

Job Description

Des Moines Pool Metropolitan Park District
22015 Marine View Drive S
Des Moines WA 98198

Job Title: Head Lifeguard

Reports to: Aquatics Coordinator & Aquatics Manager

Classification: Hourly, part-time, up to 39.5 per week

Compensation: \$16.00 to \$19.00 per hour, depending on experience

Deadline: Open Continuously. (First Review of Applicants – 12/05/2018).

Background:

The Des Moines Pool Metropolitan Park District (The District) was formed in December 2009 as a new municipal corporation. Its purpose is to operate the Mt. Rainier Swimming Pool in Des Moines WA. Currently the District is conducting an Aquatic Feasibility Study to help determine the future of aquatics in Des Moines. After years of operation by an outside contractor, the District is now embarking on direct operation of the Mt. Rainier Pool. There is need for several head lifeguards.

Position Summary:

The Head Lifeguard key responsibilities will be to

- Recruit, train and recommend lifeguards and swim instructors to management.
- Act as facility supervisor, while Aquatics Coordinator and Aquatics Manager are not at facility.
- Provide for the safety of pool patrons while in the water and on the deck by maintaining effective scanning of the assigned zone. Reposition if necessary for the best view of the pool/deck zone.
- Monitor activity in the pool and respond quickly and efficiently to emergency situations following established procedures.
- Work as part of a team and model professional behavior always.
- Provide excellent customer service to visitors to Mt. Rainier Pool.
- Report any safety, customer service, maintenance, and pool chemistry issues in a timely manner to management (Aquatics Coordinator and Aquatics Manager).

Essential Functions:

- Remember – safety is the number one concern.
- Be in rotation when required and preform regular lifeguard scanning duties.

- Communicate clearly and politely to patrons when responding to questions or providing direction.
- Educate patrons about the rules and reasons for them.
- Carry out facility rules and eliminate hazards to prevent accidents.
- Current certifications to administer First Aid, CPR and AED.
- Communicate clearly with other staff when assistance or equipment is needed
- Direct concerns and complaints to the Aquatics Manager, Aquatics Coordinator or Supervisor on duty
- Opens the facility as assigned preparing the till for the day, remove vacuum and ensure chemicals are within legal limits.
- Closes the pool as assigned ensuring all doors are locked, vacuum is placed in the pool, the till is closed out for the day and the safe is locked.
- Perform cashier duties including sales, registrations and patron inquiries as part of job content rotation.
- Provide accurate and timely submittal of reports and forms.
- Maintain required certifications.
- Perform down guard duties including cleaning.

Minimum Qualifications:

Certifications and Experience:

- Must be at least 16 years of age.
- Must be a certified lifeguard prior to start date.
- Ability to administer CPR, AED and First Aid.
- Must successfully complete a pre-hire skills assessment.
- Previous experience as a lifeguard desired.
- Must be able to obtain Lifeguard Instructor (LGI) certification within 6 months of hire. Preference will be given to applicants with this certification.

Knowledge:

- Ability to gain a working knowledge of principles and practices regarding the safe operation of a public swimming pool.
- Ability to work independently with minimal direction after appropriate training and as a team member in compliance with all policies and procedures of our organization.

Skills:

- Ability to model organizational team work to exceptional performance levels, exhibit positive work ethic and to integrate efforts of the entire organization.
- Must have general computer and cash handling practices. Beginner level proficiency with Microsoft Word and Excel desired.
- Strong written and verbal communication skills.

Attributes:

- Works well with people, treating everyone with respect and building trust.
- Takes appropriate initiative.
- Timely follow through on commitments.
- Delivers high quality work performance.

- Projects and maintains a positive image always.
- Works well as a team member/leader in all interactions.
- Provides consistent high quality service.
- Always puts safety first.
- Able to set and achieve goals with a strategy of continuous improvement.
- Maintains focus and achieves results relying on facts and data to support recommendations.

Other Considerations:

- Must be able to maintain flexible work hours spread over days and times of pool operation especially evening and weekend hours.
- Must possess a Washington state driver's license and a driving record free of moving violations for the past three years.
- Must be able to pass a WSP & FBI background check.
- Must be able to work a flexible schedule where shifts may be assigned opening, closing, or weekends, depending on the need of the facility. Work requires a normal range of vision and hearing, and the ability to lift more than 50 lbs., bend, and stoop.
- Lifeguards must also maintain appropriate physical fitness level and to perform emergency rescues and lifesaving procedures.
- Lifeguards need to be prepared to be wet for extended periods of time.