



## Des Moines Pool Metropolitan Park District

March 26, 2024

7:00 p.m.

Regular "Hybrid" Meeting

*Meetings are hybrid: being held remotely using Zoom and in-person at the Des Moines Pool MPD District Office (22015 Marine View Dr. So. – Main floor). If you wish to listen in, please do so at 1-253-205-0468; Meeting ID: 880 9498 9473; Passcode: 770790. Any questions or comments should be directed to Scott Deschenes, District General Manager at (206) 429-3852 or by email at [scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org). Public comment for those who cannot physically attend will be due by email to [info@mtrainierpool.com](mailto:info@mtrainierpool.com) by noon on the day of each meeting. Patrons that can attend in-person will be allotted three minutes during public comment (#5). This is due to the hybrid format of the meetings.*

### AGENDA

7:00 1. **CALL TO ORDER ROLL CALL**

7:01 2. **PLEDGE OF ALLEGIANCE**

7:02 3. **ADOPTION/MODIFICATIONS OF AGENDA**

7:03 4. **ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS**

7:04 5. **PUBLIC COMMENT (Please Limit to Three [3] Minutes)**

*Hybrid Meeting: If you are unable to physically attend and wish to make public comment, please submit in writing via email to [info@mtrainierpool.com](mailto:info@mtrainierpool.com) by Noon on Tuesday, March 26th. Please include your name, address, and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting*

7:08 6. **CONSENT AGENDA**

a. EXPENDITURE/REVENUE FOR NOVEMBER & DECEMBER

b. STAFF/CONTRACTOR/COMMITTEE REPORTS

District General Manager Report

c. ADOPTION OF MINUTES

February 20, 2024, Special Meeting

February 27, 2024, Regular Board Meeting

d. CORRESPONDENCE

None at time agenda created.

e. BANK TRANSFERS (MRP REVENUE)

f. VOUCHER APPROVAL

\$64,643.04 was processed in February for warrant requests.

g. KING COUNTY ELECTRONIC FUNDS TRANSFERS (EXPENSES)

\$68,099.56 was processed in February for payroll.

7:09

7. **EXECUTIVE SESSION(S)**

a. HSD Lease

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are being held hybrid including remotely. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager, 206.429.3852.

## 8. OLD BUSINESS

- 7:10 a. Spring Scheduling Update
- 7:17 b. March 28-30 Closure
- 7:20 c. Grant Application Update

## 9. NEW BUSINESS

- 7:25 a. Parks and Recreation Discussion
- 7:30 b. SAO Interagency Sharing Agreement Update (First Touch)

## 7:35 10. GOOD OF THE ORDER

## 11. UPCOMING MEETINGS

- April 9, 2024, Special Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)
- April 23, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)

*For other future meetings, [click here](#) to visit our website's governance page.*

## ADJOURNMENT

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**  
**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are being held hybrid including remotely. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager, 206.429.3852.

## Des Moines Pool Metropolitan Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 6a-g      **Assigned to:** District GM      **Meeting Date:** March 26, 2024

**Under:** Consent Agenda      **Attachment:** Yes

**Subject:** Consent Agenda

#### Background/Summary:

To improve process and better utilize time, the following items have been moved to the Consent Agenda:

Item 6a: Financial Summary

- February: Expenses and Revenue

Item 6b: Staff/Committee Reports

- District General Manager Weekly Reports

Item 6c: Adoption of Minutes

- February 20, 2024, Special Meeting
- February 27, 2024, Regular Board Meeting

Item 6d: Correspondence

Item 6e: Bank Transfers (MRP Revenue) –

Item 6f: Voucher Approval - The following voucher/warrants totaling **\$64,643.04** were approved for payment.

- \$16,369.21 was processed on February 9, 2024
- \$2,547.35 was processed on February 15, 2024
- \$2,369.72 was processed on February 21, 2024\*
- \$8,124.87 was processed on February 21, 2024\*
- \$6,592.44 was processed on February 21, 2024\*
- \$9,885.33 was processed on February 21, 2024\*
- \$17,964.29 was processed on February 26, 2024
- \$1,010.80 was processed on February 26, 2024

*\*Dates may not match. Four batches (ending 4716,5543,2350,2455) were incorrectly processed. They were reprocessed on February 21, 2024.*

Item 6g: Funds Transfers (Payroll) - The following Electronic Transfers to King County totaling **\$68,099.56** were processed for payment.

- \$30,189.15 was approved for payroll on February 15, 2024
- \$37,910.41 was approved for payroll on February 29, 2024

A total of **\$132,742.60** was processed in February 2024 under the oversight of the Clerk of the Board.

*Per RCW 42.24.180(3), "The legislative body shall provide for its review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting or, for cities and towns, at a regularly scheduled public meeting within one month of issuance".*

**Fiscal Impact:** Detailed above.

**Proposed Motion:** I move to approve (or not to approve) the Consent Agenda including the vouchers and electronic transfer requests processed in February 2024 totaling \$132,742.06.

**Reviewed by District Legal Counsel:** Yes \_\_\_\_\_ No x Date: \_\_\_\_\_

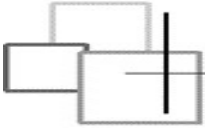
**Two Touch Rule:** \_\_\_\_\_ N/A First Board Meeting (Informational)  
\_\_\_\_\_ N/A Second Board Meeting (Action)

**Action Taken:** Adopted \_\_\_\_\_ Rejected \_\_\_\_\_ Postponed \_\_\_\_\_

**Follow-up Needed:** Yes \_\_\_\_\_ No X Report back date: \_\_\_\_\_

#### Notes:

- Attachments: Various



## February 2024 EXPENDITURES

Beginning Monthly Balance = \$1,783,991.91

Ending Monthly Balance = \$1792,472.24

Category/ Acct #	Reference	Feb 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
<b>Salaries &amp; Wages</b>						
001-000-000-576-20-10-00	Commissioners - Subsidies	\$816.89	\$1,066.96	\$20,000.00	\$18,933.04	5.33%
001-000-000-576-20-10-01	District Manager Salary	\$6,156.77	\$12,398.85	\$95,000.00	\$82,601.15	13.05%
001-000-000-576-21-30-06	Front Desk Administrator	\$4,022.06	\$7,589.33	\$68,931.20	\$61,341.87	11.01%
001-000-000-576-21-10-01	Aquatics Mgr Salary	\$5,767.79	\$11,502.18	\$98,508.80	\$87,006.62	11.68%
001-000-000-576-21-25-02	Aquatic Coordinators (2)	\$8,891.99	\$13,559.43	\$154,668.80	\$141,109.37	8.77%
001-000-000-576-21-30-03	Lead Lifeguard	\$0.00	\$0.00	\$51,251.20	\$51,251.20	0.00%
001-000-000-576-21-30-04	PPT Lifeguards	\$0.00	\$1,581.23	\$41,000.00	\$39,418.77	3.86%
001-000-000-576-21-30-02	Instructors	\$1,542.44	\$8,579.43	\$95,000.00	\$86,420.57	9.03%
001-000-000-576-21-32-02	Head Lifeguards	\$2,296.54	\$11,530.42	\$35,000.00	\$23,469.58	32.94%
001-000-000-576-21-30-01	TPT Lifeguards (Various)	\$23,404.80	\$40,086.27	\$165,000.00	\$124,913.73	24.29%
001-000-000-576-21-30-05	Water Exercise Instructor	\$0.00	\$0.00	\$12,500.00	\$12,500.00	0.00%
	<b>Total Salaries &amp; Wages</b>	<b>\$52,899.28</b>	<b>\$107,894.10</b>	<b>\$836,860.00</b>	<b>\$728,965.90</b>	<b>12.89%</b>
<b>Taxes &amp; Misc</b>						
001-000-000-576-21-21-19	Payroll Taxes	\$16,137.87	\$33,738.81	\$200,000.00	\$166,261.19	16.87%
001-000-000-576-21-33-04	Overtime (OT)	\$0.00	\$227.02	\$5,000.00	\$4,772.98	4.54%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-33-00	Sick Pay	\$774.79	\$1,289.91	\$2,500.00	\$1,210.09	51.60%
	<b>Total Taxes &amp; Misc</b>	<b>\$16,912.66</b>	<b>\$35,255.74</b>	<b>\$208,000.00</b>	<b>\$172,744.26</b>	<b>16.95%</b>
<b>Personal Benefits</b>						
001-000-000-576-21-22-30	Personal Benefits (AWC/DRS)	\$2,387.37	\$8,833.85	\$76,000.00	\$67,166.15	11.62%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$150.00	\$285.00	\$2,000.00	\$1,715.00	14.25%
001-000-000-576-21-25-05	Incentive Pay	\$0.00	\$70.00	\$1,000.00	\$930.00	7.00%
	<b>Total Personal Benefits</b>	<b>\$2,537.37</b>	<b>\$9,188.85</b>	<b>\$79,000.00</b>	<b>\$69,811.15</b>	<b>11.63%</b>
<b>Office Supplies</b>						
001-000-000-576-21-35-03	Office Supplies (Amazon/staples)	\$76.55	\$197.63	\$1,500.00	\$1,302.37	13.18%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)	\$48.34	\$48.34	\$1,500.00	\$1,451.66	3.22%
001-000-000-576-20-35-01	Computer Equipment & Supplies (Non-	\$0.00	\$86.98	\$5,000.00	\$4,913.02	1.74%
	<b>Total Office Supplies</b>	<b>\$124.89</b>	<b>\$332.95</b>	<b>\$8,000.00</b>	<b>\$7,667.05</b>	<b>4.16%</b>
<b>Maintenance &amp; Repair Supplies</b>						
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools	\$392.49	\$406.23	\$2,500.00	\$2,093.77	16.25%
001-000-000-576-21-35-02	Cleaning & Janitorial Supplies	\$1,126.03	\$1,240.06	\$6,000.00	\$4,759.94	20.67%
	<b>Total Maintenance &amp; Repair Supplies</b>	<b>\$1,518.52</b>	<b>\$1,646.29</b>	<b>\$8,500.00</b>	<b>\$6,853.71</b>	<b>19.37%</b>
<b>Pool Supplies</b>						
001-000-000-576-21-40-00	Employee Recognition	\$91.50	\$91.50	\$2,000.00	\$1,908.50	4.58%
001-000-000-576-21-35-15	Special Pool Events	\$165.47	\$165.47	\$2,000.00	\$1,834.53	8.27%
001-000-000-576-21-42-06	Uniforms &Clothing	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-21-43-06	First Aid Supplies	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.00%
	<b>Total Pool Supplies</b>	<b>\$256.97</b>	<b>\$256.97</b>	<b>\$17,500.00</b>	<b>\$17,243.03</b>	<b>1.47%</b>
<b>Pool Equipment</b>						
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)	\$0.00	\$449.02	\$4,000.00	\$3,550.98	11.23%
	<b>Total Pool Equipment</b>	<b>\$0.00</b>	<b>\$449.02</b>	<b>\$4,000.00</b>	<b>\$3,550.98</b>	<b>11.23%</b>
<b>Professional Svcs - Clerical</b>						
001-000-000-576-20-41-01	Consulting Contracts	\$1,491.14	\$1,491.14	\$5,000.00	\$3,508.86	29.82%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$0.00	\$522.50	\$14,000.00	\$13,477.50	3.73%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMIT)	\$1,991.25	\$3,731.04	\$25,000.00	\$21,268.96	14.92%
001-000-000-576-20-41-14	IT Server Hosting	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$200.84	\$263.72	\$2,000.00	\$1,736.28	13.19%
001-000-000-576-21-42-03	Registration Software (Civic Rec/Rec 1)	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)	\$60.00	\$128.30	\$2,000.00	\$1,871.70	6.42%



Category/ Acct #	Reference	Feb 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-21-42-05	Payroll/HR Fees (Heartland)	\$728.86	\$1,515.12	\$6,000.00	\$4,484.88	25.25%
001-000-000-576-21-42-09	Timekeeping (WhenIWork)	\$323.90	\$676.22	\$3,000.00	\$2,323.78	22.54%
001-000-000-576-20-41-15	Website RFQ	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	<b>Total Prof Services-Front Offc</b>	<b>\$4,795.99</b>	<b>\$8,328.04</b>	<b>\$79,500.00</b>	<b>\$71,171.96</b>	<b>10.48%</b>

### Professional Svcs - Maintenance

001-000-000-576-20-41-09	District Janitorial Services	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-20-41-03	Financial Services (Bookkeeping)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
001-000-000-576-21-31-01	Custodial Qtly Deep Clean (MRP)	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$90.79	\$175.76	\$5,000.00	\$4,824.24	3.52%
001-000-000-576-21-41-20	Gutter and Roof Management	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$0.00	\$620.96	\$8,000.00	\$7,379.04	7.76%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)	\$77.40	\$77.40	\$2,000.00	\$1,922.60	3.87%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)	\$4,872.74	\$9,846.79	\$28,000.00	\$18,153.21	35.17%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)	\$2,252.58	\$2,252.58	\$16,000.00	\$13,747.42	14.08%
	<b>Total Prof Services-Maintenance</b>	<b>\$7,293.51</b>	<b>\$12,973.49</b>	<b>\$83,000.00</b>	<b>\$70,026.51</b>	<b>15.63%</b>

### Repairs & Maintenance

001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$10,427.47	\$10,427.47	\$75,000.00	\$64,572.53	13.90%
	Budget Contingency for Maintenance	\$0.00	\$0.00	\$9,407.89	\$9,407.89	0.00%
001-000-000-576-21-48-01	Office/IT Equipment Repairs	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	<b>Total Repairs &amp; Maintenance</b>	<b>\$10,427.47</b>	<b>\$10,427.47</b>	<b>\$86,907.89</b>	<b>\$76,480.42</b>	<b>12.00%</b>

### Communications

001-000-000-576-20-41-02	Web Design & Maintenance	\$51.25	\$2,475.29	\$3,000.00	\$524.71	82.51%
001-000-000-576-20-42-10	Desktop Licenses (MS & Misc)	\$55.04	\$375.44	\$4,000.00	\$3,624.56	9.39%
001-000-000-576-21-42-07	Postage and Mailing	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-20-42-20	Telephone/Internet (Comcast)	\$724.75	\$724.75	\$6,000.00	\$5,275.25	12.08%
001-000-000-576-21-42-14	Elevate Phone System	\$0.00	\$0.00	\$3,600.00	\$3,600.00	0.00%
001-000-000-576-21-42-30	Work Email Accounts (Google Suite)	\$46.24	\$46.24	\$800.00	\$753.76	5.78%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg,Zoom)	\$26.76	\$26.76	\$500.00	\$473.24	5.35%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)	\$59.00	\$118.00	\$750.00	\$632.00	15.73%
	<b>Total Communications</b>	<b>\$963.04</b>	<b>\$3,766.48</b>	<b>\$19,150.00</b>	<b>\$15,383.52</b>	<b>19.67%</b>

### Training & Travel

001-000-000-576-21-43-10	Travel for Business (Mileage, Tolls)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-21-43-01	Misc Travel Expenses (Lodging, Per Diem)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-43-03	Certifications (non WSI)	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)	\$0.00	\$43.96	\$2,500.00	\$2,456.04	1.76%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)	\$336.00	\$504.00	\$1,500.00	\$996.00	33.60%
001-000-000-576-21-43-07	Management Staff Training	\$135.00	\$135.00	\$3,500.00	\$3,365.00	3.86%
	<b>Total Training &amp; Travel</b>	<b>\$471.00</b>	<b>\$682.96</b>	<b>\$13,500.00</b>	<b>\$12,817.04</b>	<b>5.06%</b>

