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## 315 -- Facility Rentals

### 1.0 PURPOSE

The Des Moines Pool Metropolitan Park District (DMPMPD) operates the Mt. Rainier Pool serving the citizens of Des Moines, WA. In order to fully serve its citizens, the DMPMPD makes the pool facility available for rental to individuals and groups consistent with the requirements of this Policy.

### 2.0 DEFINITIONS

- 2.1 Partial Pool Rental** - The pool rental includes the use of the locker rooms and designated areas of the facility pool. The rate is based upon lanes used per hour or upon a flat rate depending on the portions of the Pool that are rented.
- 2.2 Full Facility Rental.** Full facility rental includes exclusive use of the pool and locker rooms during the rental period.
- 2.3 Non-Operational Hours Rental.** These rentals are outside of normal operational hours and require the group to cover staffing of the facility. This includes times during cleaning and maintenance closures. (See Policy 310 Operating Hours.)

### 3.0 RENTAL REQUIREMENTS

- 3.1** All rental requests should be submitted on a facility rental form (Mount Rainier Pool Rental Contract) and approved by the DMPMPD Aquatics Manager on the form attached hereto as **Appendix A**. Applications must be completed in full, including all required documentation, in order for a rental application to be considered.
- 3.2** The DMPMPD reserves the right to require additional information and to impose specific conditions or restrictions on a rental when appropriate.
- 3.3** Rentals will depend on availability of staff and compliance with all rental requirements.
- 3.4** No reservations will be confirmed until the rental fee is paid in full. The DMPMPD may make alternative payment arrangements for groups with ongoing rentals.
- 3.5** Requests for reservation cancellation refunds will be granted if made seven or more business days before scheduled reservation. Exception – if a group reserves more than 10 hours of time/per week, their reservations will be non-refundable.
- 3.6** All renters and guests shall comply with the pool and facility use rules as set forth in DMPMPD Policy 350, “Facility Use”.
- 3.7** No person shall (a) conduct or engage in any private instruction, lesson, class, or similar activity or undertaking or (b) engage in any retail or commercial use at or in any District Facility at any time except as previously approved by the DMPMPD District General Manager, Aquatics Manager or District Designee. Only DMPMPD employees are allowed to use the Mt. Rainier Pool facility to instruct individuals and groups. Coaches of teams that have a current rental agreement with the DMPMPD may use rental space for private instruction.
- 3.8** Pool rentals may be canceled or cut short without warning if the pool closes for weather or health reasons.
- 3.9** All individuals and groups renting Partial Pool or the Full Facility are required to comply with DMPMPD Policy 330 regarding Non-Discrimination and Gender Equity including compliance

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with the Fair Play in Community Sports Act.

**4.0 RENTAL FEES**

- 4.1** Rental fees shall be determined by the Board of Commissioners and shall be made available to the public at the pool and on the DMPMPD website.
- 4.2** Rental fees shall be reviewed periodically by the Board and are subject to change from time to time.
- 4.3** The DMPMPD may impose additional charges as necessary. Such additional charges may include, but not be limited to, charges for utilities, set-up/clean-up, required security and/or supervision, and equipment rental. The rates for additional charges are established by the DMPMPD.
- 4.4** The DMPMPD may require security deposits.


**5.0 INSURANCE**

- 5.1** The DMPMPD may require renters to provide commercial general liability insurance during the rental period with policy limits of not less than \$1,000,000 per occurrence and naming the DMPMPD, its officers and employees as additional insureds.
- 5.2** When insurance is required, a certificate of insurance must be provided at least two business days prior to the use of the pool. Failure to provide and maintain the required insurance may result in the cancellation of the rental.

## APPENDIX A

## Mount Rainier Pool Rental Contract

**22722 19 Ave S – Des Moines, WA 98198**  
**(206) 824-4722 – info@mtrainierpool.com**



**INSTRUCTIONS**

Please complete the form below. This form must be completed before your group is able to reserve pool space at the Mount Rainier Pool and will need to be filled out again for each time your group rents any part of the facility.

Business/Organization Name: \_\_\_\_\_

PLEASE PRINT

The Des Moines Pool Metropolitan Park District may require additional documentation for businesses and organizations claiming residency in the City of Des Moines or City of Normandy Park for residency discount.

**MAIN CONTACT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Emergency Phone #: \_\_\_\_\_

**SCHEDULING**

Date Requested	Times Requested	Space Requested	Fees
Total Fees			

**RENTAL INFORMATION**Type of Rental: ☐ Corporate Training ☐ Party Rental ☐ PTSA/PTO Night☐ Other (Please Specify): \_\_\_\_\_Residency: ☐ Resident (Des Moines or Normandy Park) ☐ Non-Resident**RENTAL RATES**

During Operational Hours:

# of People	Resident	Non-Resident
1-25	\$90.00	\$115.00
26-60	\$120.00	\$155.00
61-90	\$150.00	\$190.00
91-120*	\$180.00	\$225.00
Lobby**	\$45.00	\$55.00

Outside Operational Hours\*\*\*: \$200/hour

Rental Add-ons: ☐ Water Walk - \$40.00 ☐ Wibit (Only available on 3rd Saturdays of each month) - \$70.00**FACILITY RULES****Pool Rules**

Make your visit a fun and safe experience. Please observe all rules. These are for your safety. Individuals who interfere with the staff's ability to perform their duties may be asked to leave.

