



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

December 19, 2017
5:00 p.m. Regular Meeting
District Office

AGENDA

1. CALL TO ORDER ROLL CALL

5:00

2. PLEDGE OF ALLEGIANCE

5:03

3. ADOPTION/MODIFICATIONS OF AGENDA

5:06

4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

5:09

5. PUBLIC COMMENT (Please Limit to Three (3) Minutes)

5:12

6. CONSENT AGENDA

5:15 a. STAFF/CONTRACTOR/COMMITTEE REPORTS

Board Committees

District General Manager Administration Report

Finance Consultant

b. ADOPTION OF MINUTES

- November 7, 2017 Special Meeting
- November 21, 2017 Regular Meeting
- November 28, 2017, Special Meeting

c. CORRESPONDENCE

None

d. VOUCHER APPROVAL

\$313,389.54 was processed in November 2017

7. OLD BUSINESS

5:18 a. Liabilities

Update

5:25 b. Project Update

Project Manager report on construction progress

5:35 c. Aquatic Feasibility Study

Final Report

5:45 d. Software Update

CivicRec1, Heartland, Vision MS

5:55 e. DGM Annual Review

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

f. AWC Trust Membership

Sponsorship from the City of Des Moines

6:05 g. Draft Policy, Procedures, and Forms

- 275-Text Messaging
- 276-Organizational Effectiveness
- 270-IT Policy
- 312-Commercial Use of District Facilities
- 320-Admissions and Refunds
- 325-Swim and Instruction Classes
- 335-Head Injury and Concussions
- 340-Financial Aid & Scholarships
- 345-Advertising and Sponsorship
- 365-Medical Assistance for Patrons
- 370-Service Animals
- 460-Employee Recognition

6:20 h. Proposed Fees & Services

Update on opening rates including membership vs. passes

6:30 i. Proposed Schedule Update

Update on Deep-end and shallow-end programming

8. NEW BUSINESS

6:40 a. Proposed 2018 Business Calendar

6:45 b. Background Checks

Evaluation of companies suggested by WCIA

UPCOMING MEETINGS:

- January 9, 2018 OPMA/PRA, Training, 3:00 p.m., District Offices
- January 16, 2018, Regular Meeting, 5:00 p.m., District Offices

ADJOURNMENT

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