### Advertising

001-000-000-576-20-41-07	District Advertising	\$1,545.00	\$1,702.60	\$12,000.00	\$10,297.40	14.19%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-20-49-09	Bulk Printing - District Postcard	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-20-41-40	Ad Design	\$37.99	\$37.99	\$400.00	\$362.01	9.50%
	<b>Total Advertising</b>	<b>\$1,582.99</b>	<b>\$1,740.59</b>	<b>\$19,400.00</b>	<b>\$17,659.41</b>	<b>8.97%</b>

### Rentals & Leases

001-000-000-576-20-45-00	District Office Rental (Zen)	\$0.00	\$717.50	\$9,600.00	\$8,882.50	7.47%
001-000-000-576-20-45-01	Storage Rental (AAAA)	\$300.00	\$600.00	\$4,000.00	\$3,400.00	15.00%
001-000-000-576-20-45-02	Miscellaneous Rentals	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-20-45-05	Meeting Room Rental	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
	<b>Total Rentals &amp; Leases</b>	<b>\$300.00</b>	<b>\$1,317.50</b>	<b>\$17,600.00</b>	<b>\$16,282.50</b>	<b>7.49%</b>

### Utilities

001-000-000-576-21-47-00	Electricity (PSE)	\$25,510.53	\$36,947.87	\$180,000.00	\$143,052.13	20.53%
001-000-000-576-21-47-02	Water (Highline)	\$0.00	\$538.02	\$9,900.00	\$9,361.98	5.43%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)	\$3,191.52	\$3,191.52	\$6,000.00	\$2,808.48	53.19%
001-000-000-576-21-47-04	Sewer (Midway)	\$519.48	\$519.48	\$4,500.00	\$3,980.52	11.54%
	<b>Total Utilities</b>	<b>\$29,221.53</b>	<b>\$41,196.89</b>	<b>\$200,400.00</b>	<b>\$159,203.11</b>	<b>20.56%</b>

### Insurance

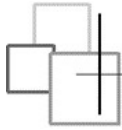
001-000-000-576-20-46-00	Insurance - WCIA, AWC	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
	<b>Total Insurance</b>	<b>\$0.00</b>	<b>\$37,371.00</b>	<b>\$45,000.00</b>	<b>\$7,629.00</b>	<b>83.05%</b>

### Miscellaneous

001-000-000-576-21-40-20	Scholarships (Faith Callahan)	\$118.80	\$163.35	\$15,000.00	\$14,836.65	1.09%
001-000-000-576-20-49-07	Misc. Services/Discrepancies	(\$2,357.76)	(\$2,298.32)	\$2,000.00	\$4,298.32	-114.92%

Category/ Acct #	Reference	Feb 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$297.27	\$297.27	\$2,000.00	\$1,702.73	14.86%
001-000-000-576-20-49-60	Dues/Membershp/Subscriptions	\$362.05	\$661.16	\$6,000.00	\$5,338.84	11.02%
001-000-000-576-20-51-50	Background checks	\$232.00	\$232.00	\$2,500.00	\$2,268.00	9.28%
	<b>Total Miscellaneous</b>	<b>(\$1,347.64)</b>	<b>(\$944.54)</b>	<b>\$27,500.00</b>	<b>\$28,444.54</b>	<b>-3.43%</b>
<b>Intergovernmental Services</b>						
001-000-000-576-20-51-02	Inspections (Fire Ext)	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
001-000-000-576-20-41-11	SAO Audit	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)	\$4,623.86	\$4,623.86	\$8,250.00	\$3,626.14	56.05%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)	\$280.00	\$280.00	\$5,000.00	\$4,720.00	5.60%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-20-51-00	Election Costs	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
	<b>Total Intergov Services</b>	<b>\$4,903.86</b>	<b>\$4,903.86</b>	<b>\$42,500.00</b>	<b>\$37,596.14</b>	<b>11.54%</b>
<b>Capital *</b>						
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-594-76-41-02	Capital - Advertising	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-594-76-41-03	Capital - Architects/Engineers	\$0.00	\$0.00	\$0.00	\$0.00	
001-000-000-594-76-42-08	Filter Media	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
301-000-000-397-00-00-00	Transfer From General Fund to Capital	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.00%
	<b>Total Capitals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116,500.00</b>	<b>\$116,500.00</b>	<b>0.00%</b>
	<b>TOTAL ADMINISTRATION</b>	<b>\$17,065.68</b>	<b>\$74,302.21</b>	<b>\$346,250.00</b>	<b>\$278,436.93</b>	<b>21.46%</b>
	<b>TOTAL OPERATIONS</b>	<b>\$115,795.76</b>	<b>\$202,485.45</b>	<b>\$1,450,067.89</b>	<b>\$1,241,093.30</b>	<b>13.96%</b>
	<b>TOTAL CAPITAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116,500.00</b>	<b>\$116,500.00</b>	<b>0.00%</b>
<b>GRAND TOTALS</b>		<b>\$132,861.44</b>	<b>\$276,787.66</b>	<b>\$1,912,817.89</b>	<b>\$1,636,030.23</b>	<b>14.47%</b>

Target 16.67%



## February 2024 REVENUES

Account #	Reference	Feb 2024	YTD Balance	2024 Budget	Budget Balance
<b>General Fund Taxes</b>					
001-000000-311-11-00-00	Property Taxes	\$17,987.86	\$23,825.78	\$0.00	\$0.00
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$1,321.18	\$1,321.18	\$0.00	\$0.00
	<b>Total General Fund</b>	<b>\$19,309.04</b>	<b>\$25,146.96</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Charges for Goods and Services</b>					
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00		\$25,000.00	\$0.00
	<b>Total Charges for Goods and Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$0.00</b>
<b>Miscellaneous Revenues</b>					
001-000-000-361-11-00-00	Investment Interest	\$6,323.39	\$12,865.85	\$0.00	\$0.00
001-000-000-367-00-00-01	Contributions/Donations ( to Scholarships)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-02	Misc Revenue	\$105,386.41	\$105,386.41	\$0.00	\$0.00
001-000-000-369-81-00-03	MRP Cash Deposits	\$1,176.95	\$3,220.25	\$0.00	\$0.00
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$11,628.20	\$16,271.00	\$0.00	\$0.00
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenue</b>	<b>\$124,514.95</b>	<b>\$137,743.51</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Capital Projects/Reserve</b>					
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$75,000.00	\$0.00
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Capital Projects/Reserve</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>
	<b>Grand Total Revenue</b>	<b>\$143,823.99</b>	<b>\$162,890.47</b>	<b>\$100,000.00</b>	<b>\$75,000.00</b>

## DES MOINES POOL METROPOLITAN PARK DISTRICT

**Date: Thursday, March 21, 2024**

**To: District Board Commissioners**

**From: Scott Deschenes, District General Manager**

**Subject: Weekly Reports - Week of March 1-15, 2024**

### **WEEK ENDING MARCH 1:**

#### **BOARD MEETING FOLLOW-UP**

- Minutes: I will send minutes out next week. I have time-sensitive projects for the KCYAS grant and other projects that are time-sensitive.
- Next Board Meetings:
  - Special Meeting: Tuesday, March 19 at 7pm
  - Board Meeting: Tuesday, March 26 at 7pm

#### **GRANT APPLICATIONS**

We finally received the estimates from Aquatic Specialties for the KCYAS grant on Friday morning. The estimates included the water tank repairs, filter media replacement and additional pipe supports in the pump room, which totaled up to \$180k. I sent the grant information to HSD and Gene to review. I am going to send it in on the deadline on March 4. I am also working on the Best Starts for Kids grant now, which is due on March 20. We are awaiting estimates for the AHU units.

#### **MAINTENANCE CLOSURE ENDING**

- AHU Controls Repair – We had some communication issues with changeover of staff at SB controls. I discussed a plan with Brian, which may include a written agreement. I will let you know, when I have more information. This centers around their staff lead leaving the organization before the project. This should have no financial impact.
- VFD Pump – We were unable to source the parts in time for this project. Quentin said they are estimating two to three days. We are working to see if we can get the repairs completed over Easter weekend, which is March 30-31. There are no swim lessons, rentals or events this week.
- Toilet Shoring Issues – We have change orders due to poor installation of the toilets back before I was with the district. The wall shoring for the toilets had corners cut, and not all needed parts were installed. The contractor originally planned to replace the wall shorings with a larger set of bolts, but unfortunately the poor installation and degradation of the existing shorings will require additional work. A toilet also broke during the process that needs to be replaced. This caused the total repairs to go over my spending threshold, which is being reported to the finance committee. The repairs will have a couple of toilets out until around March 11. The repairs should not affect operational hours.



#### **OTHER MAINTENANCE**

Graffiti was removed from the side and backside of the building by HSD's graffiti team. We have been tagged a number of times over the last couple of weeks. It appears that this could be gang-related. We are reaching out to HSD security about these situations.

#### **SWIM LESSON REGISTRATION**

We had two strong days of registration with swim lessons. Emmitt worked to adjust classes to fill classes that do not have adequate registration. An update was sent out on Friday afternoon. Almost all spots are taken. Below is the email we sent out on Wednesday, February 28 for new students.

<https://createsend.com/t/d-86D4EC5DD06F7B812540EF23F30FEDED>

### **SCHEDULE UPDATE**

We put out a schedule update on Thursday for a March 4 schedule update. Quentin will present future schedules including swim lessons at the March 26 board meeting. He is also working on a new format for the schedule.

<https://createsend.com/t/d-12F9DAB0A9330E042540EF23F30FEDED>

### **PEACHJAR**

I posted a swim lesson flyer on PeachJar for Woodmont, River Ridge and all Des Moines HSD elementary schools. It finally went active this week.

### **NORMANDY PARK**

Normandy Park also helped us by posting information about swim lessons.

### **MARITIME ROBOTICS GROUP**

Maritime has reached out to start using the pool for practices on Tuesdays and Thursday starting in April. We will probably need to have the entire pool shutdown for patron safety.

### **SOUTH KING FIRE**

We are meeting with South King Fire on partnerships on Monday, March 11. I will let you know more after the meeting.

### **HEALTHPOINT**

Healthpoint is going to perform public outreach during one of our Saturday swim lessons. Quentin is coordinating their visit. See information below for more details.

I hope this email finds you well. My name is Ana Quezada, and I am reaching out on behalf of HealthPoint Federal Way. We are conducting a health survey aimed at gathering valuable insights into community health and well-being.

We are interested in setting up a booth at the community pool center to administer these surveys to patrons. We believe that your establishment would provide an excellent opportunity to reach a diverse demographic and gather meaningful data.

Would it be possible to schedule a day for us to come in and set up our booth? We are flexible and can accommodate your availability. Our team will handle all aspects of the setup and administration of the surveys, ensuring minimal disruption to your operations.

If you have any questions or concerns, please feel free to reach out to me directly. We appreciate your consideration and look forward to the opportunity to collaborate with the community pool center on this initiative.

Thank you for your time and support.

Best regards,

### **PTSA SWIMS**

Woodmont K-8 will have its PTSA swim this Saturday, March 2, and North Hill PTSA will have their event on March 16.

### **NORTH HILL WATER SAFETY PRESENTATION**

Emmitt and three lifeguards presented to Kindergartners at North Hill elementary school today. We will share pictures from the event next week.

### **PROCUREMENT LAW UPDATE**

I decided to take a webinar on Procurement Law updates with all of the projects we need to do over the next year.

### **RESEARCH**

No information at this time.

### **WIFI ROUTERS**

Angela worked to have Comcast update the routers and WIFI in both offices.

## **WEEK ENDING MARCH 8:**

### **BOARD MEETING WRAP-UP**

Sorry for the delay in minutes and signatures. I had a couple of time-sensitive projects.

- Minutes: I will send out minutes for both February (20 & 27) board meetings later this morning. Please have all edits back to me by March 12, 2024.
- Signatures: The only signature item is the January 23 board minutes. I sent the January 23 board minutes on Friday morning. Let me know if you need me to resend the information.
- Next Meeting: Just a reminder that our next meeting will be Tuesday, March 19 at 7pm.

### **PUBLIC OUTREACH MEETING**

Gene, Shane, Quentin and I are meeting next Friday, March 15. One item we discussed and that Shane Stender wanted to share was the information on page 10 of the attached Master Swim newsletter, "The WetSet". I will add a summary of the meeting in a future weekly report.

### **LEASE UPDATE**

I spoke with the Director of Capital Planning this week. We discussed the grants, the lease and the future of the pool. I hope to have a red-lined version for a future board meeting. I am going to invite legal for the executive session.

## SWIM LESSONS

- Monday and Wednesday lessons started this week. The new session will go through March 27. It was reported that everything went well.
- Saturday lessons end this week (Saturday, March 9). Our next session will start on March 23 with a one week break before lessons start, and another break after the first week for Easter/HSD Spring Break.
- Spots Open: Emmitt was able to fill 181 of the 185 spots or 98% fill rate. All classes are close to capacity.

## GRANTS

- KCYAS Amateur Sports Grant – We applied for a \$213k grant for equipment maintenance. The school district helped with some recommendations/edits and a letter of support.
- Best Starts Grant – We did not get a bid back from Sunbelt, so I am working with the project manager to get bids from MacMiller. I asked to see if we could get something back by March 13. The deadline for this grant is March 20.

## WOODMONT PTSA EVENT

Woodmont K-8 had 30 swimmers plus family members in the stands. They chose to consolidate their swims due to low turnout. Our next swim event will be North Hill PTSA on March 16.

## NORTH HILL KINDERGARTEN STORY TIME

We are still awaiting photographs from the school to share with you. We will also post them on social media.

## WATER EXERCISE

- New class limit: We are limiting our water exercise classes to forty participants per class. We had over forty participants this week, and decided to cap it at that number as it was effecting the quality of the program.
- Deep Water Exercise: Our morning instructor is testing out a deep water class in one of the deep end lanes on Fridays. This should only take one lane to try.
- Water walking rule change: During summer swim lessons last year, we allowed water walkers to share a lane to water walk. Staff had been allowing water walkers to utilize lanes when lap swimming was slow. Our lap swimming has picked up, and we have decided to no longer honor the water walkers in the deep end. This hopefully will help balance usage.
- Water Temperature Complaint: We did receive the following complaint from one participant. Below is the message and our response. The water has been perceived to be warmer since the air handling repairs, but this is mainly due to people's air temperature perceptions that affect how they perceive the water temperature. Our pool is set between 83 to 85 degrees, and checks of the water temperature confirm this. (Name redacted for customer privacy).
- (Original Email) Scott,  
Please share this with Quinton as I don't have his email.  
Since the pool has been closed several of the ladies have attended water exercise at Foster pool. The temperature is 83 degrees and very comfortable to exercise in. I feel that since



swim team is over that you could have Mt. Rainier at 83 degrees going forward. The children who have swim lessons would appreciate this temperature also. We struggle to keep warm in such cool temperatures of Mt. Rainier pool and I am speaking for several of the attendees of the 9:30 am water exercise program.

Could this be accomplished?

I would appreciate an answer back so I could report your response to our class.

Thanks for your attention to this matter.

- (Response from District GM) I just wanted to follow up on your message.
  - We had some repairs during the break, and this should stabilize the pool temperature, which is set at 83-85 degrees. I heard through water exercise instructor that people are happy with the pool temperature this week.
  - If this is incorrect, please let me know, and we can come talk to your class.
  - Thank you for bringing this to our attention,
- At the time of this email, I have not received a response from the student that sent the email.

### **GRAFFITI REMOVAL**

The school district removed graffiti from the building and painted a couple of our doors. This really helps us focus on operating the pool. Thank you to the school district. (All before pictures below.)





### **MARITIME ROV CLUB**

If you noticed on the current schedule, we kept Tuesday and Thursday after school times open. This was to accommodate the ROV club.

