



Des Moines Pool Metropolitan Park District

April 22, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:02 p.m. Also, present were Commissioners Dusenbury, Stender and Thorell; Aquatics Manager Knox, District General Manager Deschenes, and Resident Gene Achziger. Commissioner Campbell logged in at 7:24 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA –There were no changes to the presented agenda. Commissioner Thorell moved to approve the agenda. Commissioner Dusenbury 2nd. Motion passed 4-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

4a. Proclamation, “May is Water Safety Month”

The District GM presented a proclamation for May is Water Safety Month. Commissioner Stender that the Board of Commissioners of the Des Moines Pool Metropolitan Park District hereby proclaims May 2025 as Water Safety Month in the City of Des Moines and surrounding areas, in recognition of the importance of drowning prevention, equitable swim access, and public education on water safety for all ages and abilities.. Commissioner Thorell 2nd. Motion passed 4-0.

Commissioner Stender requested the District GM share the image socially with the board to share in their social channels.

PUBLIC COMMENT – None.

6a. CONSENT AGENDA

Commissioner Thorell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in March 2025 totaling \$101,091.01. Commissioner Dusenbury 2nd. The motion passed 4-0.

OLD BUSINESS

7a. Aquatics Manager Q1 Report

The Aquatics Manager Knox presented the first quarter (Q1), January 1-March 31 for Mount Rainier Pool. A copy of the report is included with the April 22 agenda packet.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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7b. Insurance Changeover

The District GM notified the board that the insurance coverage documents would be delayed a month to get an update from one of the applicants. This will start the process at the May 22 meeting with more detailed information available.

7c. Land Acquisition Process

The District GM met with representatives from the Washington State Department of Transportation (WSDOT) about their processes and properties available in the area. A copy of the information is available including an email covering their surplus property dispersal process and available properties in the Des Moines/West Hill area.

7d. Policy 531, Electronic Fund Transfers

The District GM introduced Policy 531, Electronic Funds. The policy was introduced at the March 25 meeting. It is for electronic funds transfers (EFTs) for payments and deposits, as many agencies the District works with are switching to electronic payments over receiving checks (warrants). Commissioner Thorell moved that the Board of Commissioners of the Des Moines Pool Metropolitan Park District approve Policy 531 – Electronic Funds Transfer, as presented, to authorize and regulate the use of electronic funds transfer (EFT) for disbursing and receiving District funds in accordance with applicable state laws and internal financial controls. Commissioner Dusenbury 2nd. Motion passed 4-0.

7e. Employee Handbook

The District GM mentioned the employee handbook would be delayed to the May 27 board meeting. This is due to still having some items that need to be resolved, and having a meeting with the Policy and Procedure Committee to ensure all edits are inline with editors feedback. The goal is to have the handbooks ready to hand out to current and returning staff in early June before summer programming commences.

NEW BUSINESS

8a. Annual Financial Report Letter (first touch)

The District GM mentioned the annual financial report is due on May 30, 2025. He introduced the report's budget message, which is a summary of the previous year's challenges and successes, and upcoming items to be aware of for the current year. The District GM notified the board that he would send the budget message out for edits to the board the next day.

8b. Policy 353, Facility Access (first touch)

The District GM introduced Policy 353, Facility Access as a first touch as a replacement for Policy 353, Transgender. The idea for the changes came from a discussion at the Washington Recreation and Parks Association, Aquatic Professional Group. The District GM notified the board that he would also send this policy out for edits to the board the next day.

8c. Format of Future Meetings

The District GM discussed the format of meetings, and requested if the board would like to add routine agenda items to the consent agenda. After discussion, it was decided to stay with the current format for consent agendas. The weekly reports were also discussed and it was determined to reduce the weekly reports to bi-monthly.

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8d. Retreat Polling

The Board President moved this item until after the Highline School District Lease Update Executive Session.

EXECUTIVE SESSIONS

9. Highline School District Lease Update

President Young announced the board would go into executive session pursuant to RCW 42.30.110(1)(b) to consider the acquisition of real estate by lease when public knowledge regarding such consideration would cause a likelihood of increased price. The executive session will be for 15 minutes until 7:56 p.m. The meeting re-convened at 7:56 p.m. After the executive session, it was determined to have a Special Meeting on Tuesday, May 20 at 7pm. Information for this meeting will be posted on the Mount Rainier Pool's Governance page (mtrainierpool.com/about/governance/).

10. Performance of a Public Employee

President Young announced the board would go into executive session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. The executive session will be for 5 minutes until 8:05 p.m. The meeting re-convened at 8:05 p.m. After the executive session, no formal action was taken by the board.

GOOD OF THE ORDER

Resident Gene Achziger mentioned that with potential tariffs, it would be good to order giveaway items as soon as possible for the Waterland children's day and parade.

ADJOURNMENT

With no further business the meeting was adjourned at 8:06 p.m.

UPCOMING MEETINGS

- To Be Determined, SAO Exit Interview, N/A, Location: Hybrid (DMPMPD Offices and Online)
- May 20, 2025, Special Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- May 27, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

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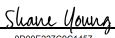
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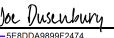
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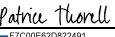
Des Moines Pool Metropolitan Park District Board of Commissioners

Signed by:

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Commissioner Young

Signed by:

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Commissioner Dusenbury

Signed by:

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Commissioner Campbell

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Commissioner Stender

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Commissioner Thorell

District Clerk Melum

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