



Des Moines Pool Metropolitan Park District

January 28, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:01 p.m. Also, present were Commissioners Campbell, Dusenbury, and Stender; District General Manager Deschenes, District Clerk Melum and Resident Gene Achziger. Commissioner Thorell logged in at 7:07 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA –The District General Manager recommended adding an 8d 575 Website Services Agreement for a first touch. Commissioner Thorell discussed adding opening on Sundays and later on Saturdays to a future agenda. Resident Achziger requested the board add Item 8e WSDOT Surplus Property. Commissioner Dusenbury moved to approve the agenda as modified. Commissioner Stender 2nd. Motion passed 5-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District General Manager made two announcements. That December stipends were paid at the end of December to close out the year, which means there would be no board stipend payments in January. Deschenes also announced the check to Washington Cities Insurance Authority was dropped off earlier that morning.

PUBLIC COMMENT – None.

6a. CONSENT AGENDA

Commissioner Campbell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in December 2024 totaling \$106,616.53. Commissioner Dusenbury 2nd. The motion passed 5-0.

OLD BUSINESS

7a. Resolution 2025-01 Board Officers

President Young requested nominations for the position of President. Commissioner Thorell nominated Commissioner Young for President. Next Young requested nominations for the position of Clerk of the Board. Dusenbury stated that he would continue as Clerk of the Board unless someone else was interested. Commissioner Thorell nominated Commissioner Dusenbury for Clerk of the Board.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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Commissioner Campbell moved to approve Resolution 2025-01 Board Officers to formalize the appointment of Shane Young to the office of President and Joe Dusenbury to the office of Clerk of the Board. Commissioner Stender 2nd. Motion passed 5-0.

7b. Resolution 2025-02 Board Committees

The District General Manager introduced the resolution for 2025 board committees. President Young requested input from the board on committees for 2025. After deliberation, the following board committee appointments were established:

- Capital and Contracts Committee: Commissioner Dusenbury and Commissioner Thorell.
- Finance Committee: Commissioner Campbell and Commissioner Young.
- Policy & Procedure/Risk Management: Commissioner Campbell and Commissioner Young.
- Public Outreach/Pool Advisory: Commissioner Stender and Commissioner Thorell.

Commissioner Thorell moved to approve the amended Resolution 2025-02 Board Committees as stated. Campbell 2nd. Motion passed 5-0.

7c. Resolution 2025-03 Meeting Times and Locations

President Young requested feedback from the board on the proposed meeting schedule for 2025. The board was okay with the proposed schedule. Commissioner Campbell moved to approve Resolution 2025-03 Meeting Locations and Times. Dusenbury 2nd. Motion passed 5-0.

7d. Bylaws (first touch)

District General Manager introduced the district bylaws that were passed at the January 23, 2024 meeting. He stated that it is good to proof to ensure written processes are followed. There was no motion made as this is a first touch item. An editable document will be sent out by the District General Manager and reviewed at the February 25, 2025 regular board meeting.

7e. Aquatics Manager Report

The Aquatics Manager reported the fourth quarter of 2024 between October 1 and December 31. The report included daily entry numbers, swim lesson numbers, swim lesson evaluations, residency of swim lesson registrants, customer satisfaction surveys, special event results and pool financial results. A copy of the report is included in the January 28 agenda packet posted on the district's website governance page.

7f. Pool Advisory Committee Update

The District General Manager mentioned the public outreach committee had a meeting right before the board meeting. Commissioner Thorell mentioned the board needed to have a real strong direction and communications with potential stakeholders including parntners, funders, contributors including state legislators, county, city and school districts, and what support and funding they can provide. She believes it is important to develop this foundation before starting a citizens group. She also discussed the timeline for a potential bond would be the next presidential election and that also working with the school district to ensure our election does not interfere with their plans. She also stated that any direction needs to be realistic and not "pie in the sky". Commissioner Stender added that the board needed to develop a consensus on the direction before bringing others into the conversation. The District GM then mentioned that the public outreach committee and staff met with Evergreen Pool about approaching the school district's Community Facilities Advisory Committee (CFAC). He also mentioned that he and Commissioner Dusenbury met with the Highline School District's Capital Facilities and Planning Department and they

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are working to include an assessment of conditions of both pools to be included in the CFAC planning. He believes this is a good step forward for the pool district.

7g. Capital Grants Project Update

The District General Manager discussed meeting with the Highline School District's Capital and Facilities Planning Department. The meeting stemmed from King County Parks writing a covenant that the Mount Rainier Pool would need to be operated for another 30 years including a potential penalty for not remaining open. The District only has a pool agreement with Highline School District for ten years, and the latest conditions assessment of the Mount Rainier Pool do not support this timeline. Also the equipment the grant would cover have warranties for ten to fifteen years, which is much lower than the covenant. The pool district is working to potentially passthrough and partnering with Highline School District to administer the grant with the since the school district owns the property. Commissioner Dusenbury added this would allow the pool district to use Highline School District's public works roster to potentially save money, and they may have consultants available through their rosters. The District General mentioned that he has reached out to King County Parks, but he had not heard back by the time of the board meeting.