From Maritime:

Hi Quentin,

Thanks for getting back to me, we will take your offer of using Tuesdays and Thursdays.

Dates we would like to use the pool.

Tuesdays	Thursday
4/16	4/11
4/23	4/18
4/30	4/25
5/7	5/2
	5/9

It would be okay for people to be in the pool. We may need to keep one-lane space in between so that the ROV or people won't collide.

### **LGIT TRAINING**



As our goal to move closer toward being able to provide all lifeguarding, swim instructor, AED, CPR and other water-related trainings internally, Emmitt and Quentin will be taking a LGIT (Lifeguard Instructor Training) course at Bainbridge Island in April. LGIT's are able to train not only lifeguards, but lifeguard instructors. This should help us toward our goal of training more youth locally, which should help with staffing levels. We will also be able to train Lifeguard Instructors, which should help us better train adult staff and attract lifeguards to work daytime and later evening hours.

### **VFD PUMP REPAIRS**

Quentin is working on scheduling the repairs for the variable flow drive pump. He is trying to have it scheduled on the weekend of March 30. This weekend there will be no swim lessons, it is the first week of Spring Break for schools, and Easter weekend. I have approved overtime to avoid a closure.

### **BROKEN TOILETS**

As I let you know last week, we have a couple of toilets that were not installed properly before the pool district existed. The shoring was not properly installed, as the contractor did not install all of the shoring. MacDonald Miller is working to reinstall the shoring that might require additional bolts. If they are unable to install the shoring through the current hole, they may need to cut through the other side of the brick wall on the other side. They will cover the wall with a metal plate. An example of this plate, can be seen in the men's locker room on the pool side entrance (shower wall).



## WCIA

- Work Hours – We submitted our 2023 work hours. This is required each year for setting future rates.
- Cyber Survey – I am sending this in on Friday. I am a little late.
- Risk Survey for COMPACT Meeting - I am sending this in on Friday too.

## RESEARCH

- Senator Keiser announces retirement (NP Blog)  
- <https://normandyparkblog.com/2024/03/05/sen-karen-keiser-announces-that-she-will-retire-from-wa-state-legislature/>

- Building trust during polarizing times (MRSC Insight Blog) - <https://mrsc.org/stay-informed/mrsc-insight/february-2024/building-trust-during-polarizing-times>
- How to train your lifeguards to be rescue ready (Aquatics International)  
- [https://www.aquaticsintl.com/lifeguards/how-to-train-your-lifeguards-to-be-rescue-ready\\_o](https://www.aquaticsintl.com/lifeguards/how-to-train-your-lifeguards-to-be-rescue-ready_o)

### **WEEK ENDING MARCH 15:**

#### **SPECIAL MEETING**

Just a reminder that our next special meeting will be on Tuesday, March 19. I sent out the meeting invite and agenda packet. If you are unable to attend, please let me know as we need a minimum of three people for quorum.

#### **BOARD VACANCY**

Commissioner Achziger tendered his resignation on March 8. We will discuss this at our next meeting. Call me if you have any questions. This will be discussed at our March 19 meeting.

#### **SWIM LESSONS**

We will have a one week break for Saturday swim lessons before March 23. We have updated flyers for the practice swim time, which we have expanded. Staff is seeing a correlation between people not attending all of their lessons passing to higher levels. We also believe it is important for participants to practice their skills outside of lessons. That is why we have added free practice times. Instructors are now encouraging students (and one adult) to attend these sessions. I am going to try to post this information to social media on Friday, and we have posted signage around the facility.



### **POTENTIAL SOUTH KING FIRE PARTNERSHIPS**

We met with a representative on South King Fire about a potential partnership on hosting their trainings and their potential help with some lifeguard trainings. We also discussed other partnership opportunities. I will let Quentin brief you at our next board meeting.

### **POOL WATER RESPONSE BACK FROM CUSTOMER**

From last week's report. We received a complaint about the water temperature. Below is the response, we received after checking with the customer.

Scott,

Thank you for your response. Yes my water exercise class is very happy with the temperature of the water. Debi explained the maintenance that was done to the air system and that has helped the water temperature to feel warmer.

Thank you for your time to answer my email.

Best,

### **SCHOOL OUTREACH**

Below are images from Emmitt and three lifeguards outreach story time to North Hill PTSA. The group ready swimming stories and showed Whales Tales water safety videos to both of their

Kindergarten classes. This is something we would like to do to better promote water safety to all local school students in the future.



### **PTSA SWIM**

North Hill will also be the PTSA we are hosting this Saturday (March 16) from 2-5pm. We will also have the Wibit swim before their event.

### **BEST STARTS FOR KIDS GRANT**

The deadline for the Best Starts for Kids Grant is Wednesday, March 20 at 2pm. I got the estimates back from the project manager/MacMiller on Thursday morning. The grant request will be \$1,159,353.00. I hope to have the grant completed this evening and off to the school district for their review tomorrow. I will share a copy of the grant when it is completed.

### **SPRING NORMANDY PARK CITY SCENE**

Gene put the ad below together for the Spring Normandy Park City Scene.



# One lesson does not a swimmer make

Ninety-four percent of parents pull their kids out of swim lessons before they have truly mastered the skills

If water activities are in your summer plans, now is the time to refresh your child's swimming skills



Contact us today

206-824-4722

[www.MtRainierPool.com](http://www.MtRainierPool.com)

22722 19<sup>th</sup> Ave S • Des Moines, WA



## **MARCH 30 WEEKEND CLOSURE**

We need to close the pool over the March 29-31 weekend. The repairs are to install the VFD pump, which was delayed due to sourcing issues. The good news is that we will not have swim lessons that weekend, and it is the first weekend of spring break for HSD. The bad is we will need to pay overtime, but the overtime will help us avoid having the closure during highly scheduled times including swim lessons.

## **TOILET REPAIRS**

The toilet repairs had some hiccups due to poor initial installation, but MacMiller is working on it this week. Their final repairs should be completed by this Friday.

## **MORE GRAFFITI**

We got tagged again on the back and side of the building this weekend. We are working to get it removed.

## **WIFI TROUBLE**

The WIFI at the pool has been malfunctioning since Comcast updated our router to include cellphone backup. CMIT recommended us having both WIFI routers replaced. The current WIFI units are from 2018. The price will be under \$500.

## **ACH PAYMENT SYSTEMS**

Angela and I are working on migrating our physical checks to ACH payments. We've had a number of items that were delayed or lost in the last three months. This creates a lot of additional

work and additional fees, if not paid on time. With receiving invoices, sending voucher approvals to King County, waiting for checks to be sent out and mailing those checks out, it can take 4-6 weeks. We are going to start with the more time-sensitive items and work down the list. We will develop a hierarchy of payments to be reported at a future board meeting, and be memorialized by updating policy.

### **WRPA AQUATICS MEETING**

Quentin attended the monthly WRPA Aquatics Group meeting on Thursday. He mentioned that Covington, SeaTac and other organizations are partnering to recruit lifeguards.

### **LGIT TRAINING COURSE**

The Bainbridge course was full before staff was able to attend. Staff is now looking at a training later this summer in Spokane.

### **PUBLIC OUTREACH MEETING**

The public outreach committee, Quentin and I are going to meet Friday at 1:30pm.

### **HSD LEASE**

I still haven't received a red-lined copy of the lease. I was supposed to receive it last Friday. I will follow up with them as part of the grant support letter and their requested review of all grants for the facility.

### **FEATURED RESEARCH**

- Summer by the pool should be a right, not a privilege (NY Times/Audio) - <https://www.nytimes.com/2023/08/11/opinion/swimming-public-pools.html>

### **RESEARCH**

- The summer seasonal hiring report (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/march/the-summer-seasonal-hiring-report/>
- The 3 P's of Inclusion (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/march/the-three-ps-of-inclusion/>
- Do you have to cite the pledge of allegiance at public meetings? (Ask MRSC) - <https://mrsc.org/research-tools/ask-mrsc-archives>
- Research on aquatics plyometrics (NRPA Aquatics Facebook Group) - <https://www.atuseminars.com/post/research-on-aquatic-plyometrics?fbclid=IwAR1z4h5lyxunO17h1fU1aIZK4Vsb2AMATAoQDarcsQnM7Dr5cc5TPBbZvWw>

# SPLASHForward update

## SPLASHForward update

By Susan Pappalardo

Masters swimmers are there for each other. Support and camaraderie were on full display at the Bellevue Club Masters Mile in early February. It was witnessed between close teammates, between those who just met while racing in the lanes next to each other, and on deck in the highly social post swim endorphin enhanced moments. This is the thing that we can't wait to see multiply by the 1,000's when we open the doors to a new public aquatic center. This is community and why we are so highly motivated to do our work.

### Pool Tours 2024

Who doesn't love visiting modern pool facilities?!! At the end of January, I flew to Richmond, Virginia to meet up with our aquatics consultant, Isaac Sports Group and another client to tour 50-meter pools and learn about their origin stories, operations, programming, successes, and challenges. We did deep dives with [SwimRVA](#) in Richmond, the [Hampton Virginia Aquaplex](#), and visited [NOVA Aquatics Center – Regency](#) in Richmond. All have 50-meter pools plus at least one dedicated teaching pool and have robust learn to swim programs. It was inspiring to see how they support 2<sup>nd</sup> graders within their community with free swim lessons by the thousands.

Twice in February, we toured the [Snohomish Aquatic Center](#) to get an up-close look at one of our local best-in-class facilities to inform a possible City of Kirkland aquatics-only facility 2024 ballot measure. We invited one of South Whidbey's Parks Commissioners and fellow Masters swimmer Matt Simms to join us along with our aquatics consultant. We later facilitated having the City of Kirkland's City Manager, Mayor, and Councilmembers get their own up-close tour. The City of Kirkland is running a post November 2023 ballot measure survey to learn why voters voted the way they did and if they support a new ballot measure with only a 40,000 sq ft aquatic facility. In early March they will be deciding whether to proceed in 2024. *Stay tuned!*



### Bellevue Update

The state environmental review for Bellevue Airfield Park will be holding a virtual public informational meeting on March 6<sup>th</sup>. We anticipate the environmental determination for the new Bellevue Aquatic Center site to follow. We are working with the Bellevue School District on further refinement of their partnership and similarly with the Boys and Girls Clubs of Bellevue.

Thank you for sharing our efforts with a friend! Want to get involved or have questions? Email [info@splashforward.org](mailto:info@splashforward.org).







# Des Moines Pool Metropolitan Park District

February 20, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also, present were Commissioners Dusenbury, Campbell, Stender and Achziger; and District General Manager (GM) Deschenes.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** – There were no modifications to the agenda as this was a special meeting. Commissioner Achziger moved to accept the agenda. Commissioner Campbell 2<sup>nd</sup>. The motion passed 5-0.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – Commissioner Achziger gave an update on his court case.

**PUBLIC COMMENT** - None

### EXECUTIVE SESSION BUSINESS

#### 7a. Executive Session, HSD Lease

*The Board President announced the board would go into an executive session to evaluate the performance of a public employee subject to RCW 42.30.140(4). The board went into executive session until 7:48pm for approximately 45 minutes.*

After the executive session was completed the Board President directed the District General Manager to email the board copies of the District General Manager's contract and job description, the Aquatics Manager's job description and the Front Desk Specialist job description. The President of the Board stated they will schedule another meeting in March after board members are able to review the contract and job descriptions.

### ADJOURNMENT

With no further business the meeting was adjourned at 7:49pm.

### UPCOMING MEETINGS

- February 27, 2023, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- Special Meeting (To Be Determined)

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or [info@mtrainierpool.com](mailto:info@mtrainierpool.com).

**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 2/20/2024**

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

---

Commissioner Young

---

Commissioner Dusenbury

---

Commissioner Campbell

---

Commissioner Stender

---

Commissioner Achziger

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at [scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org) if you have questions.



# Des Moines Pool Metropolitan Park District

February 27, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

## MINUTES REGULAR MEETING

### CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also, present were Commissioners Dusenbury, Campbell, Stender and Achziger; and District General Manager (GM) Deschenes.

**PLEDGE OF ALLEGIANCE** – Commissioner Dusenbury led the flag salute.

**ADOPTION/MODIFICATIONS OF AGENDA** – There were no modifications to the agenda. Commissioner Achziger moved to accept the agenda. Commissioner Stender 2<sup>nd</sup>. The motion passed 5-0.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** – None

**PUBLIC COMMENT** - None

### CONSENT AGENDA

Commissioner Achziger moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in January totaling \$144,020.52. Commissioner Campbell 2<sup>nd</sup>. The motion passed 5-0.

### EXECUTIVE SESSION BUSINESS

#### 7a. Executive Session, HSD Lease

There was no executive session, but the District GM gave an update on two meetings with the school district on the lease and applying for grants. The District GM plans to present a red-lined version of the lease at a future board meeting.

### OLD BUSINESS

#### 8a. Q4 Financial Report

The District GM gave an update on the fourth quarter district financial between October 1 and December 31. A copy of the report is available in the February 27 agenda packet.

#### 8b. February Closure Projects

The District GM gave a report on the February closure projects. A copy of the report is available in the February 27 agenda packet.

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or [info@mtrainierpool.com](mailto:info@mtrainierpool.com).

**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 2/27/2024**

**8c. Boiler Repairs (2<sup>nd</sup> touch)**

The District GM went over the need to have the water tanks replaced in the boiler system. He mentioned that the district is applying for a grant to cover this repair, and estimated to have the repairs in August, if funding was available. The estimate requires 14-16 weeks of lead time, and could create a 1-2 week closure. The District GM stated he estimated the payment would not be due until after the project was completed. The board had a discussion about approving the motion contingent on funding, the criticalness of the repair, and the effects of the grants.

Commissioner Campbell wanted to flag that not making a decision has become a decision for a remodel or rebuild has caused the district to invest more and more money into repairs and going 5-10% of the way towards a rehab.

Commissioner Stender moved to approve the repairs by MacDonald Miller for \$96,729.46. Commissioner Campbell 2<sup>nd</sup>. Motion passed 5-0.

**8d. Special Board Meeting**

President Young discussed the review of the District General Manager. After discussion, the Board President scheduled a board meeting for March 19 at 7:00pm. The board will meet in executive session on March 19, and have a follow-up meeting at a special meeting in April. The scheduling of the April special meeting will be set at a future meeting.

**NEW BUSINESS**

**9a. Grant Applications**

The District GM gave an update on grant applications of \$1.75 million that the district would be applying for in March. A copy of the report is part of the February 27 agenda packet.

**9b. WCIA COMPACT**

The District GM gave an update on the Washington Cities Insurance Authority (WCIA) COMPACT, which is their annual audit and review of the district's risk management. Each year the audit focuses on a different area of the district's risk management. This year's audit will cover training for supervisors including harassment, protected classes and retaliation. The audit will be on March 26. The District GM will give an update on the audit at the next board meeting.

**GOOD OF THE ORDER**

Commissioner Achziger gave an update on his legal case.

**ADJOURNMENT**

With no further business the meeting was adjourned at 7:49pm.

**UPCOMING MEETINGS**

- March 19, 2024, Special "Retreat" Meeting, 7:00pm, Location: (DMPMPD Offices and Online)
- March 26, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at [scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org) if you have questions.

**Des Moines Pool Metropolitan Park District  
Meeting Minutes – 2/27/2024**

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

---

Commissioner Young

---

Commissioner Dusenbury

---

Commissioner Campbell

---

Commissioner Stender

---

Commissioner Achziger

**22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)**

**22722 19<sup>th</sup> Avenue South, Des Moines, WA 98198 (Mailing Address)**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at [scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org) if you have questions.





# Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/09/2024

Total Amount: \$16,369.21

Control Total: 4

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240202150837.csv

Fund #: 170950010

## CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:  
Scott Deschene 2/2/2024  
 2E03815D71304B0  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

DocuSigned by:  
Joe Dusenbury 2/3/2024  
 5E8DDA9899F2474...  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

## SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
 Attn: Special Districts  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
 Fax: (206) 263-3767

## KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240202150837.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CENTRAL WELDING SUPPLY			0001977009	01/31/2024	\$90.76	FAC FEE/HAZ MATS
DEPARTMENT OF RETIREMENT SYSTEMS			01012024DRS	01/01/2024	\$2,387.37	DCP PMT ADVICE FOR JAN 2024
MOUNTAIN MIST			0005818946	01/30/2024	\$66.40	WTR DELIVERY FOR JAN 2024
PUGET SOUND ENERGY			01232024PSE	01/23/2024	\$13,824.68	ENERGY BILL FOR JAN 2024

DS



# Special District Voucher Approval Document

KC v2.0

REQ#59958603

Scheduled Payment Date: 02/15/2024

Total Amount: \$2,547.35

Control Total: 7

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240209151323.csv

Fund #: 170950010

## CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschenes</u> 2E03815D71304B0...	<u>2/9/2024</u>
Authorized District Signature	Date
 _____ Authorized District Signature	 _____ Date
 _____ Authorized District Signature	 _____ Date

DocuSigned by:

<u>Joe Dusenbury</u> 5E8DDA9899F2474...	<u>2/9/2024</u>
Authorized District Signature	Date
 _____ Authorized District Signature	 _____ Date
 _____ Authorized District Signature	 _____ Date

## SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

## KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240209151323.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
575 INC			1135	02/01/2024	\$51.25	WEBSITE BANNER UPDATE JAN 2024
COPIERS NORTHWEST			INV2776684	02/07/2024	\$66.08	COPIER RENTAL FEE FOR JAN 2024
DATAQUEST, LLC			22595	01/31/2024	\$174.00	BACKGROUND CHKS FOR DEXTER, MYAH, & LESLEY
GRAINGER			9956706478	01/09/2024	\$133.93	BLEACH FOR MRP
GRAINGER			9956806286	01/09/2024	\$665.68	GLOVES & TRASH BAGS FOR MRP
GRAINGER			9967062085	01/18/2024	\$88.63	PAPER TOWELS FOR MRP
RECOLOGY			4533418	12/31/2023	\$1,367.78	TRASH/RECYCLE SVC FOR DEC 2023

DS



## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/01/2024

Total Amount: \$2,369.72

Control Total: 7

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240126144716.csv

Fund #: 170950010

### CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:  
Scott Deschene 1/26/2024  
 2E03815D71304B0  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

DocuSigned by:  
Joe Dusenbury 1/26/2024  
 5E8DDA9899F2474  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
 Attn: Special Districts  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
 Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



## Special District Voucher Approval Document

KC v2.0

**District Name:** Des Moines Pool Metropolitan Park District**File Name:** AP\_DMPOLPRK\_APSUPINV\_20240126144716.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
FERNANDO CORTEZ			013124PRFC	01/31/2024	\$560.05	PAYROLL ON 1/31/2024 F.CORTEZ
GRAINGER			9956706478	01/09/2024	\$133.93	BLEACH PURCHASE
GRAINGER			9956806286	01/09/2024	\$665.68	GLOVES & TRASH BAGS PURCHASE
JOE DUSENBURY			013124PRJD	01/31/2024	\$116.69	PAYROLL ON 1/31/2024 J.DUSENBURY
MACDONALD-MILLER FACILITY SOLUTIONS			SVC286155	01/18/2024	\$559.31	PLUBING LABOR ON 1/8/2024
NADIA CORTEZ			013124PRNC	01/31/2024	\$217.37	PAYROLL ON 1/31/2024 N.CORTEZ
SHANE STENDER			013124PRSS	01/31/2024	\$116.69	PAYROLL ON 1/31/2024 S.STENDER

DS



## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 01/29/2024

Total Amount: \$8,124.87

Control Total: 3

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240122145543.csv

Fund #: 170950010

### CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschenes</u> 2E03815D71304B0...	<u>1/22/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

DocuSigned by:

<u>Joe Dusenbury</u> 5E8DDA9899F2474	<u>1/22/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240122145543.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
MACDONALD-MILLER FACILITY SOLUTIONS			SVC281939	12/13/2023	\$892.37	HVAC SVC ON 12/6/2023
RECOLOGY			0004495576	10/31/2023	\$911.92	TRASH/RECYCLE FOR NOV 2023
US BANK			121123	12/11/2023	\$6,320.58	DMP PURCH CARD PAYMENT DEC 2023

DS





## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 01/24/2024

Total Amount: \$6,592.44

Control Total: 6

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240116162350.csv

Fund #: 170950010

### CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by: <u>Scott Deschenes</u> 2E03815D71304B0	<u>1/16/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474	<u>1/17/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



## Special District Voucher Approval Document

KC v2.0

**District Name:** Des Moines Pool Metropolitan Park District**File Name:** AP\_DMPOLPRK\_APSUPINV\_20240116162350.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CANON FINANCIAL SERVICES, INC.			31918090	01/12/2024	\$62.88	PRINTER SUBSCRIPTION FOR JAN 2024
CITY OF DES MOINES			339	01/16/2024	\$70.00	ADMIN SVC FOR JAN 2024
CITY OF DES MOINES			304	01/16/2024	\$210.00	ADMIN SVC FOR JAN 2024
COLIBRI NORTHWEST, LLC			214NP	01/16/2024	\$465.00	AD IN NORMANDY PARK MAGAZINE WINTER 24
MACDONALD-MILLER FACILITY SOLUTIONS			PM134897	10/01/2023	\$4,872.74	HVAC QTRLY BILLING OCT 2023
RECOLOGY			0004499741	11/30/2023	\$911.82	RECYCLE SVC FOR NOV 2023

DS  
A blue ink signature, appearing to be "JD", is written inside a blue rectangular box.





## Special District Voucher Approval Document

KC v2.0

**District Name:** Des Moines Pool Metropolitan Park District**File Name:** AP\_DMPOLPRK\_APSUPINV\_20240108142455.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
ASSOCIATION OF WASHINGTON CITIES			121738	01/01/2024	\$362.05	MEMBERSHIP & ASSESSMENT FEES JAN 2024
DATAQUEST, LLC			22447	12/31/2023	\$58.00	BACKGROUND CHECK FOR OWEN STENDER
GRAINGER			9939361086	12/18/2023	\$74.09	PAPER TOWEL SHEETS FOR MRP
LINDA RAY			202401-01	01/03/2023	\$630.00	SERVICES FOR DECEMBER 2023
MACDONALD-MILLER FACILITY SOLUTIONS			SVC284647	12/31/2023	\$8,241.71	HVAC SYSTEM REPAIRS IN DEC 2023
MIDWAY SEWER DISTRICT			122523MSD	12/25/2023	\$519.48	SEWER SERVICE FOR DEC 2023

DS  
A blue ink signature, possibly reading "JD", is written inside a blue rectangular box.



## Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 02/26/2024

Total Amount: \$17,964.29

Control Total: 13

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240220152528.csv

Fund #: 170950010

### CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

### PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorizing District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschene</u> 2E03815D71304B0...	<u>2/20/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474...	<u>2/20/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

### SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
Attn: Special Districts  
401 5th Avenue, Room 323  
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
Fax: (206) 263-3767

### KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



## Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240220152528.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-1	01/25/2024	\$1,647.91	JAN 2024 MONTHLY SVC
AQUATIC SPECIALTY SERVICES			10230-1	01/31/2024	\$68.29	DPD TITRATING REAGENT 16OZ
AQUATIC SPECIALTY SERVICES			24357	01/30/2024	\$106.48	DPD POWDER PLUS S&H
AQUATIC SPECIALTY SERVICES			1126-12	12/21/2023	\$604.67	DEC 2023 MONTHLY SVC
CANON FINANCIAL SERVICES, INC.			32086147	02/10/2024	\$62.88	FEB 2024 CONTRACT CHARGE
CMIT SOLUTIONS EASTSIDE			12556	01/31/2024	\$176.45	HARDWARE SALES: APC BACK
CMIT SOLUTIONS EASTSIDE			12566	01/31/2024	\$1,586.00	JAN 2024 SERVICE & MONTHLY LIC FEE
CMIT SOLUTIONS EASTSIDE			12643	01/31/2024	\$228.80	JAN 2024 TELCO SVC
GRAINGER			9004485620	01/31/2024	\$79.25	30 GAL TRASH BAGS
LINDA RAY			202402-01	02/02/2024	\$861.14	JAN 2024 SERVICES
MACDONALD-MILLER FACILITY SOLUTIONS			SVC286115B	01/18/2024	\$559.31	PLUMBING LABOR ON 1/8/2024
PRINT PLACE			34040	02/07/2024	\$297.27	LIFEGUARDING INSTRUCTOR MANUALS
PUGET SOUND ENERGY			01232024PSE-B	01/23/2024	\$11,685.84	FEB 12TH PSE PAYMENT

DS



# Special District Voucher Approval Document

KC v2.0

REQ#60024124

Scheduled Payment Date: 02/26/2024

Total Amount: \$1,010.80

Control Total: 4

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP\_DMPOLPRK\_APSUPINV\_20240220162449.csv

Fund #: 170950010

## CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

## PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

Scott Deschene 2/20/2024  
2E03815D71304B0... Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

DocuSigned by:

Joe Dusenbury 2/20/2024  
5E8DDA9899F2474 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

\_\_\_\_\_  
 Authorized District Signature Date

## SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable  
 Attn: Special Districts  
 401 5th Avenue, Room 323  
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov  
 Fax: (206) 263-3767

## KING COUNTY FINANCE USE ONLY:

Batch Processed By: \_\_\_\_\_

Date Processed: \_\_\_\_\_



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District


File Name: AP\_DMPOLPRK\_APSUPINV\_20240220162449.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
FERNANDO CORTEZ			0131202489	01/31/2024	\$560.05	PAYROLL 1/31/2023 F.CORTEZ
JOE DUSENBURY			013120248	01/31/2024	\$116.69	PAYROLL 1/31/2023 J.DUSENBURY
NADIA CORTEZ			01312024143	01/31/2024	\$217.37	PAYROLL 1/31/2023 N.CORTEZ
SHANE STENDER			0131202477	01/31/2024	\$116.69	PAYROLL 1/31/2023 S.STENDER

<sup>DS</sup>  
A blue ink signature, possibly reading "JD", enclosed within a blue rectangular box.



## ELECTRONIC PAYMENT REQUEST FORM

  
**King County**  
 Department of Executive Services  
 Finance & Business Operations Division  
 KSC-ES-710  
 201 S Jackson ST Ste 710  
 Seattle, WA 98104  
 Email: [cash.management@kingcounty.gov](mailto:cash.management@kingcounty.gov)

Payment Settlement Date 02/15/2024**PAYMENT INFORMATION**

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debt Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawal  
☐ Book Transfer (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 02-15-2024	170950010			24219			30,189.15
2								
3								
4								
5								
6								
7								
8								
9								
10								
<b>Total</b>								\$ 30,189.15

**PAYEE INFORMATION**

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**BANK INFORMATION FOR WIRE PAYMENTS**

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Reference \_\_\_\_\_

**CONTACT INFORMATION** Typed or Printed


Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District  
 Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext \_\_\_\_\_ Fax # \_\_\_\_\_

**AUTHORIZATION** Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 2/9/2024  
 Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

## ELECTRONIC PAYMENT REQUEST FORM

  
**King County** Department of Executive Services  
 Finance & Business Operations Division  
 KSC-ES-710  
 201 S Jackson ST Ste 710  
 Seattle, WA 98104  
 Email: [cash.management@kingcounty.gov](mailto:cash.management@kingcounty.gov)

Payment Settlement Date 02/29/2024**PAYMENT INFORMATION**

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) \_\_\_\_\_ ☐ ACH Debt Pay Code (COLXX) \_\_\_\_\_ ☒ Automatic Withdrawal  
☐ Book Transfer (Last 4 digits of the account) From \_\_\_\_\_ To \_\_\_\_\_ ☐ Wire Repetitive Wire Code \_\_\_\_\_

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 02-29-2024	170950010			24219		DS	37,910.41
2							SD	
3								
4								
5								
6								
7								
8								
9								
10								
<b>Total</b>								\$ 37,910.41

**PAYEE INFORMATION**

Company \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**BANK INFORMATION FOR WIRE PAYMENTS**

Bank Name \_\_\_\_\_ Name on Bank Account \_\_\_\_\_  
 Bank Routing # \_\_\_\_\_ Bank Account # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Reference \_\_\_\_\_

**CONTACT INFORMATION** Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District  
 Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext \_\_\_\_\_ Fax # \_\_\_\_\_

**AUTHORIZATION** Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 2/24/2024  
 Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

## Des Moines Pool Metropolitan Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 7a **Assigned to:** District Gm/Legal **Meeting Date:** March 26, 2024

**Under:** Executive Session Business

**Attachment:** None

**Subject:** HSD Lease Extension

#### Background/Summary:

At the January 18, 2022, regular meeting, the board of commissioners directed the District General Manager to reach out to the Highline School District about the lease extension, which a letter to renew was due by April 30, 2022.

At the March 15 regular meeting, the board directed the District GM to send a letter to extend the Mount Rainier Pool lease. This letter was sent and confirmed to be received from the Highline School District before the deadline. The District General Manager and Highline School District have met and will continue to meet on the lease extension.

Since this is a contract negotiation, the District GM is notifying the board of progress, but no proposed agreement will be presented. This is to ensure the District GM negotiations reflect the direction of the board.

At the July 19 Regular Board Meeting, it was requested that all board members make comments and edits by August 2, 2022. The District GM met with the Capital and Contracts Committee on August 3 to go over all edits for recommendations to the full board. The board will go over the proposed edits at the meeting to go back to the school district for negotiations.

A certified (mail) response was mailed on Tuesday, August 29. At the time this packet was sent out, we have received no formal response.

At the time of sending this agenda packet, the district has not received a formal response from the school district on the lease.

The district met with Highline representatives on February 7 and again on February 16. A red-lined agreement should be received by the district soon, and the second meeting revolved around partnering on grant applications that will be discussed at the February 27 board meeting.

UPDATE: Received call on March 4 about grant, and stated we should be receiving a red-lined version soon. At the time of this agenda being prepared, still have not received document.

Requested legal counsel to hold April 23, in case we are able to have a review of document.

**Fiscal Impact:** N/A

**Chair Announcement:** Executive Session: We will now go into executive session pursuant to RCW 42.30.110(1)(b) to meet with legal counsel to discuss to consider the lease of real property.

- The executive session will be for \_\_\_\_\_ minutes until \_\_\_\_:\_\_\_\_.
- Any direction made by the board will be in open session and noted in the minutes.

Reviewed by District Legal Counsel: **Yes** X **No** \_\_\_\_\_ **Date:** Various

#### Two Touch Rule:

<u>8/03/22</u>	<b>Committee Review</b>
<u>3/15/22</u>	<b>First Board Meeting (Informational)</b>
<u>To be determined</u>	<b>Second Board Meeting (Action)</b>

**Action Taken:**    Adopted \_\_\_\_\_    Rejected \_\_\_\_\_    Postponed \_\_\_\_\_

**Follow-up Needed:**        Yes \_\_\_\_\_ No \_\_\_\_\_    Report back date: \_\_\_\_\_

**Notes:-** None

## Des Moines Pool Métropolitain Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 8a      **Assigned to:** Aquatics Manager **Meeting Date:** March 26, 2024

**Under:** Old Business

**Attachment:** Yes

**Subject:** Spring Schedule Format Change (New Format)

**Background/Summary:**

The aquatics manager will be present to go over the Spring Schedule. The district has changed the format.

