



Des Moines Pool Metropolitan Park District

January 23, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also, present were Commissioners Dusenbury, Campbell, and Achziger; and Aquatics Manager Knox and District General Manager (GM) Deschenes. Commissioner Stender was not present.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – There were no modifications to the agenda. Commissioner Achziger moved to accept the agenda. Commissioner Campbell 2nd. The motion passed 4-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None

PUBLIC COMMENT - None

CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in December totaling \$99,585.04. Commissioner Campbell 2nd. The motion passed 4-0.

EXECUTIVE SESSION BUSINESS

7a. Executive Session, HSD Lease

There was no business for the executive session.

OLD BUSINESS

8a. Resolution 2024-01 Board Officers

President Young requested nominations for the positions of President and Clerk of the Board. Commissioner Achziger nominated Commissioner Young for President. Commissioner Dusenbury stated that he would continue as Clerk of the Board unless someone else was interested. As there was none, Commissioner Dusenbury was nominated Clerk of the Board.

Commissioner Achziger moved to approve Resolution 2024-01 Board Officers to formalize the appointment of Shane Young to the office of President and Joe Dusenbury to the office of Clerk of the Board. Commissioner Campbell 2nd. The motion passed 4-0.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainerpool.com.

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8b. Resolution 2024-02 Board Committees

President Young requested input from the board on committees for 2024. After deliberation, the following board committee appointments were established:

- Capital and Contracts Committee: Commissioner Achziger and Commissioner Dusenbury.
- Finance Committee: Commissioner Campbell and Commissioner Young.
- Policy & Procedure: Commissioner Campbell and Commissioner Young.
- Public Outreach: Commissioner Achziger and Commissioner Stender.

Commissioner Campbell moved to approve the amended Resolution 2024-02 Board Committees. Achziger 2nd. Motion passed 4-0.

8c. Resolution 2024-03 Meeting Location and Times

The District GM went over the schedule to ratify the 2024 meeting times and locations for transparency. Commissioner Achziger moved to approve Resolution 2024-03 Meeting Times and Locations. Commissioner Dusenbury 2nd. The motion passed 4-0.

8d. Policy 101 Bylaws (Update)

The District GM gave a brief recap of the recommended changes to the Bylaws for 2024. Commissioner Achziger moved to approve the updated Policy 101, Bylaws. Commissioner Campbell 2nd. The motion passed 4-0.

8e. 2023 Fall (Q4) Aquatics Manager Report

Aquatics Manager Knox presented a report on Fall operations (October-December) for 2023. A copy of the report is available in the January 23, 2024 agenda packet.

NEW BUSINESS

9a. District Clerk Consultation Services Fee Increase

The District GM gave an update on the fee increase from \$30.00 to \$37.50 for the District Clerk consultation service. This is the first increase since January 2022. Commissioner Achziger moved to approve the fee increase. Commissioner Dusenbury 2nd. The motion passed 4-0.

9b. February Closure

The Aquatics Manager gave an update on a February closure that would take advantage of the transition between the end of the high school boys swim season and the start of Spring swim lessons. These repairs are estimated to take around a week, but staff is scheduling two weeks to ensure they can get all repairs completed before patrons expect to return to the pool. If repairs are completed early, the pool will reopen early. Staff will also try to work around the Saturday swim lessons. The District GM went over the estimated financial costs and budget line items that would cover these repairs. A copy of the report is included in the January 23, 2024 agenda packet.

9c. Goals and Objectives

The District GM went over the annual goals and objectives process that was halted due to Covid-19 in 2020. Commissioner Campbell stated that there should only be one goal to find what can be done with the facility due to the urgency of repairs and inadequacy of water space in its current location. The board agreed and the goals and objectives will be delayed until the critical maintenance/ future of the pool situation is resolved.

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9d. Sunbelt Controls Repairs

The District GM informed the board that he had received approval from the Finance Committee per section 4.6 of Policy 520, Procurement. The estimate is for repairs to the air handling unit, a variable flow drive pump and a receptacle in the scorekeeper's area for an estimated \$81,133.79 including tax. Commissioner Achziger moved to approve the repairs not to exceed \$85,000. Commissioner Dusenbury 2nd. The motion passed 4-0.

9e. Boiler Repairs (first touch)

The District GM informed the board of a recommended repair to the pool's boilers. The boilers affect the pool water, air temperature and domestic water at the Mount Rainier Pool. If the boilers were to break down, it would require an extended shutdown of the facility. The goal of the boiler repairs is to stabilize the operations of the pool for the next 5 or 10 years. The project would require a 14-16 week lead time to source the parts and schedule the repair. The goal is to complete the repair in August. The District GM plans to apply for a grant to cover the August repairs. This is a first touch and will be discussed further at the February 27 board meeting.

9f. Cyber Security Updates (first touch)

The District GM informed the board of recommended cybersecurity updates. The agenda packet includes a breakdown of how these recommended changes will affect the budget. This is a first touch and will be discussed further at the February 27 board meeting.

GOOD OF THE ORDER

President Young proposed an evaluation of the District General Manager, and the meeting would be fully remote. The meeting will be held on February 20 at 7:00pm.

Commissioner Dusenbury mentioned that he planned to meet with the City of Des Moines Parks and Recreation Director.

Commissioner Achziger mentioned that he would be presenting at Rotary on January 31 about the Mount Rainier Pool. He also gave a update on his legal case.

ADJOURNMENT

With no further business the meeting was adjourned at 8:00pm.

UPCOMING MEETINGS

- February 20, 2024, Special "Retreat" Meeting, 7:00pm, Location: (Online)
- February 27, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

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**Des Moines Pool Metropolitan Park District
Meeting Minutes – 1/23/2024**

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

DocuSigned by:
Shane Young
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Commissioner Young

DocuSigned by:
Joe Dusenbury
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Commissioner Dusenbury

DocuSigned by:
Holly Campbell
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Commissioner Campbell

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