7h. Engineer of Records

The District General Manager stated that the agenda packet information being presented had changed since his meeting with the Highline School District on Friday, January 24. He mentioned that the capital grants project, conditions assessment for the Capital Facilities Advisory Committee, and the school district offering to work with the district on a engineer of record, should delay this action until these areas are finalized. He also mentioned the MRSC Rosters works as a policy to replace bid processes for some (but not all) small works. If the pool and school district are unable to find a direction forward, the pool district can utilize the MRSC Rosters to move forward with the capital grants projects and engineer of record. Commissioner Dusenbury mentioned the Highline School District potentially could have a consultant to provide the engineer of record issues. President Young mentioned that we should vet this through legal before moving forward.

7i. King County Youth Amateur Sports, Get Active, Stay Active Grant

The District General Manager mentioned that King County Parks would waive the proof of need requirements for participation of the grant and allow it to be administered to all youth in the community. District staff developed a program to allow all youth, ages 0-18 free access to all open swim programs (family, lap, open, water exercise and water walking) from February 1 through August 31. Commissioner Campbell moved to approve the updated grant agreement. Commissioner Stender seconded. Motion passed 5-0.

7j. SAO Audit Update

The District General Manager gave an update on the State Auditor's Office accountability audit of the Des Moines Pool Metropolitan Park District. He mentioned a special meeting may be scheduled in February.

NEW BUSINESS

8a. Website/Registration Portal Translation

The District General Manager presented the updated website that includes translation to the website and registration portal with Google Translate (machine translation). He also mentioned a banner ad was brought back through recommendations from the customer service survey. He also discussed the limitations with the machine translated software including PDFs and transitions between the machine translate for the website and external registration portal.

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8b. Colibri Agreements (City Currents and City Scene Publications)

The District General Manager stated that he added this agreement to the packet in that there was discussion that these publication rates might good up dramatically, but he is happy to report that they are only have a 5% inflation increase for 2025. Commissioner Campbell moved to approved the 2025 Des Moines City Currents and Normandy Park City Scene agreements with Colibri Northwest. Commissioner Stender seconded. Motion passed 5-0.

8c. Shower Repairs

The District General Manager stated the pool district is still waiting to get an estimate back from MacMiller on repairs from the showers, but the attached estimate was from fall 2024. He mentioned that since the repairs would happen before the next regular board meeting on February 25, he is recommending the board pass it at this meeting to not need a special meeting nor an emergency repair approval by the finance committee. The showers are the largest customer complaint the users made on the recent customer service satisfaction survey. Commissioner Thorell moved to approve the District General Manager signing proposal 2024-373-LT for repairs to the gang showers of up to \$12,500. Commissioner Campbell seconded. Motion passed 5-0.

8d. 575 Website Maintenance Agreement (added by motion, first touch)

The District General Manager introduced a requested website maintenance agreement by 575, who performs updates and maintenance of the pool district's current website. He mentioned receiving this information after the board packet went out, and stated that he would send the attached proposal out to the board before the February 25 board meeting for review. Commissioner Stender asked what the status of developing a new website. The District GM responded that staff is using the current website as a sandbox to test elements including scheduling, translation and registration links that he plans to include in an RFQ for hopefully a new website in 2026. The current website was developed in 2017 and is eight years old.

8e. Discussion of Potential Land Acquisition (added by motion, first touch)

The District General Manager notified the board that he was contacted earlier in the day about property off of 216th Street that the City of Des Moines would be discussing at their Thursday, January 30 study session. The city would be making a decision of purchasing or passing on the property. He mentioned that the land was zoned multi-family, but beyond that he did not have much more information about the property, as he had been in meetings since he was notified earlier that day. Deschenes told the board that the City of Des Moines needed to notify the WSDOT by Friday, January 31, if they wanted to pursue moving forward with purchasing the property.

The Board President announced the board would go into an executive session to discuss a potential real estate sale, purchase, or lease if a likelihood that disclosure would increase price. RCW 42.30.110(1)(b), (c). The board went into executive session including resident Gene Achziger until 8:22pm for approximately 10 minutes to 8:32 pm.

After the executive session the board directed the District General Manager to get more information from the City of Des Moines on the property, schedule a special meeting, and do research to develop options.

GOOD OF THE ORDER

The board has set a special meeting. Commissioner Campbell moved to have a special meeting on Thursday, February 6 at 7:00 p.m.

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ADJOURNMENT**

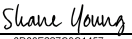
With no further business the meeting was adjourned at 8:34 p.m.

UPCOMING MEETINGS

- February 6, 2025, Special Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- February 25, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)


Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

Signed by:

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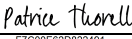
 Commissioner Young

Commissioner Dusenbury

Signed by:

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 Commissioner Campbell

Commissioner Stender

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 Commissioner Thorell

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