He will also go over planning for the Summer Schedule, and any questions the board may have.

**Fiscal Impact:** N/A

**Proposed Motion:** No motion. Informational only.

Reviewed by District Legal Counsel:    **Yes** ADD    **No** \_\_\_\_\_    **Date:** ADD

**Two Touch Rule:**                      N/A                      **Committee Review**  
   N/A                      **First Board Meeting (Informational)**  
   N/A                      **Second Board Meeting (Action)**

**Action Taken:**    **Adopted** \_\_\_\_\_    **Rejected** \_\_\_\_\_    **Postponed** \_\_\_\_\_

**Follow-up Needed:**    **Yes** \_\_\_\_\_ **No** \_\_\_\_\_    **Report back date:** \_\_\_\_\_

**Notes:**

- Updated Spring Schedule (April 1-May 31)



# Mount Rainier Pool

Spring Schedule  
April 1 – May 31, 2024



Shallow End (83°F – 85°F)						
Water Walking	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10:30a – 1p	9:30a -1p	10:30a – 1p	9:30a -1p	10:30a – 1p	11:30a – 12:30p
	N/A	5p-6p	N/A	5p-6p	4p-5p	N/A
<b>Family Swim</b> **Free entry for swim lesson participants during selected dates/times listed below: <b>Three Options</b> Tuesdays, 7-8p Fridays, 5-6p Saturdays, 11:30a-12:30p	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Noon – 1p	Noon - 1p	Noon – 1p	Noon – 1p	Noon – 1p	**11:30a – 12:30p
	N/A	5p-6p	N/A	5p-6p	**5p-6p	N/A
	7p-8p	**7p-8p	7p-8p	7p-8p	6:15p-7:30p	N/A
Water Exercise (Shallow Water)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:30a -10:30a	6p - 7p	9:30a -10:30a	6p – 7p	9:30a - 10:30a	N/A
Deep End (83°F – 85°F)						
Lap Swim	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:30a – 1p (6 lanes)	9:30a – 1p (6 lanes)	9:30a – 1p (6 lanes)	9:30a – 1p (6 lanes)	9:30a – 1p (6 lanes)	10:30a – 12:30p (6 lanes)
	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	N/A
	N/A	7p – 8p (2 lanes)	N/A	7p – 8p (2 lanes)	N/A	N/A
Entire Pool (83°F – 85°F)						
Rentals	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	N/A	N/A	N/A	N/A	N/A	2p – 4p
<b>Open Swim</b> 1 <sup>st</sup> Saturday of the Month (\$1 Swim) 3 <sup>rd</sup> Saturday of the Month (Wibit Swim) 2 <sup>nd</sup> and 4 <sup>th</sup> Saturday of the Month (Regular Open Swim)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	N/A	N/A	N/A	N/A	N/A	1p – 2p
Swim Lessons	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	4:30p – 7p	N/A	4:30p – 7p	N/A	N/A	8:30a-11:30a

## Des Moines Pool Métropolitain Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 8b      **Assigned to:** Aquatics Manager **Meeting Date:** March 26, 2024

**Under:** Old Business

**Attachment:** None

**Subject:** March 28-30 Closure Update

**Background/Summary:**

The aquatics manager will discuss the upcoming March 28-30 closure.

**Fiscal Impact:** N/A

**Proposed Motion:** No motion. Informational only.

Reviewed by District Legal Counsel:    **Yes** ADD    **No** \_\_\_\_\_    **Date:** ADD \_\_\_\_\_

**Two Touch Rule:**                      N/A                      **Committee Review**  
   N/A                      **First Board Meeting (Informational)**  
   N/A                      **Second Board Meeting (Action)**

**Action Taken:**    **Adopted** \_\_\_\_\_    **Rejected** \_\_\_\_\_    **Postponed** \_\_\_\_\_

**Follow-up Needed:**    **Yes** \_\_\_\_\_ **No** \_\_\_\_\_    **Report back date:** \_\_\_\_\_

**Notes:**

No attachments.



## Des Moines Pool Métropolitain Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 8c      **Assigned to:** District GM **Meeting Date:** March 26, 2024

**Under:** Old Business      **Attachment:** Yes

**Subject:** Update on Grants

**Background/Summary:**

The district applied for two grants in March: KCYAS Aquatic Facilities Grant and the Best Starts for Kids Grant.

The KCYAS Aquatic Facilities Grant was submitted on March 4. It was for \$213,000 and included work on the filter media, plumbing supports, and boiler system water tanks.

The Best Starts for Kids Grant was submitted on March 20. It was for \$1,159,353.00 and included replacement of both air handlers (HVAC) units.

Copies of both applications are attached.

**Fiscal Impact:** N/A

**Proposed Motion:** No motion. Informational only.

Reviewed by District Legal Counsel:    **Yes** ADD    **No** \_\_\_\_\_    **Date:** ADD

**Two Touch Rule:**                      N/A                      **Committee Review**  
   N/A                      **First Board Meeting (Informational)**  
   N/A                      **Second Board Meeting (Action)**

**Action Taken:**    **Adopted** \_\_\_\_\_    **Rejected** \_\_\_\_\_    **Postponed** \_\_\_\_\_

**Follow-up Needed:**    **Yes** \_\_\_\_\_ **No** \_\_\_\_\_    **Report back date:** \_\_\_\_\_

**Notes:**

-KCYN Aquatic Facilities Grant Submittal  
-Best Starts for Kids Grant Submittal

# Mount Rainier Pool Life Extension

---

## *2024 King County Parks Request for Applications*

### ***Des Moines Pool Metropolitan Park District***

---

22015 Marine View Dr. S.  
#2B  
Des Moines, WA 98198

info@mtrainierpool.com  
O: 206-429-3852

### ***Mr. Scott Vernon Deschenes***

---

22015 Marine View Dr. S.  
#2B  
Des Moines, WA 98198

scott.deschenes@desmoinespool.org  
O: 206-429-3852  
M: 253-245-3810

# Application Form

## Introduction

### Introduction

Thank you for your interest in King County Parks grants programs!

For more details on each King County Parks grant program, including eligibility criteria, program goals, award amounts and other requirements, please review the [2024 Grant Guide](#) located on the [Parks Grants website](#). A summary table below provides a comparison of the 2024 opportunities.

Grant Program	Maximum Award	Program Goals
Healthy Communities and Parks (Tier 1)	\$15,000	Supports projects that increase access to recreation and use of parks, open spaces, and recreational facilities in underserved areas and communities.
Healthy Communities and Parks (Tier 2)	\$250,000	
Youth & Amateur Sports (Program)	\$100,000	Supports programs and capital facility projects that increase access to sports, play, and outdoor recreation for youth who are furthest from play equity.
Youth & Amateur Sports (Construction)	\$250,000	

Applications open on January 3, 2024, and close on March 4, 2024, at 8:00 PM PST. Applications must be submitted through the grant portal. Late applications will not be accepted.

### Tips for a Successful Grant Application

- [Learn to navigate Foundant.](#) [msocom](#) 2
- Start preparing early.
- Keep the grant program goals and [Evaluation Criteria](#) in mind while preparing the grant application.
- Provide clear and concise narrative responses that answer all parts of the question.
- Character limits are provided to guide maximum response length; responses do not need to use the full character counts allowed.
- If applying for multiple grants, please complete and submit one application per grant.

### Grant Application Consulting

Grant Application (GA) consulting is available at no cost for applicants that are small and emerging non-profit or fiscally sponsored organizations with fewer than 20 full-time equivalent (FTE) staff and an operating budget of less than \$4 million in the prior fiscal year. The main purpose of this consulting support is to reduce barriers that might prevent organizations from seeking government funding. Grant application consultants can:

- Assist in determining appropriate fit between your proposal and the RFP

- Provide guidance on how best to answer questions
- Support application review, including editing and budget review.

*Please note, GA consultants can support organizations' overall writing process, but cannot write the application.*

**Follow this link to request free GA consultant services by February 16, 2024.** Requests submitted after this date may not be accommodated. <https://bit.ly/GAconsultantservices>

## Grant Program Selection

---

### Grant Program Selection\*

Please choose the King County Parks Grant program for this application (select one).

**Please Note:** If you are applying for the Healthy Communities & Parks Program and your requested project funding is below \$15,000 select the Tier 1 program. If your funding request is \$15,000 or more, select the Tier 2 program.

Youth & Amateur Sports

## Youth & Amateur Sports Grants Program Details

---

### Organization Type in King County\*

Park District

### YASG Project Type in King County\*

Construction

### Total Grant Amount Request\*

Please provide the total grant amount you are requesting funding for this proposed project.

**Please note:** Maximum project award for program requests is \$100,000, and the maximum project award for construction requests is \$250,000.

\$213,016.72

## Project Overview

---

Responses should describe the proposed project's intent, alignment with grant program goals, and outcomes. Please highlight the project goals and which aspects of the project this grant would support.

### Project Name\*

Provide concise name that reflects this project. (3-5 words maximum, for example: "Black Diamond Dog Park" or "Renton Salmon Habitat Restoration")

## Mount Rainier Pool Life Extension

### Project Summary\*

Please provide a brief 1-2 sentence project summary that includes:

- What is the project?
- Who will the project benefit?
- What are the goals of the project?

#### Project Summary Examples:

- *[Organization or project name] will increase diversity in cycling by providing bicycle access and education programs for BIPOC youth, adults, and communities in South King County.*
- *[Project name] improves access and safety by providing pool passes and swim lessons for low-income youth in Burien and White Center.*

The project will maintain access by helping extend the life of the Mount Rainier Pool and avoid service interruptions from maintenance closures. This project will benefit youth and residents in the Des Moines community, especially those furthest from economic justice and access to swimming and fitness.

### Project Details\*

Provide further project details, such as project scope and activities to be funded by this grant, locations, beneficiaries or participants, and how goals/outcomes will be achieved.

All the proposed repairs will help extend the life of the Mount Rainier Pool. The water tank repairs will help extend the life of the boiler system, the plumbing repairs will extend the life of the pool's plumbing system, and the filter media replacement is needed to ensure the water is adequately clean for safety. All systems are in critical need of repair and are outside of their lifecycles. All repairs included in this proposal are urgently needed. This project is to buy the Pool for 15 years of life.

#### Water Tank Replacement:

The proposed water tank repairs are part of the pool's boiler system that provides heated water for the pool, showers, and air handling unit. The Mount Rainier Pool opened in 1975 and replaced the original boilers in 1997. The boilers were only supposed to last for 20 years, but we have extended the life to 27 years with preventative maintenance and a retrofit in 2013. However, the units are due for a significant overhaul. The water tanks are in critical need of replacement with rusting. The boiler system was installed in 1997 and not upgraded in 2013. A copy of the repair estimate is attached, and a copy of the conditions assessment report is available upon request.

#### Plumbing Repairs:

Much of the original piping for the Mount Rainier Pool was completed to replace the iron piping installed when the pool was initially opened by King County in 1975. The original iron piping was replaced with PVC piping in 2013, which attempted to utilize the same support systems. Unfortunately, the supports do not adequately support the PVC, leading to leaks in the system. The attached estimate will replace the piping and provide an adequate support system. One central area of this system is the strainer basket, which is used to block and remove items that get sucked in from the gutters of the pool and protect the pumps and filters from damage. Previous operators did not correctly install The existing strainer basket, which could create future shutdowns.

#### Filter Media Replacement:

The sand filter media was replaced in 2017 and is at the end of its useful life. The goal is to replace the sand with glass filter media, which should be returned in less than 15-20 years. Beyond the longer lifecycle, the

media would lead to cleaner water and have less impact on our other equipment. More transparent water provides a better experience and is safer in a pool that is twelve feet deep.

All projects are past their useful lifecycles.

### Broader Project Scope\*

Is this proposed project part of a broader project or scope of work? If so, please describe how this proposed project fits into the larger project, or write “not applicable.”

The Des Moines Pool Metropolitan Pool District recently completed an Aquatic Feasibility Study, including a Conditions Assessment of the Mount Rainier Pool.

The conditions assessment for the Mount Rainier Pool shows that the Des Moines Pool Metropolitan Park District (District) has taken really good care of the pool over the last 14 years (2010), but the overall age of the pool (49 years) along with poor maintenance before the pool district's tenure has led to issues that force potential long-term closures due to critical repairs of aging infrastructure, and corners cut on previous projects before the District took over operations.

Our goal is to work to stabilize the pool to help extend its life and reduce future closure/service interruptions. The goal of these projects is to extend the life of the Mount Rainier Pool for around 15 years.

### Project Alignment\*

Explain how the project aligns with the goals of this King County grant program.

Water safety is vital in a community that borders Puget Sound, where, nationally, drowning is the leading cause of unintentional death of children 1-4, and drowning is the leading cause of death for most boating fatalities. What makes this more important in our area is our larger populations of BIPOC and refugee communities that are more impacted: sixty-four percent of African American, 45 percent of Hispanic/Latino, and 40 percent of Caucasian children have few to no swimming skills. Also, African American children ages 5 to 19 drown in swimming pools at rates 5.5 times higher than Caucasian children in the same age range.

The Mount Rainier Pool offers physical activity and a safe place for BIPOC, low-income, and refugee families of our area, including a robust scholarship program, low rates with no membership requirements, free and reduced usage days, and special events. If the Mount Rainier Pool was closed, many of these people do not have the financial means to travel to pools outside of our service area, or the financial means to join private clubs. Beyond aquatics, there are limited indoor physical fitness activities in our area.

The pool also provides jobs for teens and young adults. We are the largest youth employer in our community with an average of 40-70 part-time employees. The District covers the costs of training and certifications to reduce barriers to entry to employment and allows young people to balance their academics and work life. It is an excellent opportunity for young people to learn the basics of being a first responder, such as first-aid, CPR, and rescue techniques. This could lead to a career in firefighting, nursing, police work, or the medical field that helps the youth of the area move on to these careers.

Overall, King County would help extend the life of one of its assets. The county built and operated the facility between 1975 as part of the Forward Thrust movement and operated it until 2002. By supporting these repairs, the county would help extend the life of an asset that was part of its comprehensive plan.

## Outcomes\*

Explain how the anticipated outcome(s) of the project aligns with the goals of this King County grant program and benefit the community.

The Mount Rainier Pool is the only public pool on the West Hill of South King County between South Seattle and Federal Way. Other public pools outside the area also suffer from the increased demand due to population growth since most pools were built in the 1970s as part of the Forward Thrust movement. If the Mount Rainier Pool were forced to be shut down, there would be no pools in this area between Federal Way and South Seattle, which is around a 22-mile gap. The closest pool to the East is the Auburn Municipal Pool, which has limited space. This “water safety desert” would reduce children’s access to only people who can afford private club pools. This socio-economic gap would put many children at risk of drowning, especially BIPOC, refugees, and low-income children, which are a portion of our service area.

The pool is 49 years old, and the repairs would help extend the pool’s life. The repairs would also eliminate emergency repairs that could lead to extended closures of the facility. Many of the older parts take longer to repair due to issues with sourcing parts and the limited number of companies that can service pools.

Finally, special-purpose districts like the Des Moines Pool Metropolitan Park District have limited revenues. By helping support capital projects like this you are helping us be able to have the resources for other critical repairs that there may not be grant funding available for. Unfortunately, a 49-year-old pool has a plethora of critical, time-sensitive projects that exceed the grant funding available.

## Evaluation\*

Describe how the project’s effectiveness and success will be evaluated.

The project will be evaluated by our project manager. Its effectiveness will be if it is completed on time, and under budget. The effectiveness will be based on it not creating future interruptions in service and not affecting other systems.

