



# Des Moines Pool Metropolitan Park District

June 27, 2023

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also present were Commissioners Campbell, Dusenbury, Stender, and Achziger; District General Manager Deschenes and Aquatics Manager, Knox. Commissioner Stender was not present.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** – There were no modifications to the agenda.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – The District General Manager (GM) announced the pool would be closed on July 4<sup>th</sup> for Independence Day, and reminded the board that the Washington Cares Act will take place on July 1<sup>st</sup>. Commissioner Achziger reminded the board of the Waterland Parade on July 22.

**PUBLIC COMMENT** - None

### CONSENT AGENDA

District GM announced the finances would be pushed to the July meeting as part of the quarterly financial report. Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in May totaling \$101,862.54 Commissioner Dusenbury 2<sup>nd</sup>. The motion passed 4-0.

### Executive Session Business

#### 7a. Executive Session, HSD Lease

There were no updates on the HSD Lease, so the executive session was not held.

### OLD BUSINESS

#### 8a. 2022 Annual Financial Report

The District GM reported the information to the State Auditor's Office (SAO) was uploaded before the deadline, and that the information from that report was updated on the attached report. The report will be uploaded this week to the Mount Rainier Pool's website. The District GM also notified the board that he is uploading files for SAO for their annual cyber audit.

#### 8b. Aquatic Feasibility Study Update

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or [info@mtrainierpool.com](mailto:info@mtrainierpool.com).

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The District GM notified the board that he met with the architect, and that she had shared some preliminary designs. He also notified the board that he is working to setup a meeting with the school district. He mentioned that he will have an update at the next meeting that may include additional cost estimates.

### **8c. District Clerk Update**

The District GM notified the board that he terminated the contract with Volt for the District Clerk after the last board meeting. The District GM presented an updated position that would combine front desk and clerical duties to help the position become a full-time, thus more attractive to applicants. Commissioner Campbell suggested following best practices for HR and rewrite some of the job description and focus more on the experience including focusing more on people that may have assisted others in bookkeeping that also have a growth mindset. President Young mentioned the pool of candidates for the part-time position did not match the skills needed for the position. President Young asked the board for consensus on the District GM moving forward and no one objected. The District GM will work on updating the job position for the July 25 board meeting. A copy of the report and a preliminary draft of the job description are in the June 27 agenda packet.

## **NEW BUSINESS**

### **9a. Resolution 2023-05 Warrant Cancellations**

The District GM reported warrant cancellations for the past year. Commissioner Achziger moved to approve Resolution 2023-05, Warrant Cancellations. Commissioner Campbell 2<sup>nd</sup>. The motion passed 4-0. A copy of the resolution is posted on the Mount Rainier Pool Governance page.

### **9b. Backflow Valve Emergency Repair – Finance Committee Approval**

District GM notified the board that he needed to gain Finance Committee approval on June 1<sup>st</sup>, as there was an emergency repair to a backflow valve that was broken that was not allowing water to flow into the pool. By law the District was forced to keep the pool shutdown until the parts could be sourced and the repair completed. To speed this process up, the District GM got approval from the Finance Committee per Procurement Policy 520. This was due to the quoted repair being over \$5,000. The pool was reopened on Tuesday, June 6.

### **9c. Resolution 2023-06 Resolution Declaring Property Surplus to the Needs of the District and Authorizing the Disposition of Surplus Property**

District GM and Aquatics Manager gave a detailed report on the items that would be surplus. All items of value will be auctioned on Govdeals.com and items that are not bid on will be disposed of. A backboard will be allocated to another local pool to help with safety in the community. Commissioner Achziger moved to approve Resolutions, 2023-06, Resolution Declaring Property Surplus to the Needs of the District and Authorizing the Disposition of Surplus Property. Commissioner Dusenbury 2<sup>nd</sup>. The motion passed 4-0. A copy of the resolution is posted on the Mount Rainier Pool Governance page.

## **GOOD OF THE ORDER**

Commissioner Campbell notified the board that she registered for swim lessons. She suggested releasing the Parent and Child and Level 1 classes, having current students be able to register additional children, and exploring removing some of the limits that were set around the free lessons. The District GM and Aquatics Manager reported that they would present some changes to registration at a future meeting.

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The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at [scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org) if you have questions.

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Commissioner Achziger informed the board that he attended the Bayside Ball presented by the Des Moines Legacy Foundation. He presented what the Legacy Foundation has helped with lifeguarding training and the swim lessons. He said it was well-received by the crowd.

**ADJOURNMENT**


With no further business the meeting was adjourned at 7:52 pm.

**UPCOMING MEETINGS**

- July 25, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- August 22, 2023, Special Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)


Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners


DocuSigned by:  
  
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 Commissioner Young

7/27/2023


Commissioner Dusenbury

DocuSigned by:  
  
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 Commissioner Campbell

7/27/2023

DocuSigned by:  
  
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 Commissioner Stender

7/27/2023

DocuSigned by:  
  
 94C89539CE3B443...  
 Commissioner Achziger

7/28/2023

Vacant, District Clerk

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