

JOB DESCRIPTION

Mount Rainier Pool
22722 19th Avenue S.
Des Moines, WA

Job Title: Lead Head Lifeguard

Classification: Hourly, part-time, flexible

Compensation: \$20.97 to \$25.52 per hour, depending on experience

Bonuses: \$.50/hour for Water Safety Certification, \$2/hour for early morning (before 8am)

Definition

The part-time Lead Head Lifeguard is responsible for monitoring aquatic programs at the Mount Rainier Pool during the shift they are assigned as the lead and to help aquatics management with special projects and programs.

Supervision

This position receives direct supervision from the aquatics management team and exercises functional supervision over other part-time employees.

Essential Job Functions

- Assures that chemistry reading are completed by assigned schedule and communicate concerns to aquatics management team.
- Conducts opening and closing procedures, including facility inspections, as required for assigned shift.
- Assists in duties as assigned in accident prevention, crowd control, and emergency procedures
- Ensures that lifeguards perform in accordance with established safety regulations and guidelines.
- Provides lifeguarding services. Responds to emergencies and, if necessary, administers CPR/First Aid. Prepares and submits accident/incident reports.
- Assigns duties to part-time staff and provides evaluation for assigned personnel.
- Provides an atmosphere that promotes and encourages inclusion and satisfaction of all participants.
- Assists and participates in conducting in-service training, skills checks, orientations, and staff meetings, as requested.
- Guards and instructs all age levels and activities as assigned, including water exercise classes.
- Ensures that aquatic programs are occurring as desired and assist with the overall management of swimming events.
- Responsible for daily cash receipts, petty cash, and refunds. Maintains daily facility records as assigned.
- Assists at the front desk as needed. Greets the public; provides information and assistance regarding schedules, registration, program descriptions, and other general information over the phone and in person.
- Assigns and properly trains staff to perform general housekeeping duties around the swim center, i.e., hosing, cleaning, organizing, and other needed maintenance tasks.
- Provides excellent internal and external customer service. Creates a positive experience for patrons through professional and courteous behavior.
- Practices safe work habits and contribute to the safety of self, co-workers, and the general public.
- Respects diversity in the workplace.
- Attends staff meetings, as required.
- Lead special projects and programs including trainings, events and other projects.
- Performs other job-related duties as assigned.

Qualifications

Knowledge of:

- Safe aquatic practices.
- Tools, materials, and equipment needed to maintain swimming pools.
- Principles of group dynamics and group interaction.
- Emergency procedures and accident site management.
- Basic office procedures, practices, and equipment.
- Basic arithmetic, spelling, English, and grammar.

Ability to:

- Instruct the fundamentals involved in the area of assignment.
- Perform general clerical work, including maintenance of appropriate records and compiling information for reports under minimal supervision.
- To operate a cash register, computer, calculator, telephone system, fax machine, and other related office equipment
- Identify and prevent hazards, implement solutions, maintain safe environments.
- Follow written and oral instructions; speak clearly and concisely
- Interpret, explain, follow, and apply District policies and written instructions.
- Communicate courteously and cooperatively with other staff and the general public, on the telephone or in-person, including handling difficult or irate people.
- Establish and maintain effective working relationships with supervisors, other staff members, program participants, and the general public.
- Assume a schedule of flexible working hours, including weekends and evenings.
- Work in a group or individual situation, with minimum supervision.
- Maintain a neat, professional appearance.

Licenses, Certificates, and Other Requirements

- Maintain current CPR, First Aid, and ARC Lifeguarding, NPWL Lifeguarding certifications* or recognized equivalent.
- Must wear the required uniform while on duty.
- Must be 18 years of age or older.
- Current American Red Cross Water Safety Instructor certification, preferred.

Working Conditions

Mostly working indoors in a pool environment and during hours of operation in an environment that is quite busy and noisy. The flow of the work and character of duties involve extreme care and concentration. Manual dexterity and coordination are required, making up more than 50% of the work period. Incumbents may be in the water for long periods of time and exposed to a variety of environmental elements, including dust, noise, pool chemicals, and other irritants. Physical exertion required, including lifting, climbing, bending, squatting, reaching, and safely walking on wet deck surfaces in a hot, humid environment. Requires repetitive foot, arm, shoulder, hand, and back movements while performing swimming instruction. Occasional dealing with distraught or difficult people.

Education and Experience

Any combination of experience and training that would provide the required knowledge and ability to perform the duties as outlined is qualifying.

Growth Opportunity

We are a learning organization. Additional certifications and trainings are encourage and financially supported by the district. These trainings include (but are not limited to) Lifeguard Instructor (LGI), Water Safety Instructor (WSI) and Aquatic Facility Operator (AFO). These certifications are sought after by other aquatic agencies.

How to Apply

To be considered for a position or learn more about trainings and certifications, please visit us at www.mtrainierpool.com/employment and complete a [job interest card](#). You may also contact us at info@mtrainierpool.com , call Quentin Knox, Aquatics Manager, at (206) 824-4722 or stop by the Mount Rainier Pool (22722 19th Avenue South).