## *Project Viability*

---

King County prioritizes projects that have a high likelihood of successful completion. Responses should demonstrate project readiness and highlight any potential issues that may impact project implementation.

## Project Timeline

Please list anticipated project milestones. Include:

1. Proposed project start date (month and year)
2. Proposed activity, adding additional milestones for phases, or critical decisions for the project
3. Anticipated project completion date (month and year)

Note: The typical contract length for King County Parks grants is 1 to 3 years. Please review page 9 of the 2024 Grant Guide for anticipated timeline to contracting. Contact [parksgroups@kingcounty.gov](mailto:parksgroups@kingcounty.gov) to discuss adding more than 5 project milestones.

### *Construction Example:*

- January 2025 – Project Design Complete
- June 2025 – Groundbreaking for Construction Project
- December 2025 – Construction Complete



*Program Example:*

- January 2025 – Marketing/Recruitment for Sport Season Begins
- June 2025 – Sport Season Start Date
- December 2025 – Sport Season End Date

	Approximate Date (Month Year)	Timeline Description
<b>Timeline Item 1</b>	September 2024 (or soonest available time) – Water Tank Installation	Have August closure to complete repairs.
<b>Timeline Item 2</b>	September 2024 (or soonest available time) – Pool/Strainer Plumbing Repairs	Have August closure to complete repairs.
<b>Timeline Item 3</b>	September 2024 (or soonest available time) – Filter Media Replacement	Have August closure to complete repairs. Complete all three repairs at same time.
<b>Timeline Item 4</b>	October 2024 -Billing paid for projects	Pay bills to contractors.
<b>Timeline Item 5</b>	November 2024 – Wrap up grant	Complete paperwork, reports and submit billing.

**Project Completion Confirmation\***

Please confirm the proposed project/program will be completed within the next 1-3 years.

Yes

**Project Viability Narrative\***

Please provide a statement that aligns with the project timeline and supports the response selected above.

Consider:

- Can the project be implemented in a timely manner upon award?
- Is the proposed project contingent on other factors that may delay project implementation, such as property owner permission, voter approved ballot measures, etc.? If so, please describe those contingencies.

There are no factors that could hold the project back. This application includes a letter of support from the Highline School District, our landlord. They are fully supportive of these repairs.

Also, all purchasing and contracts fall within public works standards for purchasing and services. The two districts are currently in a lease and are working to extend the lease through the next 15 years.

The conditions assessment for the Mount Rainier Pool's aquatic feasibility study was set to determine if any conditions might affect a project, including undiscovered issues that may escalate costs, increase closure times, or negatively affect other pool systems. According to the report, no problems could arise in conjunction with these repairs.

## *Public Access*

---

Public access or public benefit is a contractual requirement of projects funded by King County Parks grants.

### **Public Access\***

Please describe the current extent of public access to and on the property, and any plans to develop and/or restore the site to enhance public access.

Yes, the project can be completed over one week. We have planned the repairs to coincide with each other.

The pool is open to the public and plans to be available to the public as long as the facility can physically serve the community or can be replaced with a new or remodeled pool to serve the community better.

The Mount Rainier Pool, constructed in 1975, predates ADA standards and was built when the local population was smaller and before the advent of new, energy-efficient equipment. Upgrading these features will enhance our service to the community.

These short-term repairs help us continue to serve the community in an aging facility that needs critical repairs. These repairs should buy us the time to build community support, which will probably take another ten to fifteen years.

## *Capital Project Details*

---

### **Property Owner\***

Who is the property owner of this property and/or existing facility?

Highline School District

### **Property Owner Permission\***

What is the ownership status of the property and/or existing facility? (select one)

**Please note:** If long term lease agreement or property owner letter of support are selected, please upload documentation in the next question.

Letter of Support from Property Owner (upload)

### **Property Owner Permission File Upload**

If "Signed Long-term Lease Agreement" or "Letter of Support from Property Owner" was selected above, please upload documentation.

Letter of Support - KC Youth & Amateur Sports Grant 3-4-24.pdf

## Project Sustainability\*

Please describe how the agency leading project implementation is planning for and funding the long-term operations and maintenance of the project/facility.

Beyond these repairs, the Des Moines Pool Metropolitan Park District has service contracts to maintain these systems. With an aging facility, performing preventative maintenance and having reports like the condition assessment from our aquatic feasibility study completed is paramount.

These will help keep the Mount Rainier Pool open with limited disruptions in operations. The constant checking and preventative maintenance, along with annual closures, help us work with our constituents to reduce the impacts of these repairs by having adequate time to source parts while communicating closures to the community.

This approach also helps to ensure more minor repairs are manageable projects. Neglected equipment can also affect other parts of the facility's systems. By helping us with these repairs, you are helping ensure we fix these more minor problems before they become more prominent, more expensive issues that lead to more extended closures.

## Project Readiness\*

Please describe any steps that have been completed to prepare for the project (i.e., feasibility planning, architectural/engineering, cultural resources, permitting, zoning, etc.), as well as any outstanding steps that need to be completed before the project can break ground.

All repairs included in this proposal are in line with our recent conditions assessment, which was part of our aquatic feasibility study in 2023.

We have reviewed the projects and will have no barriers with public works and services are within our bidding thresholds.

We have service agreements with MacDonald Miller and Aquatic Specialties that are both familiar with our systems. Both companies have preventative maintenance agreements with our organization and follow state public works standards including prevailing wage.

Our landlord, the Highline School district is supporting this project and is aware of the repairs.

## Project Location

---

The following questions seek more information about the location(s) of your project.

### Project Address\*

Provide primary project address (Site Name, Street Address, City, and Zip Code).

22722 19 Avenue So, Des Moines, WA 98198

### Multiple Locations\*

Does this program have multiple locations?

No

## List Multiple Addresses (Optional)

If you selected "Yes" to previous question, please provide the additional addresses associated with this project.

### Primary King County Council District\*

Indicate the King County Council district associated with the primary project location.

**Note:** Please refer to this website to identify districts by address and location.

District 5

### Additional King County Council District

Indicate any additional council district(s) associated with the project location(s) (select all that apply).

## Parcel Number

---

### List the parcel number(s) associated with this project\*

**Note:** To find detailed parcel information, please refer to King County Parcel Viewer. Example: 5247800795

1622049005

## Areas Served

---

The following questions seek information about the areas served by your project.

### Cities / Towns\*

Select which cities and towns will be served or have access to this project on a city level (not by individual participants). Be thoughtful and realistic about impact; more points are not awarded for more selections.

Des Moines

Normandy Park

### Unincorporated Areas\*

Indicate whether unincorporated/rural areas of King County will be served by this project (select all that apply).

**Note:** Please refer to this website to identify Unincorporated King County service areas.

West King County

## Areas Served (continued)

---

### Unincorporated YASG Request\*

How will unincorporated/rural areas of King County will be served by this project? Be specific about targeted efforts and approach.

The Mount Rainier Pool has no unincorporated areas in its primary or secondary service areas, but we do have individuals from these areas to utilize our programs. This usage of other pools is due to other local pools

(White Center/Evergreen Aquatic Center, Federal Way Community Center, or King County Aquatic Center) that have unincorporated regions in their service area being closed or not having enough spots in their swim lessons or other programs.

Many of the pools in our area have been shut down for extended periods over the last year. These issues have led to users finding water space at alternative pools.

Also, a lifeguard and swim instructor shortage has also led to people using pools outside their area. Participants have elected to come to the Mount Rainier Pool when they need help getting into swim lessons at other pools.

Having a network of pool backups is essential not only for breakdowns but also for supporting each other's programming.

## *Project Visuals*

---

Please provide maps, photos, plans and/or designs that provide a visual representation of existing site conditions, key features, planned improvements (if any), and how the project fits into the local and regional context.

### **Site Map\***

Upload a map showing the acquisition parcels and/or project site. Use aerial photo base layer and include key features such as site boundaries, public access locations, roads, rivers/streams, etc. (King County iMap is an available free resource)

\_ags\_22658aea51664bb8b845ac416424ec16.pdf

### **Regional Map (Optional)**

If not included as part of the site map, upload a map showing the regional context for the project. Include relevant features such as major roads, urban growth area boundaries, parks, and protected lands. If applicable, include current, past, and future projects if part of a larger coordinated strategy.

Primary and Secondary Svc Areas --Pages from Des Moines Area Aquatic Center Feasibility Study.pdf

### **Photos and/or Supporting Visuals - 1 (Optional)**

Upload 2-3 visuals of the project area, existing site conditions, and/or preliminary site plans (photos, maps, and/or designs).

***Please Note:*** Only one file can be uploaded per question.

01 Water Tank Picture.pdf

### **Photos and/or Supporting Visuals - 2 (Optional)**

Upload 2-3 visuals of the project area, existing site conditions, and/or preliminary site plans (photos, maps, and/or designs).

**Please Note:** Only one file can be uploaded per question.

02 Strainer Basket Pictures.pdf

## Photos and/or Supporting Visuals - 3 (Optional)

Upload 2-3 visuals of the project area, existing site conditions, and/or preliminary site plans (photos, maps, and/or designs).

**Please Note:** Only one file can be uploaded per question.

**More visuals:** If you have more than three files you wish to submit for supporting materials, please combine materials into one PDF document, then upload.

03 Plumbing Replaement and Supports.pdf

## Cultural Resources Review

---

### Cultural Resources Review

---

King County has a rich cultural history with some archeological sites dating back over 12,000 years and is committed to the protection of cultural and historic resources. As a result, a formal review by the County's Historic Preservation Program is required for all projects that include ground disturbing activities (i.e., construction, landscaping, sign installation, tree planting, geotechnical studies, etc.) or alterations to historic structures. The following questions provide initial context for that review.

### Ground Disturbance or Alteration of Historic Resources\*

Does the project include ground disturbing activities or have potential to alter historic resources, including buildings, structures, sites, districts, and/or objects of historical significance?

No

## Equity & Social Justice (ESJ)

---

### Equity & Social Justice

---

King County Parks seeks to support community-led and community-informed organizations that are reflective of and embedded in the populations they serve and recognize and address the racial and other disparities that exist in King County. Priority populations focus on underserved communities that experience inequitable access to open space. This may include racial/ethnic communities (Black/African American, Hispanic/Latinx, American Indian/Alaska Native, Asian, Native Hawaiian/Other Pacific Islander, and/or other People of Color), people with disabilities, refugees and immigrants, low-income individuals, and/or other marginalized communities.

Responses should demonstrate how the project addresses disparities through intentional planning, community involvement, and strategic partnerships.

## *ESJ - Improving Access*

---

### **Improving Access**

---

King County Parks seeks to invest in projects that help to make parks, green spaces, and recreation opportunities more accessible for King County residents to enjoy.

### **Reducing Barriers\***

Please select the type(s) of barriers the project seeks to address to improve access to parks, green spaces, and/or recreation for the community (select all that apply).

Physical Barriers - Transportation, mobility, environment restricting/limiting physical access, etc.

Financial Barriers - Costs for families and individuals participating in activities, etc.

Programmatic Barriers - Program subject matter, accessible equipment, hours of operation, etc.

Social Barriers - Language, cultural preferences, communications, and outreach efforts, etc.

Systemic Barriers - Lack of parks, facilities, and recreational programs, etc.

### **Reducing Barriers Detail\***

Share how the project/program reduces any barriers selected above. Please provide examples illustrating how those barriers were considered in the project/program design.

The Mount Rainier Pool is the only public pool on the West Hill of South King County between South Seattle and Federal Way. If the Mount Rainier Pool were to shut down, there would be no public pools in this area between Federal Way and South Seattle, which is around a 22-mile gap.

Physical Barriers: This "water safety desert" would reduce families' access to pools to only people who can afford private club pools or have transportation to pools outside the area. Many community members have multiple jobs and need more time to travel outside our district.

Financial Barriers: Our district keeps its rates low for all services and offers scholarships that cover 90% of the costs for low-income families. Memberships at local private clubs are much more expensive, and programs such as swim lessons, lifeguarding certifications, and water exercise are also too expensive for many families in our community.

Social Barriers: Our district prides itself on being open to everyone and anyone. Many private clubs in our area can select their members and clientele. The Mount Rainier Pool has diverse users that reflect Des Moines and the surrounding community. One barrier we have reduced to help attract more diversity at the Mount Rainier Pool is covering the cost of training and certifications for lifeguarding and swim lesson instructors. These free programs reduce barriers for members of our community at all levels to work at our pool and thus help us have members lead programs that reflect the makeup of our community. These community staff members allow members of our community to feel more comfortable in our programs.

This socio-economic gap would put many children at risk of drowning, especially BIPOC, refugees, and low-income children, which are a portion of our service area.



## *ESJ - Community Engagement*

---

### **Community Engagement**

---

King County Parks seeks to invest in projects that are led by and for underserved communities with the least access to recreational and health equity. Ideally, the need for this project was identified by one or more underserved communities, and those communities play a meaningful and central role in key decisions affecting the proposed project.

#### **Community Engagement\***

Describe how community members who have traditionally not participated in parks and recreation projects/planning will be involved in leading, informing, and/or engaging in this project in a meaningful way. Provide an example specific to this project/program.

The Des Moines Pool Metropolitan Park District advocates for equality and social justice in all aspects of community development. Our operations are deeply rooted in principles of equity, inclusion, and opportunity for all.

**Equal Access to Health Benefits:** Regular physical activity, such as swimming, is essential for maintaining good health. However, only some have equal access to facilities that support such activities. By investing in a community swimming pool, we prioritize the health and well-being of all residents, irrespective of their socioeconomic status or geographic location.

**Education and Empowerment:** Learning to swim is a lifesaving skill and a source of empowerment. By offering swimming lessons and water safety programs, particularly to underserved communities, we equip individuals with the knowledge and confidence to navigate aquatic environments safely.

**Fostering Social Cohesion:** Swimming pools serve as inclusive spaces that promote social interaction and cohesion among community members. They provide opportunities for people from diverse backgrounds to unite, break down barriers, and build meaningful connections. By promoting social integration, we strengthen the fabric of our society and promote understanding and empathy among individuals.

**Disability Access:** See disability access section below.

**Economic Empowerment:** Beyond the social and health benefits, the operation of a swimming pool can also create economic opportunities for residents. The pool can catalyze economic empowerment and community development from employment opportunities in the facility and programming. These employment opportunities are significant in youth, where we have broken down the financial barrier of being certified as a lifeguard or swim instructor. Many of these people move on to other careers, especially as first responders, where the lifesaving skills they learn can be applied.

In summary, constructing a swimming pool is not just about building a recreational facility; it is a statement of our commitment to equality, social justice, and community well-being. By championing initiatives that promote accessibility, inclusivity, and opportunity for all, we move closer to realizing a more equitable and just society.

#### **Disability Access\***

Describe how feedback from community members with disabilities informed or will inform the project/program design and delivery.

A swimming pool provides a space for people of all ages, backgrounds, and abilities to come together and enjoy accessible recreational activities. By ensuring accessibility features such as ramps, lifts, and adaptive equipment, we create an environment where everyone can participate and thrive regardless of physical or cognitive differences.

The Mount Rainier Pool was built in the 1970s before the Americans with Disabilities Act (ADA) in 1990. However, we have made many updates to our services to create better user access, including ADA water stairs, ADA lifts to shallow and deep end, and locker and restroom ADA upgrades. There is still work to do. Performing these critical repairs to ensure the pool is open will help us free up funding for future ADA upgrades to the facility.

