



# Des Moines Pool Metropolitan Park District

May 27, 2025

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:02 p.m. Also, present were Commissioners Dusenbury, Stender and Thorell; Aquatics Manager Knox, District General Manager Deschenes, Clerk Melum and Resident Gene Achziger. Commissioner Stender logged off at 7:30 p.m.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** – District GM Deschenes notified the board that the district had received an estimate earlier in the day, and that estimate was added to the board packet. Commissioner Thorell moved to approve the agenda. Commissioner Dusenbury 2<sup>nd</sup>. Motion passed 5-0.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – District GM Deschenes notified the board that a teacher from the Highline School District requested single sex swims. A presentation will be made at the June 24 board meeting. He also announced that the aquatics coordinator was able to find additional staffing and that the schedule would be expanded on June 1 to be open 5:00am-9:00pm on weekdays. He also announced that he was able to formally get the Best Starts for Kids grant delayed until 2026.

**PUBLIC COMMENT** – None.

### 6a. CONSENT AGENDA

Commissioner Campbell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in April 2025 totaling \$156,671.95. Commissioner Dusenbury 2<sup>nd</sup>. The motion passed 5-0.

### OLD BUSINESS

#### 7a. Q1 Report Financial Report

District GM Deschenes presented a copy of the first quarter financial report. The report covered January 1 through March 31, 2025. A copy of the report is available in the May 27 board packet.

#### 7b. 2024 Financial Report

District GM Deschenes presented a copy of the annual financial report for 2024. This report is due to be submitted to the State of Washington Auditor's Office by May 30, 2025, which is the annual deadline of 150 days set after the end of each year. The report is in the process of being completed, and a DRAFT copy of the physical report, which

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or [info@mtrainierpool.com](mailto:info@mtrainierpool.com).

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will be posted to the website, may change and any updates will be made at the June 24 regular board meeting. A copy of the 2024 annual financial report is available in the May 27 board packet.

### **7c. SAO Exit Interview Scheduling (Special Meeting)**

District GM Deschenes presented a list of times that the State Auditor's Office (SAO) provided for an exit interview special meeting. President Young requested the board send District GM Deschenes their availability to schedule the special meeting. District GM Deschenes will notify the board and ensure the board packet is posted for public notification.

### **7d. Insurance Changeover Selection Process**

District GM Deschenes notified the board that he had sent an updated application into Association of Washington Cities – Risk Management Service Agency (AWC-RMSA) insurance. He also went over the process for selection of a new insurance provider by the August 1 deadline of the district leaving Washington Cities Insurance Authority (WCIA). He went over the process, supporting materials and reference checks. A copy of the presentation is available in the May 27 board meeting.

### **7e. Employee Handbook**

District GM Deschenes presented changes suggested from Commissioners Campbell and Stender. He went through the changes. Commissioner Stender moved to approved the updated employee handbook. Commissioner Thorell 2<sup>nd</sup>. Motion passed 5-0.

### **7f. Policy 353, Public Access**

District GM Deschenes presented replacing Policy 353, Transgender with Policy 353, Facility Access. The reason for the change was to update the original policy, which was nine years old to match more recent policies approved at other agencies. Commissioner Campbell moved to approve the replacement of Policy 353, Transgender with the updated and renames Policy 353, Facility Access. Commissioner Stender 2<sup>nd</sup>. Motion passed 5-0.

### **7f. 50<sup>th</sup> Anniversary Event**

District GM Deschenes presented a proposed outline for a 50<sup>th</sup> Anniversary event. District GM Deschenes presented a proposed outline, communication plan, giveaways, educational pool opportunities and ceremonial plaque. Commissioner Thorell recommended a video or tour of the pool to educate the community about the state of the pool. A copy of the report is available in the May 27 agenda packet.

President Young requested District GM schedule a date for the 50<sup>th</sup> Anniversary event.

## **NEW BUSINESS**

### **8a. Policy 454 Drug Free Workplace (first touch)**

District GM Deschenes went over the proposed Policy 454 Drug Free Workplace. After discussion it was determined there needed to be additional work done on the policy including implementing future processes. District GM Deschenes will present the information at a future meeting.

### **8b. Surge Pit, Emergency Repair,**

District GM Deschenes notified the board of structural issues that are affecting the surge pit that are creating an emergency situation. He is notifying the board that he notified the board's finance committee that he received

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approval to setup an emergency repair proposal to setup engineering for future repairs. District GM Deschenes shared a proposed estimate that was added to the packet at the start of the meeting. District GM Deschenes requested an NTE of \$14,000 and an estimated closure of a maximum of three to four weeks. Commissioner Dusenbury moved that the Board of Commissioners of the Des Moines Pool Metropolitan Park District authorize the District General Manager to enter into an emergency professional services agreement with MLA Engineering for structural engineering services related to urgent repairs of the Mount Rainier Pool surge pit, in an amount not to exceed \$14,000 for Phases A & B or proposal. Commissioner Campbell 2<sup>nd</sup>. Motion passed 4-0.

### **8c. Stakeholder Homework**

District GM Deschenes went over the stakeholder homework handed out at the May 20 retreat. District GM Deschenes added the proposed stakeholders that were requested along with the directions on completing the homework. District GM Deschenes stated he would send the homework out the following morning.

## **EXECUTIVE SESSIONS**

### **9. Performance of a Public Employee**

President Young announced the board would go into executive session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. The executive session will be for 5 minutes until 8:05 p.m. The meeting re-convened at 8:12 p.m. After the executive session, no formal action was taken by the board.

### **GOOD OF THE ORDER**

Commissioner Thorell mentioned that she elected not to run to focus, but was impressed with all of you.

### **ADJOURNMENT**

With no further business the meeting was adjourned at 8:15 p.m.

## **UPCOMING MEETINGS**

- June 6, 2025, 10:00am, SAO Exit Interview, N/A, Location: Hybrid (DMPMPD Offices and Online)
- June 24, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

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## Des Moines Pool Metropolitan Park District Meeting Minutes –05/27/2025


### Des Moines Pool Metropolitan Park District Board of Commissioners


Signed by:  
  
Commissioner Young

Signed by:  
  
Commissioner Dusenbury

Signed by:  
  
Commissioner Campbell

Commissioner Stender

Signed by:  
  
Commissioner Thorell

Signed by:  
  
District Clerk Melum

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