



Des Moines Pool Metropolitan Park District

March 25, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

Commissioner Dusenbury called the meeting to order at 7:00 p.m. Also, present were Commissioners Campbell, Dusenbury, Thorell and Young; District General Manager Deschenes, District Clerk Melum and Resident Gene Achziger. Commissioner Stender logged in at 7:19 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA –There were no changes to the presented agenda. Commissioner Campbell moved to approve the agenda. Commissioner Thorell 2nd. Motion passed 4-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District General Manager notified the board of a proclamation for April is Adult Learn-to-Swim Month, and an announcement, May 5-9 is filing for office week.

4a. Proclamation, “April is Adult Learn-to-Swim Month”

The District GM presented a proclamation for April is Adult Learn-to-Swim Month. Commissioner Campbell move that the Board of Commissioners of the Des Moines Pool Metropolitan Park District proclaim the month of April 2025 as “Adult Learn to Swim Month” to raise awareness about the importance of water safety, encourage adult swim education, and support efforts to reduce drowning risks among adults in our community. Commissioner Thorell 2nd. Motion passed 4-0.

Commissioner Dusenbury directed the District General Manager to post the proclamation publicly to help better inform the Mount Rainier Pool users and community.

4b. Announcement, “May 5-9 Running for Local Office, Filing Week”

The District General Manager informed the board that board seats 3, 4 and 5 will be up for election in 2025. The announcement is to inform the public that there are elections this year, and that filing week will be May 5-9. An article from Municipal Research and Services Coporation (MRSC) is included in the agenda packet.

PUBLIC COMMENT – Resident, Gene Achziger reminded the board that the Public Disclosure F-1 forms are due on April 15, 2025.

6a. CONSENT AGENDA

Commissioner Thorell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in March 2025 totaling \$96,208.06. Commissioner Campbell 2nd. The motion passed 4-0.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community’s quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District’s regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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OLD BUSINESS

7a. Insurance Changeover

The District General Manager notified the board that they had received the third of three estimates for insurance, and gave a presentation on the insurance changeover. The goal is to switch insurance companies by August 1, 2025. Tentatively the idea is to work with the Policy and Procedure Committee (Commissioners Campbell and Young) and develop a breakdown for the April 22 meeting for commissioners to review. A discussion will take place at the May 27 meeting, before a final decision will be made at the June 24 meeting. The goal is to have the selection made and allow a month for the transition to a new insurance provider.

7b. Land Acquisition Process

The District General Manager met with representatives with Washington State Department of Transportation (WSDOT) on March 12th. The meeting discussion was on land acquisition process and potential future sites in the area. WSDOT is preparing materials to share with the pool district that were not completed by the time of this meeting. The information will be shared at a future board meeting.

7c. Highline School District Meeting Update

The District General Manager met with the Capital and Contracts Committee to discuss the current grants and securing an engineer of record. The recommendation from that meeting was to not move forward on the grants or engineer of record until the school district signs the lease. It was suggested to move forward with scheduling a meeting with Highline's Superintendent. The meeting is scheduled for April 3rd at 2:15 p.m. President Young was unavailable to attend the meeting, so after discussion, Commissioner Dusenbury was selected to attend the meeting in President Young's place..

7d. 575 Current Grants Update

The District General Manager requested to move this to the March 25 agenda. They notified the board that Enduris came and toured the pool, and called to state they would have a quote in before the March 25 meeting. The District General Manager stated they were not sure when they would have information to review before the March 25 meeting. The Best Starts Grant is on hold due to engineer of record and Highline School District meeting. The goal is to have both projects overseen by the engineer of records and combined into one closure.

For the Get Active, Stay Active Grant, the District General Manager announced since the grant began, youth daily usage is up 229% and adult daily usage is up 164%. They mentioned that it might be good to explore affordable pricing after the grant is completed for parents and children to swim together.

7e. 2025 Grant Applications

The District General Manager notified the board that grant monies for pools would potentially be less for the 2026-2031 King County Parks Levy Grant Cycle, and that a resident shared the City of Des Moines agenda item on the Sound Cities Association (SCA) letter to King County requesting more funding from the Park Levy go directly to cities. This will limit the special district's future grant funding for capital projects.