## *ESJ - Collaborative Partnerships*

---

### **Collaborative Partnerships**

---

King County Parks seeks to support projects that are driven by underserved communities. Collaborative project partnerships can help achieve that goal, particularly involving organizations that reflect the communities they serve (e.g., members share similar backgrounds or identities, have historical ties to the community, etc.). Partners may include tribes, community-based organizations, public agencies, and other organizations contributing resources to this project. Partnerships may have varying levels of formality. It is encouraged to provide meaningful letter(s) of support; the genuine quality of support letters is valued over quantity.

### **Partnerships\***

- A. Please describe any partnerships that reflect the communities served by this project
- B. How do these partnerships strengthen this project (such as shared decision making, funding, in-kind donations, volunteers, etc.)?

The Des Moines Pool Metropolitan Park District serves the community through several partnerships to promote swimming and water safety.

First, we partner with the Highline School District to support their swim and dive teams. In addition, we host practices for Maritime's Robotic Team. We are discussing setting up physical education classes for students on our campus, and staff offers free training and certifications for students who want to become lifeguards and swim instructors. We also host free PTSA events for local grade schools and are branching out to offer free water safety story times at local kindergartens.

Second, we work with local non-profit organizations to offer programs. We have taught swim lesson badge programs and babysitting classes and hosted events for local non-profits, including the Boy Scouts and Girl Scouts.

Third, we also partner with the Des Moines Legacy Foundation to provide swim lesson scholarships and free certificates for the Mount Rainier Pool and other local pools. Overall, we have offered over \$30,000 in free swim lessons for local community members with their help in receiving scholarships and over 50 free lifeguard and swim lesson certifications over the last two and a half years.

Fourth, we are developing partnerships with South King Fire and Rescue, Alaska Airlines, and other potential partners to offer training and safety services. We are hosting training for water rescues for South King and Fire and discussing how to better promote lifeguard training as an entry into careers as first responders. Alaska Airlines has moved to our facility thanks to our dedication to safety, which they also value. We are also working to host more water safety training partnerships over the next year through our community events

focused on water safety, including April Pool's Day and Summer Splashtacular. Both events help families learn the dangers of water, including currents, hypothermia, and the proper wearing of life jackets.

Beyond these existing partnerships, we are open to working with community groups to promote swimming, water safety, and people feeling comfortable in and around the water.

### Letter of Support - 1 (Optional)

Please upload any letters of support or documentation that demonstrates the project partnerships and/or resources committed to this project.

**Please Note:** Only one file is permitted to be uploaded per question. If you have more than one file, either combine all files into one PDF before uploading, or use the next two questions to upload additional letters of support.

### Letter of Support - 2 (Optional)

Please upload any letters of support or documentation that demonstrates the project partnerships and/or resources committed to this project.

### Letter of Support - 3 (Optional)

Please upload any letters of support or documentation that demonstrates the project partnerships and/or resources committed to this project.

## Budget & Resources

---

### Budget & Resources

---

King County prioritizes projects that have a high likelihood of successful completion. The **budget** is critical to connecting the proposed project/program and the necessary expenses with estimated dollar amounts. The **budget narrative** provides opportunity to explain any information that may not be evident in the project budget and specific line-item expenses.

### Budget

1. Provide an Expense Category, such as "Staff" or "Construction" or "Marketing." A budget expense category may have one or several line items within it. At least one category is required.
2. Provide an Expense Description, such as "(2) PT Project Coordinators and (1) FT Project Manager". At least one description is required (250 character maximum).
3. Distinguish between the Project Budget (full cost to execute the work) and the Grant Request Budget (amount requested from King County Parks).
4. Up to 20% of direct project costs may be used for indirect costs that cannot be easily and explicitly identified directly with the project. Indirect costs are not required. Refer to the budget template for calculation assistance.
5. Utilize the Budget Narrative section to explain how the dollar totals were calculated and clarify use of the funds.

**Applicants are highly encouraged** to use the King County Parks budget template before entering into the table. [Click here to download a copy.](#) The budget template is a reference tool to assist with budget development, and it *not a scored or required* application document.

Budget Line Items	Expense Category	Expense Description (brief)	Project Budget	Grant Request
Line Item 1	Water Tank Replacement (Tax Incl)	Replacement of Both Water Tanks	\$96,729.46	\$96,729.46
Line Item 2	Filter Media Replacement (Tax Incl)	Replacement with glass media for longer life and cleaner water	\$31,303.75	\$31,303.75
Line Item 3	Plumbing/Strainer Basket	Plumbing, supports and strainer basket replacement	\$49,480.73	\$49,480.73
Line Item 4	Contingency/Soft Costs	20% Contingency/Soft Costs for scope creep items	\$35,502.79	\$35,502.79
Line Item 5				
Line Item 6				
Line Item 7				
Line Item 8				
Line Item 9				
Indirect Costs (all)				
TOTALS			213016.73	213016.73

## Budget Narrative\*

Please address the following details in the budget narrative:

- A. Justify the budget expenses listed in the project budget
- B. Explain the total budget of the project/program (beyond the grant request)
- C. Share other funding sources available to cover total project budget
- D. Describe potential impacts of reduced funding

All projects listed in this proposal are critical need projects. They are part of our recent conditions assessment, which was part of our aquatic feasibility study performed in 2023. A copy of the aquatic feasibility study with conditions report can be provided but was too large to download into this portal.

The pool was built in 1975. With the help of this grant, we are focusing on extending the life of the boiler system, strainer basket, filter media, and plumbing support. All items are necessary for the operation of the pool. The water tanks are the last key element of upgrading the boiler system. The strainer basket and filter media should last through the next 15 years and help extend the life of the pool system. The plumbing and supports should help stabilize the pool's plumbing in the surge pit area. All the repairs listed are smaller items that are being taken care of before they become larger ticket items.

The budget is for the repairs plus taxes. The only overhead is a 20% contingency, as the pool is 49 years old, and there could be change orders from connecting new equipment to old systems.

The Des Moines Pool Metropolitan Park District hopes to obtain this grant to cover all the fees but has \$600,000 in capital reserves and the ability to bond .25% of our district if needed, but there are larger ticket items, including replacing the wiring throughout the facility, ADA upgrades, and replacing both HVAC systems, that we need to apply for larger grants. We also may require bonding flexibility in case one of the larger systems goes down. Although the chances are low now, it is essential to have that flexibility if the situation arises. Special purpose districts have fewer funding opportunities than municipalities and counties.

By helping us with this grant, you are freeing us up to take care of larger ticket items and giving us the flexibility to use our funds and bonding to cover those needs.

## Project Funding Available\*

Please confirm the applicant has the funding available to successfully complete the proposed project/program within the next 1-3 years.

Yes

## Project Funding Available Narrative\*

Please provide a short statement to support the response selected above.

We have \$600,000 in our capital reserve fund that can be used to support this project.

## Supporting Budget Documentation - 1 (Optional)

Upload any additional documentation that supports the proposed budget for this specific funding request, and supplement with documentation related to the broader project as needed.

Examples could include: *Bid; Appraisal; Cost Estimates; Fundraising Plan.*

**Please Note:** Only one file is permitted to be uploaded per question. If you have more than one file, please

*combine into one PDF or upload in next question below.*

1296 Mt Rainier Pool - Replace 2 Hot Water Storage Tanks.pdf

### Supporting Budget Documentation - 2 (Optional)

Upload any additional documentation that supports the proposed budget. Please prioritize documentation related to **this specific funding request**, and supplement with documentation related to the broader project as needed.

**Examples could include:** *Bid; Appraisal; Cost Estimates; Fundraising Plan.*

**Please Note:** *Only one file is permitted to be uploaded per question. If you have more than one file, please combine into one PDF or upload in next question below.*

Est\_9462\_from\_Aquatic\_Specialty\_Services\_Incorporated\_22660.pdf

### Supporting Budget Documentation - 3 (Optional)

Upload any additional documentation that supports the proposed budget. Please prioritize documentation related to **this specific funding request**, and supplement with documentation related to the broader project as needed.

**Examples could include:** *Bid; Appraisal; Cost Estimates; Fundraising Plan.*

**Please Note:** *Only one file is permitted to be uploaded per question. If you have more than one file, please combine into one PDF or upload in next question below.*

Est\_9476\_from\_Aquatic\_Specialty\_Services\_Incorporated\_20144.pdf

## Additional Information

---

### Additional Supporting Materials - 1 (Optional)

Please upload any additional supporting documentation about the project.

**Please Note:** This content may not be scored unless the applicant has requested a reasonable accommodation.

**Multiple Files:** *Only one file is permitted to be uploaded per question. If you have more than one file you wish to submit as supporting materials, please combine into one PDF or upload in next two questions below.*

### Additional Supporting Materials - 2 (Optional)

Please upload any additional supporting documentation about the project.

**Please Note:** This content may not be scored unless the applicant has requested a reasonable accommodation.

### Additional Supporting Materials - 3 (Optional)

Please upload any additional supporting documentation about the project.

**Please Note:** This content may not be scored unless the applicant has requested a reasonable accommodation.

**Multiple Files:** *Only one file is permitted to be uploaded per question. If you have more than one file you wish to submit as supporting materials, please combine into one PDF.*

## Media URL Links (Optional)

If you wish to submit multimedia links that support the project proposal, please provide URL links to the materials below.

---

### End of Application

---

Thank you for completing a King County Parks grant application. If your application is complete and you wish to submit it to King County Parks, click the "Submit Application" button below. To save your work and submit it at a later date, click the "Save Application" button.

Applications must be submitted by the deadline of **March 4, 2024 at 8:00PM PST**.

## File Attachment Summary

---

### *Applicant File Uploads*

- Letter of Support - KC Youth & Amateur Sports Grant 3-4-24.pdf
- \_ags\_22658aea51664bb8b845ac416424ec16.pdf
- Primary and Secondary Svc Areas --Pages from Des Moines Area Aquatic Center Feasibility Study.pdf
- 01 Water Tank Picture.pdf
- 02 Strainer Basket Pictures.pdf
- 03 Plumbing Replaement and Supports.pdf
- 1296 Mt Rainier Pool - Replace 2 Hot Water Storage Tanks.pdf
- Est\_9462\_from\_Aquatic\_Specialty\_Services\_Incorporated\_22660.pdf
- Est\_9476\_from\_Aquatic\_Specialty\_Services\_Incorporated\_20144.pdf





**HIGHLINE**  
PUBLIC SCHOOLS

**Capital Planning and Construction**

*Executive Director—Ellie Daneshnia*

17810 8<sup>th</sup> Ave S, Bldg A

Burien, Washington 98148

[highlineschools.org](http://highlineschools.org)

206.631.7500

March 1, 2024

King County Parks  
Attn: Youth and Amateur Sports Grants

Re: Letter of Support for Mount Rainier Pool Life Extension Grant Application

To Whom it May Concern,

I support the Mount Rainier Pool Life Extension grant application, submitted by the Des Moines Metropolitan Pool District, to the Youth and Amateur Sports Grants program.

I represent Highline Public Schools, owners of Mount Rainier Pool at Mount Rainier High School. As executive director of Capital Planning and Construction, a parent and immigrant, I see the pool's value firsthand.

Despite two bond wins improving many schools, we still have 10 aging school buildings to address. Our partnership with the Pool District to operate and manage the Mount Rainier pool is vital to maintain local access.

We rely on King County grants to keep our pools going. We're finalizing a long-term lease, ensuring this project's success. I am confident that the Des Moines Pool District and its various partners will continue to work with the school district and lead in our community to enhance access to aquatics.

As an immigrant mother with children, I understand the importance of community access to swimming lessons, playtime, and fitness. Please support our students and community.

Sincerely,

Ellie Daneshnia  
Executive Director  
Capital Planning & Construction  
Highline Public Schools  
Direct: 206-631-7500

# King County iMap



King County, EagleView Technologies, Inc.

The information included on this map has been compiled by King County staff from a variety of sources and is subject to change without notice. King County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. This document is not intended for use as a survey product. King County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or misuse of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of King County.

Date: 3/4/2024

Notes:



King County

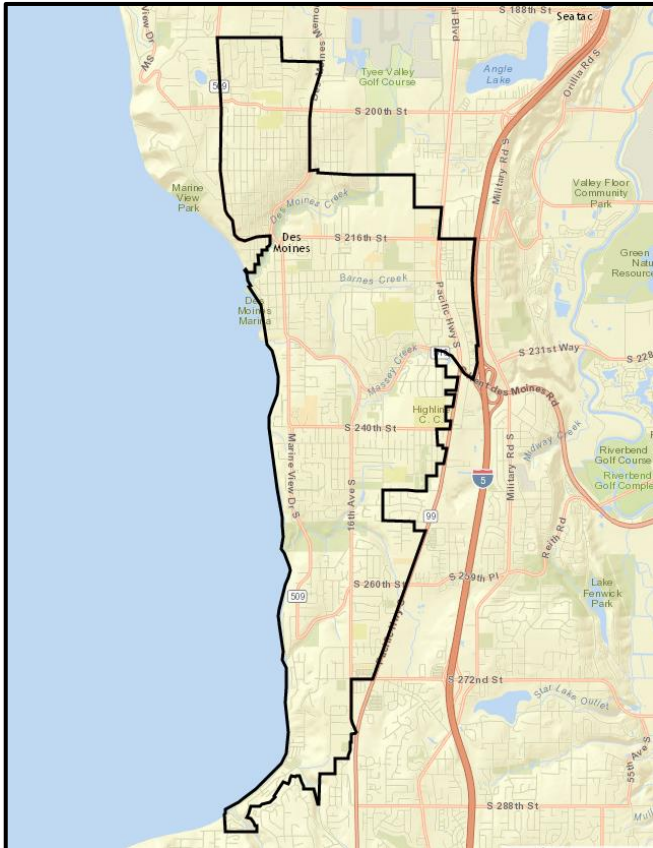


# Market Analysis

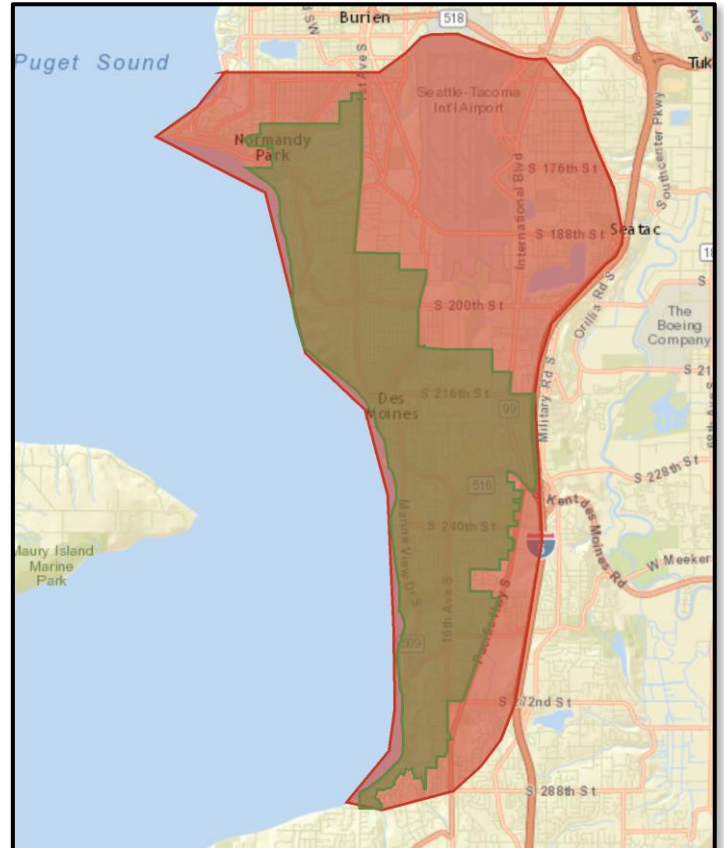
## Aquatic/Recreation Center Study

### *Des Moines Pool Metro Park District*

**Map A - Des Moines Pool Metro Park District**



**Secondary Service Area**



# Water Tank Pictures



Strainer  
Basket  
Pictures







# Plumbing Replacement/Supports

---

January 11, 2024

Proposal # 1296 SZ

Scott Romano  
Des Moines Pool Met Park District  
22015 Marine View Dr Suite 2B  
Des Moines, WA 98198

**Subject: Mt Rainier Pool – Replace (2) Hot Water Storage Tanks**

Job Site: 22722 19<sup>th</sup> Ave S. Des Moines, WA 98198

Dear Scott:

MacDonald-Miller Facility Solutions is pleased to provide you with the following proposal to replace the (2) 200 gallon hot water storage tanks with new internal double wall coil heat exchanger and controls.

