



Des Moines Pool Metropolitan Park District

November 14, 2023

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also present were Commissioners Dusenbury, Campbell, Stender, and Achziger; Aquatics Manager Knox and District General Manager Deschenes.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – None, but the District GM notified the board that there was a math error on the levy worksheet and resolution that has been updated and is now posted with the agenda packet on the website.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District GM announced the pool had re-opened after an issue with a sensor.

PUBLIC COMMENT - None

CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in October totaling \$85,676.48. Commissioner Dusenbury 2nd. The motion passed 5-0.

EXECUTIVE SESSION BUSINESS

7a. Executive Session, HSD Lease

There was no business for the executive session. The District GM notified the board that the District has not received any messages from Highline School District on the lease since the agreement response was sent by certified mail on August 29, 2023. He did notify the board that the school district removed some graffiti from the back of the building the week of November 6, and Mount Rainier High School's athletic director has requested a meeting to discuss water polo.

OLD BUSINESS

8a. Q3 Financial Report

The District GM reported to the board about the Q3 (July 1-September 30). A copy of the report is included in the November 14 agenda packet.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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8b. Aquatic Feasibility Study

The District GM updated the board on the aquatic feasibility study including direction from the October 24 board meeting and capital and contracts committee. There was a discussion, but no formal direction was given. A copy of the presentation is included in the November 14 agenda packet.

NEW BUSINESS

9a. Vision Payroll Agreement (first touch)

The District GM notified the board that the district is exploring switching payroll from Heartland to VisionMS. He stated that this would allow the district to streamline processes between payroll and their financial software, which is also VisionMS. He will present a legally edited agreement with a financial breakdown at the December 12 board meeting. A copy of VisionMS's payroll estimate is included in the November 14 agenda packet.

9b. FitOn Health Insurance Agreement (first touch)

The District GM notified the board that they are negotiating an agreement to be proposed at the December 12 board meeting for a fourth health insurance membership provider. He will present the recommendation and a final agreement at the December 12 board meeting. A draft copy of the agreement is included in the November 14 agenda packet.

9c. Resolution 2023-09 Amendment to Budget Recommendation (first touch)

The District GM updated the board on Resolution 2023-09, Amendment to the 2023 Budget. The District GM stated that there would only be a transfer of the \$75,000 originally marked for the capital reserve fund. In past years, unspent, critical repair funds would also be transferred, but the district has already allocated all monies for this budget line item to emergency repairs performed in 2023. The District GM stated that there should be \$100,000 coming in from King County's Aquatic Facilities Grant for the aquatic feasibility study that could be allocated at a later time. The capital reserve fund is currently \$525,000, and with the \$75,000 expected allocation, the fund should be \$600,000 at the end of 2023. A draft copy of the resolutions is included in the November 14 agenda packet.

9d. Stemper Funding Request (first touch)

The District GM shared a memorandum from Stemper requesting an additional \$20,000 to cover additional costs due to delays and other factors. The board discussed the item, and it was decided to deny the request. A copy of the memorandum is included in the November 14 agenda packet.

BUDGET AND LEVY PUBLIC HEARING

President Young opened the Budget Hearing:

"Pursuant to RCW 84.55.120, the Des Moines Metropolitan Park District will now open the public hearing to consider revenue sources for the District's 2023 budget."

Budget and Levy Public Hearing

10a. 2024 Budget (Public Hearing)

The Budget and Levy Certification for 2024 are due on November 30, 2023. The District GM went over the budget at the October 24th meeting with the levy set at \$1,243,410 or an estimated levy rate around \$.20/1,000. Overall, this is a decrease of \$51.970 (4%) from the 2023 budget. Motion can be found in AIS 10d.

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10b. Budget and Levy Certification (Public Hearing)

The Budget and Levy Certification for 2024 are due to King County by November 30, 2023. For Resolution 2023-07 Certifying Property Tax Levy and Adopting an Operating Budget for the Fiscal Year Beginning January 1, 2024, the \$1,243,410, \$1,168,410 is for operations while \$75,000 is set for capital. The District has also allocated \$75,000 for unforeseen maintenance. Any of the unused monies to maintain these issues can also be transferred to capital. This will be done at the end of 2024. There is also \$4,681 in refunds (new construction) that will help cover the total.

Resolution 2023-08 Property Tax Increase is for increases and decreases to the levy from one year to the next. The amount of levied taxes will be reduced \$51,970 (4%) from \$1,295,380(2023) to \$1,243,410 (2024). As of November 14, the district's assessed value has also decreased around 4% since it was approved on November 22, 2022.

More information including Resolution 2023-07, Ordinance form 2152, and Resolution 2023-08 can be found in the Nov 14 regular board meeting packet online and will be posted on the District's governance page (once signed). Motions moved to AIS 10d.

10C. Public Comment (Budget and Levy Hearing)

Members of the public may comment on items relating to the Public Hearing. Comments are limited to three (3) minutes per person. Exceptions may be made to the time restrictions of persons speaking at the discretion of the President, when warranted. For better public access, public could also have emailed in comments that were provided before the deadline, noon November 14, 2023. There was no public comment in-person or by correspondence.

10d. Budget and Levy Motions (Budget and Levy Hearing)

The District GM moved all the motions from public hearing to their own AIS. The process was setup to better utilize the screens of remote users.

Budget Motion:

Commissioner Achzinger moved to approve the 2024 Budget of \$1,168,410.00 in the General Fund and \$75,000 in Capital Reserve for the calendar year 2024. Commissioner Campbell 2nd. The motion passed 5-0.

Levy Motions:

Commissioner Achzinger moved to approve Resolution 2023-07 "Certifying Property Tax Levy and Adopting an Operating Budget for the Fiscal Year Beginning January 1, 2024." Commissioner Campbell 2nd. The motion passed 5-0.

Commissioner A moved to approve Resolution 2023-08 "Resolution of Increase/Decrease" for a decrease of \$51,970 between the years 2023 and 2024 levy certifications." Commissioner Campbell 2nd. The motion passed 5-0.

GOOD OF THE ORDER

Commissioner Dusenbury notified the board that Commissioner Achziger is on pace to be re-elected with around 66% of the vote. Aquatics Manager Knox notified that there were seven interviews with six in the current lifeguard training, and three new hires next week. Knox also notified the new salary rate for swim instruction has helped get more interest in swim lesson instruction for Spring 2024, which should help increase the number of swim lessons offered by the district. Commissioner Achziger notified the board of the Des Moines City Currents ads pushing people to take swim lessons this winter and spring to prepare for summer water-based activities.

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ADJOURNMENT


With no further business the meeting was adjourned at 8:09pm.


UPCOMING MEETINGS


- December 12, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- January 23, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

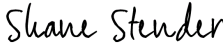
Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:

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 Commissioner Young

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 9E98B2BF87C43B...
 Commissioner Campbell

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 Commissioner Achziger

Commissioner Dusenbury
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 69BA2573B14E48C...
 Commissioner Stender

Vacant, District Clerk

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