District staff is working with MacDonald Miller, the City of Des Moines Project Manager to get a quote for electrical work. They will also work with the Highline School District for approval on the grant. This was the third of three critical

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areas for the Mount Rainier Pool that were listed in the Conditions Assessment Report in 2023. The grant application is due on Friday, April 3.

The District General Manager also mentioned they are applying for a grant to cover lifeguard training and certifications through King County Parks that is due in May. He mentioned that the pool district obtained some great staff members that helped the pool expand its capacity the last time he applied for a grant for these trainings and certifications.

There was discussion about the upcoming 2026-2031 King County Park Levy and SCA's position. The District General Manager discussed potentially working with legal and other special purpose districts on a letter to support more equitable distribution to the King County Council.

7f. Engineer of Record Update

The District General Manager notified the board that the Capital and Contracts Committee recommends pursuing Highline School District provide an engineer of record. The engineer of record is needed to develop a bid packet for the two grants projects, and those project are on hold until this position can be secured. If the school district declines, the District General Manager has an RFQ process through MRSC Rosters ready to move forward. The goal is to have both grant projects completed before Mount Rainier High School has its swim team practices start in late August.

Commissioner Dusenbury stated that we don't have a lease with Highline School District, and we are pursuing millions of dollars in grant monies. After discussion the board directed the District General Manager and Commissioner Dusenbury to focus on getting a lease before moving forward with the engineer of record or any grants.

7g. Employee Handbook Edits (first touch)

The District General Manager presented an updated employee handbook, and was not able to make changes before the agenda packet was sent out on Thursday, March 20. He included attachments of the recommended PFMLA and Labor and Industries, Minor Work Regulations. The District General Manager stated that an updated version has been completed since the agenda packet was sent out, and that document would be sent out for edits on Wednesday, March 26 morning. All edits are due back to the District General Manager, no later than noon on Monday, April 14. The Policy and Procedures Committee will review all edits for a draft to be presented at the April 22 Regular Board Meeting.

NEW BUSINESS

8a. Policy 531 Electronic Funds Transfer (first touch)

The District General Manager notified the board that during the State Auditor's Office audit, it was recommended that the pool district have a policy for electronic funds transfers. The pool district since its last audit uses electronic transfers for payroll, some payments, and deposits from service providers. The document will be sent out for edits on Wednesday, March 26 morning. All edits are due back to the District General Manager, no later than noon on Monday, April 14. The Policy and Procedures Committee will review all edits for a draft to be presented at the April 22 Regular Board Meeting.

8b. Bitwarden Password Software

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The District General Manager presented a new password software for full-time users at the pool for better software password security and better continuity of access for staff changeover.

There was no motion, as the addition of the password software was within budget forecasting.

Commissioner Stender requested the District General Manager look into insurance in case the system is hacked, and the pool district experiences any financial losses.

8c. 50th Anniversary Event

The District General Manager notified the board that the Mount Rainier Pool's 50th Anniversary would be on September 15, 2025. The purpose of this agenda item is to notify the board that the Public Outreach Committee will start working on this event, and promotion of a future replacement facility.

GOOD OF THE ORDER

Commissioner Stender mentioned he was in Boise Idaho at a swim the Cental Idaho Aquatics Center. He thought the pool is a great alternative for the pool district to explore, especially for cost saving. He mentioned that Ken Spencer, President of Seattle Metropolitan Aquatic Club, knew the person that helped establish it. He mentioned that he would send the contact information to the District General Manager.

Resident Gene Achziger notified the board that the Highline School District had two new board members. He recommended reaching out to both about the importance of aquatics in the community.

Commissioner Thorell asked the District General Manager for an update on the church outreach listing he was working on. He mentioned that he was getting ready to send it out.

ADJOURNMENT

With no further business the meeting was adjourned at 7:57 p.m.

UPCOMING MEETINGS

- To Be Determined, SAO Exit Interview, N/A, Location: Hybrid (DMPMPD Offices and Online)
- April 22, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

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Meeting Minutes –03/25/2025**

Des Moines Pool Metropolitan Park District Board of Commissioners

Signed by:
Shane Young
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Commissioner Young

Signed by:
Joe Dusenbury
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Commissioner Dusenbury

Signed by:
Holly Campbell
9E90982BF67C43B...
Commissioner Campbell

Signed by:
Shane Stender
69BA2573B14E48C...
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Signed by:
Patricia Thorell
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Commissioner Thorell

Signed by:
Angela Melum
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District Clerk Melum

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