



Des Moines Pool Métropolitain Park District

July 22, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00pm. Also present were Commissioners Stender, Thorell, District General Manager Deschenes, Clerk Melum, AWC-RMSA Program Director Andrea Luper, and Resident Gene Achziger. Commissioners Dusenbury and Campbell were not present.

PLEDGE OF ALLEGIANCE – Commissioner Thorell led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – The District General Manager replaced agenda item 7c (originally, Electric Repair (2nd Touch) to Emergency Electrical Repair Resolution 2025-07 per legal counsel after the packet was sent out. The District General Manager added section 8d Executive Session to review the performance of a public employee at the very end of the meeting. President Young moved to approve the modifications to the agenda. Commissioner Stender 2nd. The motion passed 3-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District General Manager pushed the Engineer of Records business and Surplus discussion to the August 26th meeting. The District General Manager notified the board that the King County Grant for the water tanks and filter repairs have been pushed back to November of 2026. The District General Manager also announced that due to a generous \$2500 grant from the Des Moines Legacy Foundation, the District was able to extend the Youth Swim Free promo to August 3rd, just in time for our August 4th closure.

PUBLIC COMMENT – Resident, Gene Achziger praised and thanked the District and its staff for their help and support with the Waterland Kids Festival and Parade events. He stated both events were a big success with a huge turnout of residents. President Young and Commissioner Thorell agreed with resident Achziger's comments.

6a-g. CONSENT AGENDA

Commissioner Thorell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in June 2025 totaling \$116,936.39. Commissioner Stender 2nd. The motion passed 3-0.

OLD BUSINESS

7a. AWC-RMSA Presentation

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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District GM Deschenes introduced AWC-RMSA program director Andrea Luper as the presenter for this presentation. Ms. Luper began with a brief explanation of AWC-RMSA, what risk pools are, how risk pools work vs regular insurance providers and AWC-RMSA's overall mission statement.

In the main portion of the presentation, Ms. Luper covered topics like member assessment, AWC-RMSA's budgeting strategy, AWC-RMSA's Services. Ms. Luper also explained the components of the program costs (as a whole), liability rates, property rates, and internal & external factors that impact member rates.

Ms. Luper then went over the financial breakdown for the District and our experience mod factor (claims history) percentage rate. President Young raised concerns about the potential financial risk that comes with being a part of a risk pool with other municipalities. Ms. Luper explained that AWC-RMSA is meticulous about choosing its clientele to minimize that risk.

Ms. Luper moved on with the presentation with the introduction of the RMSA Service Booklet. Ms. Luper explained that the booklet was full of information about numerous services and support offered by RMSA. Ms. Luper then covered a few topics like RMSA Membership Standards, Pre-litigation program, Contract Reviews, Training apps and scholarships.

Lastly, Ms. Luper presented the board with contact information for herself (AMC-RMSA program director) and the program coordinator. The District General Manager, President Young, and Commissioners all thanked Ms. Luper for the presentation. AWC-RMSA Program Director Andrea Luper exited the meeting at 7:34pm.

7b. Aquatics Manager Report Q2

The Aquatics Manager Knox presented the second quarter (Q2), April 1 – June 30 for Mount Rainier Pool. A copy of the report is included in the July 22nd agenda packet.

7c. Emergency Electrical Repairs:

The District General Manager and the Aquatics Manager Knox both shared information about the critical repairs that are needed at the Mount Rainier Pool. The District General Manager and the Aquatics Manager Knox proposed that the board adopt Resolution 2025-07 Declaring of an Emergency and Authorizing Immediate Electrical Repairs at Mount Rainier Pool and approving the necessary electrical repairs.

President Young asked the present board commissioners for thoughts or questions. Commissioners Stender and Thorell both agreed that the repairs were necessary to maintain the livelihood of the pool.

Commissioner Stender moved to approve Resolution 2025-07 Declaration of an Emergency and Authorizing Immediate Electrical Repairs at Mount Rainier Pool. Commissioner Thorell 2nd. The motion passed 3-0.

7d. Emergency Repair Update

The District General Manager notified the board that the surge pit needed critical repairs and presented photos and details provided by MLA Engineers. The District General Manager explained that these repairs could be done in two portions. The first portion would be to seal the active leaks during the August closure, and the second portion would be to repair the shell itself and other non-critical repairs in March of 2026. The District General Manager presented a list of contractors who could do the repairs. Commissioner Stender voiced concerns that the listed contractors were

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not aquatic oriented. The District General Manager stated that the aquatic oriented contractors could not perform repairs and recommended the listed contractors.

7e. August Closure

The District General Manager announced that Mount Rainier Pool had a series of critical projects to be completed during the August closure. He briefly went over the main focal points for the closure between August 4th – 24th. He also stated that this three-week closure was dependent on scheduling, length of time for projects and contingencies. If all goes well and with zero conflicts, there may be potential for earlier re-opening.