1. Pool staff is authorized to enforce rules and supervise the public's use of the pool facility. Please obey.
2. Adult supervision: Children younger than six (6) years of age or less than 48 inches in height must be directly supervised by an adult in the water and must be within arm's length distance at all times.
3. Non-swimmers cannot go beyond shoulder-depth water. Pool staff may ask anyone in the pool to perform a swim test before using the diving board or deep-water area.
4. No diving in shallow water. Diving is only allowed from the deck in designated areas unless under direct supervision. (Diving area is marked by yellow line and red line at the pool's edge marks non-diving area.)
5. If you have a communicable disease that can be transmitted by water or have been ill with diarrhea or vomiting in the last two weeks, do not use the pool. Bathers with seizure, heart or circulatory problems are advised to swim with a buddy.
6. Do not use the pool when under the influence of alcohol or drugs.
7. Food and drink in designated areas only. No gum or glass containers.
8. Spectators are welcome in the designated areas.
9. All swimmers must shower before entering the pool.
10. Running, horseplay or pushing is not allowed.
11. Masks, fins, snorkels, floating devices, and any other swim aids must be approved by pool staff.
12. Bathers wearing diapers must have tight-fitting protective covers. Diapers must be changed in the locker rooms or restrooms. Report all accidents and incidents immediately to the pool staff.
13. Additional rules may be required where necessary for the safety and enjoyment of users.
14. Persons failing to obey facility rules or facility staff are subject to removal from the premises.

**Diving Board Rules**

1. One person on diving board at a time.
2. One bounce only. Jump or drive straight off the board and quickly swim out of the area.
3. No swinging on the ladder or diving board hand railing.
4. Wait until diving area is clear before jumping or diving.
5. No catching or spotting people from the diving board.

If you have any questions about appropriate diving, please ask pool staff.

Rules are subject to change. To be alerted when rules change, please sign up for our email notification system on the main page of our website at [mtrainierpool.com](http://mtrainierpool.com).

I have read and agree to the facility rules ☐ Yes ☐ No Initial: \_\_\_\_\_

#### NOTES

\*Pool capacity is 93. These rentals require that group rotate swimmers in and out of the pool.

\*\*Lobby is still public during operational hours. For party rentals available hour after pool time.

\*\*\*\$200 an hour for pool rental outside of operational hours. Availability based on staffing availability. Other operational fees may apply.

#### WAIVER

I agree to the above scheduled rental date and time, to be paid in full to the Des Moines Pool Metropolitan Park District for the use of the Mount Rainier Pool, for the full amount of \$ \_\_\_\_\_ at the time of booking. Requests for refunds will be granted if made five or more working days before the scheduled rental.

I agree for myself and /or the group or organization named above, to assist in the supervision of our group while using the facility and adhere to the facility rules, policies, and staff requests. I also agree that I have received a copy of the pool rules. I also understand that the rental time listed above is a facility rental, meaning access to the facility under those time parameters.

I agree for my group/organization will not enter the rented space before the scheduled rental time (but may use locker room to prepare up to 30-minutes before), and to exit the building entirely 30-minutes after the end of the scheduled rental time. I also agree that the group or organization will bring the toys to the edge of the pool. The group or organization will also remove debris from the party area. If the group fails to exit the building within the schedule time, or leaves the facility in an untidy state, I am subjected to pay a fee of \$25 in addition to the original rental price charged.

The Des Moines Pool Metropolitan Park District does not maintain insurance that will respond to claims against the applicant arising out of the use of facilities by the applicant, its members, organization, or those attending the event. If applicant is required to be covered by bodily injury and property damage liability insurance, applicant is responsible for obtaining said insurance. If required by the District proof of insurance must be provided prior to the rental date.

On behalf of myself and/or the group or organization named above, I hereby waive and release the Des Moines Pool Metropolitan Park District from any claims that result in injury or property damage, except those caused by sole negligence of the District. I also agree to save and defend the Des Moines Pool Metropolitan Park District from any claims or suits, except for those caused by the sole negligence of the Des Moines Pool Metropolitan Park District and its employees.

_____	_____	Contact # _____
Representative Name	Position	Date: _____

Signature: \_\_\_\_\_

#### Completed by Pool Staff

INSURANCE COVERAGE REQUIRED \_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes", applicant must provide proof of insurance coverage or financial responsibility for all activities to be conducted at the pool facility when requested by the District prior to the rental date.