting (Informational)**
To Be Determined **Second Board Meeting**

(Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No Report back date:

Notes:

- KC Aquatic Feasibility Study Agreement (If Available*)
- King County council approves \$100,000 for Des Moines Pool Metropolitan Park District - <https://waterlandblog.com/2022/04/20/king-county-council-committee-approves-100000-for-des-moines-pool-metropolitan-park-district/>

**King County Aquatic Feasibility Grant Agreement may not be available by the time the agenda is sent out. See Background/Summary Section above.*

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 9a Assigned to: District GM

Meeting Date: 09/20/22

Under: New Business

Attachment: Yes

Subject: SEEK Grant Update

Background/Summary:

The District received a \$79,575 grant for swim lessons and an additional \$10,000 for swim instructor training.

UPDATE: The grant deadline has been extended until October 31. The District starts swim lesson registration for the grant starts tomorrow (September 21).

Fiscal Impact: Estimate over 90% of original grant and around 20% of \$10k for swim instructor trainings.

Proposed Motion: No motion necessary. Informational only.

Reviewed by District Legal Counsel: Yes ADD No Date: ADD

Two Touch Rule: N/A Committee Review
 Various First Board Meeting (Informational)
 To Be Determined Second Board Meeting

(Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No Report back date:

Notes:

- No attachments.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 9b Assigned to: District GM

Meeting Date: 09/20/22

Under: New Business

Attachment: Yes

Subject: KCYAS Equipment Grant

Background/Summary:

Due to the success of the SEEK Grant we had used \$10,067 of the \$10,725 allocated by the grant. Although we utilized almost all of the grant money, our orders are going to be over the remaining \$658. We were notified by King County Youth Amateur Sports that Councilmember Upthegrove had allocated an additional \$5,000. We are going to utilize the grant to cover the additional equipment ordered for the SEEK Grant, plus additional suits, caps and other equipment that we would like to add to future scholarships for families to help reduce barriers to swimming. Our goal is to use this to help eliminate more barriers to swimming.

Fiscal Impact: \$5,000 will be covered by the grant.

Proposed Motion: No motion necessary. Informational only.

Reviewed by District Legal Counsel: Yes ADD No Date: ADD

Two Touch Rule: N/A Committee Review
Various First Board Meeting (Informational)
To Be Determined Second Board Meeting

(Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No Report back date:

Notes:

- No attachments.