The District General Manager shared two quotes from Sound Cleaning to the board. One for deep cleaning the facility and one to clean the air handling unit. The District General Manager stated these two projects were necessary to keep patrons happy with a clean facility and to extend the lifespan of the HVAC system, which is crucial for an indoor pool. President Young asked about the District General Manager's approved spending limit. The District General Manager stated it was anything under the \$5000. The board decided that the District General Manager could approve motion one without board approval. Commissioner Stender moved to approve the air handler Unit cleaning not to exceed \$6500. Commissioner Thorell 2nd. The motion passed 3-0.

7f. Stakeholder Results and Next Steps

The District General Manager and President Young both agreed that this topic should be postponed until the August 26th meeting when all commissioners are present. The District General Manager only shared that he would be meeting with Public Outreach, and he finalized the groups into smaller groups and updated the spreadsheets.

NEW BUSINESS

7g. Cybersecurity Assessment Results

The District General Manager and CMIT's Dallas Stewart attended SAO's free Cybersecurity audit and met with SAO on July 1st and 8th. The District General Manager explained the results of this audit and stated there would be some new policies and procedures that would be written and introduced at the September 23rd board meeting and presented for final action at the October 21st board meeting.

7h Payment Systems Changes (Second Touch)

The District General Manager notified the board of the difficulties the District has been experiencing with the current payment system provider and recommended that the board approve the switch to CivicPlus as the District's new payment system and to acquisition new credit card terminals to eliminate these issues and make improvements. He then presented the attached quote an addition to our CivicRec Software agreement not to exceed \$7000 to cover recreational management and payment processing services for 2025-2026. Commissioner Stender moved to approve the changeover to CivicRec as the new payment system provider and acquisition of new credit card terminals. Commissioner Thorell 2nd. The motion passed 3-0. Commissioner Stender moved to approve the District General Manager to enter into a new software agreement with CivicPlus for 2025-2026 not to exceed \$7,000. Commissioner Thorell 2nd. The motion passed 3-0.

7i 50th Anniversary Celebration

The District General Manager Summarized the information and details for the upcoming 50th Anniversary Celebration. The District General Manager expressed the need for assistance with event outlining, dignitary invitation messaging, handouts, and promotional materials. The District General Manager stated that he would take care of the

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event logistics portion. President Young asked when the next public outreach meeting was, and Commissioner Stender offered to assist and requested a task list on which he could work.

8a. Policy 535 Cash and Deposit Management Policy (First Draft)

The District General Manager notified the board that as part of the SAO audit recommendations were presented to the District regarding its cash and deposit management policies. He then stated the attached new proposed Policy 535 as a first touch for comments and edits would be sent out on July 23, 2025, and all edits would be due by Tuesday, August 12, 2025.

8b. OPMA Documentation Recommendations from SAO Audit

The District General Manager notified the board that during the 2019 – 2023 accountability audit. SAO recommended that the District be more detailed when starting and concluding executive sessions. This involves including the length of the executive sessions and the time the regular meetings are reconvened. A memorandum from legal and an executive summary of the detailed recommendations from SAO are in the agenda packet.

8c. Waterland Festival Wrap-Up

The District General Manager shared slides and photos of the Waterland Kids Festival and Parade. He opened it up to resident Gene Achziger to comment on the events. Resident Gene Achziger reiterated how successful the two events were and thanked the District, Mount Rainier Pool Staff, and The Legacy Foundation for their help and support. He then asked if there had been a final decision on size for the 50th Anniversary Celebration Advertisement in the Des Moines City Currents Magazine. The District General Manager told Gene that he would contact him the following day to discuss it.

8d. EXECUTIVE SESSIONS

At 8:06pm, The Board President announced the board would go into executive session to evaluate the performance of a public employee subject to RCW 42.30.140(4). The board went into executive session at 8:06pm for approximately 15 minutes. Following the executive session, the board directed the District General Manager to schedule a meeting where our legal representative and all five board members could be present.

8f. Good of the Order

Resident Gene Achziger discussed the next Des Moines City Currents publication and the deadline for an ad on the 50th Anniversary Celebration.

Adjournment

With no further business to discuss. The meeting adjourned at 8:24pm.

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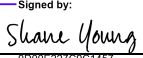
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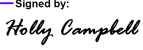
UPCOMING MEETINGS

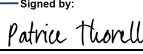
- To Be Determined, Special Meeting**, N/A, Location: Hybrid (DMPMPD Offices and Online)
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- August 26, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

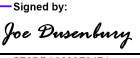
Respectfully submitted by Angela Melum, District Clerk.

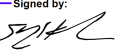
Des Moines Pool Metropolitan Park District Board of Commissioners

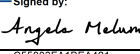
Signed by:

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Commissioner Young

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Commissioner Campbell

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Commissioner Thorell

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Commissioner Dusenbury

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Commissioner Stender

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District Clerk Melum

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