



# Des Moines Pool Metropolitan Park District

February 25, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:01 p.m. Also, present were Commissioners Campbell, Dusenbury, Stender and Thorell; Aquatics Coordinator, Sevores, Aquatics Manager, Knox, District General Manager Deschenes, District Clerk Melum and Resident Gene Achziger.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** –The District General Manager recommended moving item 8c Scheduling Discussion before New Business to allow Aquatics Coordinator Sevores and Aquatics Manager Knox to leave the meeting early to concentrate on pool operations. Commissioner Thorell moved to approve the agenda as modified. Commissioner Stender 2<sup>nd</sup>. Motion passed 5-0.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – The District General Manager notified the board of a power outage at the Mount Rainier Pool that was due to a windstorm that occurred on the early morning of Tuesday, February 25. Puget Sound Energy stated the power outage should be resolved by noon on Wednesday, February 26.

**PUBLIC COMMENT** – None.

### 6a. CONSENT AGENDA

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in January 2025 totaling \$151,926.61. Commissioner Stender 2<sup>nd</sup>. The motion passed 5-0.

### BUSINESS MOVED TO START OF MEETING

### 8c. Scheduling Discussion

Aquatics Coordinator Sevores and Aquatics Manager Knox presented information on factors that affect the schedule. They also notified the board that the pool would be open at 6am on Monday, Wednesday and Friday mornings effective March 3 and Sundays effective March 16. A copy of the report is available in the agenda packet.

### OLD BUSINESS

### 7a. Policy 101 Bylaws

The District General Manager notified the board that he received no edits from the board or legal for the bylaws, so the current Policy Bylaws passed in 2024 would stay in affect.

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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### **7b. Q4 Financial Report**

The District General Manager presented the fourth quarter financial report including revenue, expenses and a summary report. Overall revenue was 108%, and overall expenses was 81%. Overall the pool district ended the year at \$1.877 million, which is its second best year since the 2017-2018 pool closure. A copy of the report was included in the February 28 agenda packet.

### **7c. Grants Update**

The District General Manager presented an update on where the pool district stood on its three current grants. The pool district is trying to work with the Highline School District and King County Parks to get a 30-year covenant on one of the grants lowered to 15 years. They are also trying to combine the two capital projects into one closure. The District General Manager mentioned that youth attendance during February doubled from 2024 thanks to the Get Active, Stay Active Grant.

The District General Manager mentioned that he attended a webinar on the 2025 King County Parks Grants. The grants include capital and program funding, and their deadline is March 31.

The District General Manager presented that King County will have a ballot issue coming out in summer/fall for 2026-2031.

Commissioner Dusenbury expressed concerns for the 30-year covenant, and suggested the covenant responsibility be added to the lease in negotiations. The District General Manager mentioned that he could present the question to legal, and see if it could be written in to the lease.

### **7d. 575 Agreement**

The District General Manager presented the 575 agreement with how much the pool district had spent on website management services over the last three years.

The District General Manager recommended starting discussion this fall for developing a new website, and the information in this request should be included in an RFQ.

### **7e. Insurance Changeover**

The District General Manager requested to move this to the March 25 agenda. They notified the board that Enduris came and toured the pool, and called to state they would have a quote in before the March 25 meeting. The District General Manager stated they were not sure when they would have information to review before the March 25 meeting.

### **7f. Land Acquisition Process**

The District General Manager mentioned that he met with WSDOT, and that the WSDOT representative needs to reach out to their legal. They suggest pushing the item to the next board meeting for a full presentation.

### **7g. Resolution 2025-04 Cancelled Warrants**

The District General Manager presented a resolution cancelling two warrants totaling \$90.41. One has already been reissued, while the other is being sent to unclaimed property at the end of the year. Commissioner Campbell moved to approve Resolution 2025-04 Cancelled Warrants. Stender 2<sup>nd</sup>. Motion passed 5-0.

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**NEW BUSINESS**

**8a. Employee Handbook (first touch)**

The District General Manager notified the board that the employee handbook needed to be updated. This will be a first touch to see if the board is interested in helping with the editing. A draft will be presented at the March 25 board meeting with hopefully the handbook being approved at the April 22 board meeting. The board directed the Policy and Procedure Committee to assist with the project.

**8b. Employee Pay with Debit Card Option Research (first touch)**

District Clerk, Angela Melum presented an option for employee pay for an autofilled, pre-paid debit card. This card would function like a bank’s debit card, and would be an additional option to automatic deposit and physical checks. They mentioned the pool district was still awaiting information from the payroll company to be included at a future meeting.

**8c. Scheduling Discussion (Moved Before Old Business)**

**8d. Lobby Television**

Commissioner Stender requested to have this added to the agenda, as it would help improve communication at the pool. He also believes it would help reduced paper signage, and other pools have utilized this. The board requested the District General Manager move forward within the budget.

**GOOD OF THE ORDER**

Resident Gene Achziger notified the board that Destination Des Moines will have a cornhole tournament, and that Emmitt Sevores would be representing the pool district. Mr. Achziger paid the entry fee for the team.

**ADJOURNMENT**


With no further business the meeting was adjourned at 7:54 p.m.

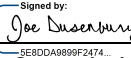
**UPCOMING MEETINGS**


- To Be Determined, SAO Exit Interview, N/A, Location: Hybrid (DMPMPD Offices and Online)
- March 25, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)


Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

Signed by:   
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 Commissioner Young

Signed by:   
5E8CDA0899F2474...  
 Commissioner Dusenbury

Signed by:   
9E998B26F87C43B...  
 Commissioner Campbell

Signed by:   
88BA2573814E48C...  
 Commissioner Stender

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Signed by:

*Patricia Thorell*

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Commissioner Thorell

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