



Des Moines Pool Metropolitan Park District

May 17, 2022

7:00 p.m.

Remote Online

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:01 p.m. Present were Commissioners Dusenbury, Stender, Achziger and Campbell; Aquatics Manager Knox; District General Manager Deschenes; District Clerk and Coordinator Thurmond.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – 9f Cleaning Quote for 2022 Closure. Commissioner Stender Moved to approve the addition of AIS 9f Cleaning Quote for 2022 Closure. Commissioner Achziger 2nd. Passed 5-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – District GM announced Parkside Elementary cancelled the PTSA swim scheduled for Saturday May 21st due to COVID concerns. DGM ordered 3 thousand dollars of ducks to pass out at the preschool fair and future farmer's markets.

Commissioner Stender announced a personal move placing his home address just outside of Des Moines and into Normandy Park. Legal was consulted and stated as long as the board agrees commissioner Stender can serve as a de facto commissioner until the end of his term. President Young asked for the District GM to reach out to legal for more clarification and make sure this Commissioner can vote on tax issues. This item was pushed to the next regular board meeting.

PUBLIC COMMENT -- None

CONSENT AGENDA

District GM noted that three payrolls were processed through King County in April, next month should be back to normal. Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in April totaling \$130,231.49. Commissioner Stender 2nd. Passed 5-0.

Executive Session

7a. Executive Session

This subject will be moved to the next agenda on June 21st during the Regular Board Meeting.

OLD BUSINESS

8a. Q1 Aquatics Manager Report

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held remotely due to COVID-19. See the information above to join a meeting. If you have any questions, please contact Lauryne Thurmond, District Clerk, 206.429.3852.

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The Aquatics Manager made a quarterly report about the operations of the pool and upcoming programming. This report is the first quarter of 2022, which is January 1 through March 31. The report including a power point can be found in the May 17 agenda packet online.

8b. Q1 Financial Report

The District GM made a quarterly report about the financial status of the District and how it is trending throughout the year towards budgeted numbers. This report is the first quarter of 2022, which is January 1 through March 31. The report including Power Point Presentation can be found in the May 17 agenda packet online.

8C. Annual Financial Report

The annual financial report is to update the board on the financial status of the District and to give a brief analysis of the 2021 financial conditions. The financial report can be found in the May 17 agenda packet. The final report is due to the State Auditor's Office on May 30th, 2022.

8D. Policy 272 Telecommuting

At the February 15 board meeting, the Board of Commissioners recommended the board look at a remote working policy. The district did pass Policy 272 Telecommuting at the start of the pandemic in 2020 to help manage remote work as part of its Continuity of Operations Plan during the initial phases of the Pandemic. The board elected at the regular board meeting to have the District GM manage his own remote work, but to reassess in the future if needed. Commissioner Stender moved to approve Telecommuting Policy 272 as amended. Commissioner Achziger 2nd. The motion passed 5-0.

8E. Retreat Update

The District GM worked with Stemper to schedule a retreat and a strategic outline to develop a Master Plan. The board elected to keep the meetings online to keep the costs down. The meeting will be scheduled for June 8th and 15th from 7-9pm. This workshop is based on the original quote passed at the March 15 regular board meeting. Informational only, no motion needed.

NEW BUSINESS

9a. Backflow Preventer

This is a critical repair to the backflow preventer to have completed during the June 20-July 4 closure at MRP. While the pipe is compliant it is leaking, the quote from MacMiller, and more details can be found in the May packet. Commissioner Stender moved to approve the repair of backflow preventer for up to \$11,000 (Includes repair plus applicable taxes). Commissioner Achziger 2nd. The motion passed 5-0.

9b. Filter Media

This repair has been postponed to 2023 after a meeting with the project manager and Aquatic Specialties. No motion needed at this time.

9c. Parking Lot Gate

Informational only, this project has been pushed to Fall of this year for completion.

9d. KCYAS Grant Paperwork

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This agenda item was placed in case there was paperwork that came on or before the May 17 board meeting. Paperwork did not come; this item has been pushed to the June regular meeting.

9e. Future Board Meetings

The board discussed future board meetings with Covid-19 restrictions lessening. The District GM notified the board about the current proclamation (20-28.15) on public open meetings which requires continued online meetings with an optional in-person component. Effective June 1, 2022, the Des Moines Metropolitan Park District Board of Commissioners will start to have an in-person element to its meetings. Note, July meeting held at the District office (22015 Marine Dr. So.) in place of Mt. Rainier High School Library (22450 19th Avenue So.) as the Library is unavailable at that time. No motion needed, informational only.

9f. Cleaning Quote for 2022 Closure

During the 2022 MRP closure this Summer, Sound Cleaning will be deep cleaning the concrete floors and completing high dusting and air duct cleaning, this was quoted totaling around \$8000. While the two cleanings separate total under 5k it is important to bring them to the board as together they are above the District GM spending approval limit. This quote does not include the lift that will be rented by the district to complete other projects as well as the high dusting. Commissioner Achziger moved to approve the quote for air duct and concrete floor deep cleaning totaling \$8000. Commissioner Dusenbury 2nd. The motion passed 5-0.

ADJOURNMENT

With no further business the meeting was adjourned at 7:58 pm.

UPCOMING MEETINGS

- June 8, 2022, Board Retreat, 7:00pm, Location T.B.D.
- June 15, 2022, Board Retreat, 7:00pm, Location T.B.D.
- June 21, Regular Board Meeting, 7:00pm, Location T.B.D.
- July 19, 2022, Regular Board Meeting, 7:00pm, Location T.B.D.

Respectfully submitted by Lauryne Thurmond, District Clerk.

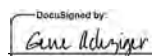
Des Moines Pool Metropolitan Park District Board of Commissioners

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6/24/2022
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Commissioner Young

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7/8/2022
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Commissioner Campbell

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6/24/2022
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Commissioner Achziger

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Commissioner Dusenbury

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6/25/2022
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Commissioner Stender

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7/5/2022
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Lauryne Thurmond, District Clerk

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