



Des Moines Pool Metropolitan Park District

March 28, 2023

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also present were Commissioners Campbell, Dusenbury, and Achziger; District General Manager Deschenes and Aquatics Manager, Quentin Knox. Commissioner Stender was traveling for business and unable to attend the meeting.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – The District GM announced an updated agenda was emailed to the board and reposted on Friday, March 24 that included updated information on Item 8a District Clerk Update, and Item 9c 2023 Budget Amendments. The agenda was approved unanimously as presented.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District GM reminded the board that there Public Disclosure Commission F-1 forms are due by April 17, 2023.

PUBLIC COMMENT - None

CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in February totaling \$94,756.23. Commissioner Dusenbury 2nd. The motion passed 4-0.

Executive Session Business

7a. Executive Session

The District GM notified the board there would be no executive session on the Mount Rainier Pool lease.

OLD BUSINESS

8a. District Clerk Update

The District GM gave an update that he had worked with Volt Management Services to secure an applicant for the District Clerk position for \$34/hour (mid-point of salary scale), and that there would be a management fee to volt for an additional \$21.08/hour that would include their benefits and applicable taxes. The District GM suggested using this process as it helped hire the previous District Clerk that lasted over five years. The agreement which was signed in 2017 is on file, and a copy of the language that was discussed is included in the agenda packet. No action was taken

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainerpool.com.

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on this, as the action is included in item 9c 2023 Budget Amendments. President Young was concerned with the management rate.

8b. Aquatic Feasibility Study Update

The District GM shared the completed land survey with the Board and stated the architect's next step was meeting with the City of Des Moines to see what was possible on the site. An updated project timeline was presented with the study potentially being completed in September 2023. President Young directed the District GM to place this item on the April 25 agenda. The land survey and project timeline are both included in the March 28 agenda packet.

NEW BUSINESS

9a. End-of-Year Financial Report Letter

The District GM shared a copy of the District GM's budget message that will be included in the Annual Financial Report. He stated that he will send it out on March 29, and requested all edits be returned by April 11. The edited letter will be placed on the April 25 agenda as part of the full 2022 Financial Report.

9b. June Closure

The Aquatics Manager, Quentin Knox, presented the proposed closure to be completed between June 17 and July 5 for training, cleaning and maintenance projects. A copy of the report is part of the March 28 agenda packet.

9c. 2023 Budget Amendment

The District GM shared a presentation and Resolution 2023-04 Amendments to Fiscal Year 2023 Operating Budget that detailed amendments to BARS line items for the district office extension, district clerk transition and covering trainings for local pools and bodies of water. The budget amendment would add \$40,996 to the budget for an overall budget of \$1,975,366. He also mentioned there was a surplus of \$333,000 from Covid-19 in 2021. Commissioner Dusenbury commented that he thought it was a goodwill gesture for Normandy Park for their support of the pool. Commissioner Achziger suggested potentially adding open water/lakefront elements to our trainings and approaching the City of SeaTac. The District GM responded that he would speak with the Aquatics Manager and put information in a weekly report with the results. Commissioner Achziger moved to approve Resolutions 2023-04 Amendments to Fiscal Year 2023 Operating Budget. Commissioner Dusenbury 2nd. The motion passed 4-0.

GOOD OF THE ORDER

No items were discussed.

ADJOURNMENT

With no further business the meeting was adjourned at 7:43pm.

UPCOMING MEETINGS

- April 25, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- May 23, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

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Des Moines Pool Metropolitan Park District Board of Commissioners

Shane Young 5/1/2023
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Commissioner Young

Holly Campbell 4/30/2023
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Commissioner Campbell

Gene Achziger 4/29/2023
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Commissioner Achziger

Joe Dusenbury 5/2/2023
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Commissioner Dusenbury

Stender 4/30/2023
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Commissioner Stender

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