Below is a list of inclusion, exclusions, and assumptions.

**INCLUSIONS**

- Detailing, layout and coordination.
- Provide engineering services required to obtain a City of Des Moines plumbing permit, Includes permit fees.
- Demo and remove the (2) existing hot water storage tanks.
- Furnish and install (2) new AO Smith 200 gallon hot water storage tanks with new internal double wall coil heat exchanger and controls. **14-16 week lead time**
- Furnish and install new piping as needed to adapt new tanks to existing piping.
- Furnish and install (2) new circulator pumps.
- Furnish and install (2) new flow control valves.
- Furnish sub contractor labor and materials to insulate new piping.
- Start up and commissioning of new tanks and controls.
- Supervision & project management.
- 1 year warranty (parts & labor). 2 year warranty (parts & labor) if equipment is maintained by MacDonald-Miller

**ASSUMPTIONS/CLARIFICATIONS**

- **This proposal is based on work taking place during normal business hours. Hot water will need to be shut off for multiple days.**
- It is expected that a clear schedule will be laid out and agreed on based on the owner's expectations.

## EXCLUSIONS

- **Washington State Sales Tax.**
- After hours or weekend work - overtime labor rates.
- Lead paint / asbestos abatement, including survey.
- Building modifications that may be required by local officials for code compliance or upgrades.
- Any other deficiencies found during this repair.
- Any Scope not referenced above.

## PRICING

**TOTAL price for above scope.....\$87,856.00**

Thank you again for the opportunity to provide you with this proposal. If you should have any questions or should require any further information, please don't hesitate to contact me @ (260) 396-1097

Thank you,



Steve Zander  
Account Executive




Please indicate acceptance by signing below and returning to my attention via email at [steve.zander@macmiller.com](mailto:steve.zander@macmiller.com). We appreciate the opportunity and confidence in our services. Please feel free to call with any questions you may have (206) 396-1097.

**Anticipated starting date:** TBD

Upon which this proposal is based. This proposal does not include, unless so stated, any applicable state or federal taxes. This proposal is subject to acceptance by purchaser within 30 days and subject to the terms and conditions stated on the following page.

**and completion date:** \_\_\_\_\_

MacDonald-Miller Facility Solutions, LLC.

  
Submitted by: \_\_\_\_\_  
Steve Zander/ Account Executive

---

**Acceptance: I agree to the terms hereof and acceptance of this agreement.**

Purchaser \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_



## TERMS AND CONDITIONS/CONSTRUCTION SERVICES

Acceptance	By authorizing MacDonald-Miller Facility Solutions, LLC. to provide the construction services contemplated by this Agreement, Customer agrees to the terms and conditions herein stated.
Scope of Obligations	MacDonald-Miller Facility Solutions, LLC. shall provide construction service when contracted for, pursuant to the attached proposal, purchase order or estimate of which these terms and conditions are a part.
Obligations of Customer	Customer shall extend all reasonable cooperation requested in terms of personnel; access to premises where work is to be performed; promptly providing information requested by contractor, and shall promptly notify MacDonald-Miller Facility Solutions, LLC. upon observation of any unusual or unsafe condition.
Service Availability	MacDonald-Miller Facility Solutions, LLC. agrees to provide construction service during normal business hours, i.e., 6:00am to 5:30 pm, Monday through Friday, holidays excepted. Agreed upon changes are at the hourly rate and terms, including vehicle charges or special assessments, then in effect by MacDonald-Miller Facility Solutions, LLC.
Charges and Terms	Payment is due within 30 days of the invoice date. Any balance due after 30 days shall bear interest at the maximum legal rate permitted from the invoice date.
Taxes	There will be added to all charges the amount of any present and future taxes or any other governmental charges now or hereafter imposed by existing or future laws with respect to any services rendered or materials supplied.
Limitation of Liability	<p>MACDONALD-MILLER FACILITY SOLUTIONS, LLC. SHALL NOT BE LIABLE TO CUSTOMER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING LOSS OF PROFIT OR GOODWILL, AS A RESULT OF ANY MATTER ARISING OUT OF OR RELATING TO THE CONSTRUCTION SERVICES PROVIDED UNDER THIS AGREEMENT AND/OR ITS SUBJECT MATTER WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.</p> <p>The customer agrees that MacDonald-Miller Facility Solutions, LLC.'s liability thereunder for damage shall not exceed the amount paid for construction services and only if such damage is the result of MacDonald-Miller Facility Solutions, LLC.'s negligence or willful misconduct.</p> <p>To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor and its agents and employees from any claims, damages, losses and expenses including attorney's fees to the extent caused by the negligent acts or omissions, or willful misconduct of the Owner.</p> <p>Unless stated in writing, MACDONALD-MILLER FACILITY SOLUTIONS, LLC. DOES NOT MAKE ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.</p> <p>MacDonald-Miller Facility Solutions, LLC. shall not be responsible or liable for any loss, damages or delay in furnishing materials or failure to perform services when caused by fire, interruption of utility services, flood, acts of civil or military authorities, insurrection, terrorist act, riot, civil disorder, labor disturbances, or by any other cause which is unavoidable or beyond its control.</p> <p>If the Contractor is delayed by any act or neglect of Owner or a separate Contractor employed by Owner, the time for completion shall be extended as necessary and an extension of time to compete the work does not preclude recovery of damages for delay by Contractor.</p>
Default	If Customer does not pay any amount due thereunder, or breaches any of the terms of this Agreement, MacDonald-Miller Facility Solutions, LLC. may, in addition to any other legal remedies it may have, including the right to file a lien under state law, suspend work until payment is made.
Term	Prices will be subject to periodic changes due to change in labor and material rates.
General	<p>Either party may terminate this Agreement at any time for failure of the other to comply with any of its terms and conditions, but termination shall not relieve Owner of the duty to pay for work performed by Contractor.</p> <p>Customer represents that it has authority to enter into this Agreement. Owner warrants that to the best of its knowledge there are no unsafe conditions or hazardous materials or substances in, on, around or affecting the area where the work is to be performed.</p> <p>This Agreement shall be governed by the laws of the State where the work was done. In the event any party shall bring suit or action against the other for relief arising out of this Agreement, the prevailing party shall have and recover against the other party all court costs, disbursements, and a reasonable attorney's fee. Customer consents to and agrees to jurisdiction and venue of any proceeding in the District or Superior Court of the State of Washington for King County at MacDonald-Miller Facility Solutions, Inc's election.</p> <p>Making a final payment shall constitute a waiver of claims by the Owner except those arising from claims by third parties arising out of the contract, failure of the work to comply with the requirements of this contract, or manufacturer warranties passed on to the Owner by Contractor.</p> <p>The Owner and Contractor shall commence all claims and causes of action against the other whether in contract, tort, breach warranty or otherwise arising out of or related to this contract within 365 days following Contractor's completion of the work.</p> <p>Publicity and Promotion. Customer and MacDonald-Miller Facility Solutions, LLC., (MMFS) agree that MMFS is entitled rights of publicity or promotion with respect to the work completed by MMFS under this Agreement, including, but in no way limited to, photographs and written or graphical depictions of the work, the project, and product. MMFS may exercise such rights of publicity or promotion in any way it deems appropriate for marketing or other promotional purposes. MMFS shall retain exclusive ownership of any intellectual property rights that may result from any such publicity or promotion, including, but in no way limited to, copyright or trademark protection. Photographs or other graphical depictions of non-MMFS personnel will only be used with written consent by the Customer and the individual. Furthermore, the Customer agrees to the use of their name/logo by MMFS in furtherance of MMFS's rights of publicity. Any press release will be mutually agreed upon (form and content) by both parties prior to its release.</p> <p>Any notice required by this Agreement shall be deemed received, delivered in person, or by facsimile or sent by mail.</p>

AQUATIC SPECIALTY SERVICES, INC 1605 SOUTH 93RD STREET #EF, SEATTLE, WA 98108 206-275-0694 phone 206 275-2229 Fax Aquaticspecialtyservices.com Business License 602-161-542 Contractors License AQUATSS996Q6		<b>ESTIMATE</b> <b>All estimates good for 30 days</b>		9462
		Terms	Date	
		Net 30	3/1/2024	
Client:		Ship to:		
Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198		Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198 Attn:Dominic		

Washington State Public Works Act requires that workers be paid prevailing wage rates when employed on public works projects, and on public building service maintenance contracts. All sales are subject to Net 30 terms, unless otherwise stated. All credit card payments are subject to 3.5% additional processing fee. All returns are subject to restocking fees plus all freight. Chemicals are not returnable. Balances past due are subject to accrue 1% finance charge monthly. All change orders must be submitted in writing. Under no circumstances will provider be responsible for or buyer be entitled to consequential damages arising out of any delays in performance. All uncertainties are billable per term. Warranty complies with manufacturer for period of 1 year and claim period 3 months. All freight is billable. A Purchase Order may be applicable, a deposit may be applicable and signature to process order. All estimates are good for 30 days.

Description	Qty	Price ...	Total
Estimate to - Replace filter media (2 Mermade Filters, Filter Model 143-87)  *Pool will need to be closed for 4 days			
NG # 1 Activated Filter Media 55lb Bag	66	65.00	4,290.00T
NG # 2 Activated Filter Media 55lb Bag	34	65.00	2,210.00T
AFM Pool Minerals Grade 3 55lb bag (40)	34	65.00	2,210.00T
Pressure Gauge ( each filter uses 2)	4	79.80	319.20T
Replacement pressure gauge, tubing and compression fittings for back side of gauges ( each filter uses 2)	4	124.60	498.40T
Manway gasket	2	161.00	322.00T
Vacumm Trailer	1	3,292.50	3,292.50T
dump fee	1	1,500.00	1,500.00T
PWR for plumber & pipefitter classification	52	250.00	13,000.00T
PW filings overhead cost & documentation filing fees	1	250.00	250.00T
Service Zone A-30	6	75.00	450.00T
Shipping & Handling	1	90.00	90.00T
Thank you			
SIGNATURE REQUIRED & DATE: *Signature & Date Required Acknowledging terms of Aquatic Specialty Services, Inc		<b>Subtotal</b>	\$28,432.10
*Notice to Client will be provided and required to be signed by appropriate authorized person ordering the work and or the owner of the property.		<b>Sales Tax (10.1%)</b>	\$2,871.65
* Resellers Permit required when applicable		<b>Total</b>	\$31,303.75

AQUATIC SPECIALTY SERVICES, INC 1605 SOUTH 93RD STREET #EF, SEATTLE, WA 98108 206-275-0694 phone 206 275-2229 Fax Aquaticspecialtyservices.com Business License 602-161-542 Contractors License AQUATSS996Q6		<b>ESTIMATE</b> <b>All estimates good for 30 days</b>		9476
		Terms	Date	
		50% Deposit	2/26/2024	
Client:		Ship to:		
Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198		Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198 Attn:Dominic		

Description	Qty	Price ...	Total
Scope fo work:  - Replumb piping starting at the gear driven valve immediately after surge tank up to new manifold flange. - Replumb piping starting at exit side of filters and ending down stairs before drain area. - Replumb piping starting at new backwash manifold flange and ending above drain in basement. - Replumb piping starting at surge tank overflow and drain line and end at the drain in basement. - Replace Stainer main pump strainer - Piping will be secured to walls using unistrut.  * Pump will remain in same location  *pool will need to be closed for 5 days, 1 work week monday through friday.  * Before this estimate is finalized we recommended that a structural engineer inspects the integrity of the surge tank. Aquatic Specialty Services is concerned about cracking around where the main pump is mounted to the wall of the surge tank.  Please note we are not liable or able to validate integrity of surge tank, due to fact we are not engineers.  Mer-Made 8x8 FO Strainer with basket  PVC & plumbing supplies Supports and strut.  PWR for plumber & pipefitter classification PW filings overhead cost & documentation filing fees Service Zone A-30 Shipping & Handling to be determined.			
	1	4,440.00	4,440.00T
	1	20,126.62	20,126.62T
	1	3,750.00	3,750.00T
	64	250.00	16,000.00T
	1	250.00	250.00T
	5	75.00	375.00T
	1	0.00	0.00T
SIGNATURE REQUIRED & DATE:		<b>Subtotal</b>	
*Signature & Date Required Acknowledging terms of Aquatic Specialty Services, Inc			
*Notice to Client will be provided and required to be signed by appropriate authorized person ordering the work and or the owner of the property.		<b>Sales Tax (10.1%)</b>	
* Resellers Permit required when applicable		<b>Total</b>	

AQUATIC SPECIALTY SERVICES, INC 1605 SOUTH 93RD STREET #EF, SEATTLE, WA 98108 206-275-0694 phone 206 275-2229 Fax Aquaticspecialtyservices.com Business License 602-161-542 Contractors License AQUATSS996Q6		<b>ESTIMATE</b> <b>All estimates good for 30 days</b>		9476
		Terms	Date	
		50% Deposit	2/26/2024	
Client:		Ship to:		
Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198		Mt Rainier Pool 22722 19th Ave So DesMoines, WA 98198 Attn:Dominic		

Washington State Public Works Act requires that workers be paid prevailing wage rates when employed on public works projects, and on public building service maintenance contracts. All sales are subject to Net 30 terms, unless otherwise stated. All credit card payments are subject to 3.5% additional processing fee. All returns are subject to restocking fees plus all freight. Chemicals are not returnable. Balances past due are subject to accrue 1% finance charge monthly. All change orders must be submitted in writing. Under no circumstances will provider be responsible for or buyer be entitled to consequential damages arising out of any delays in performance. All uncertainties are billable per term. Warranty complies with manufacturer for period of 1 year and claim period 3 months. All freight is billable. A Purchase Order may be applicable, a deposit may be applicable and signature to process order. All estimates are good for 30 days.

Description	Qty	Price ...	Total
Thank you ,			
SIGNATURE REQUIRED & DATE: *Signature & Date Required Acknowledging terms of Aquatic Specialty Services, Inc		<b>Subtotal</b>	\$44,941.62
*Notice to Client will be provided and required to be signed by appropriate authorized person ordering the work and or the owner of the property.		<b>Sales Tax (10.1%)</b>	\$4,539.11
* Resellers Permit required when applicable		<b>Total</b>	\$49,480.73



Powered by ZoomGrants™ and

King County, WA

Best Starts for Kids

**Best Starts for Kids Capital Program RFP**

Deadline: 3/20/2024

## Des Moines Pool Metropolitan Park District Every Kid Swims - Mount Rainier Pool

Jump to: [Summary Questions](#) [Pre-Proposal](#) [Proposal Questions](#) [Documents](#)

**\$ 1,500,000.00** Requested

Submitted: 3/20/2024 1:07:49 PM (Pacific)

### Project Contact

Scott Deschenes

[scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org)

Tel: 2064293852

### Additional Contacts

none entered

### Des Moines Pool Metropolitan Park District

22722 19th Ave S

Des Moines, WA 98198

United States

Telephone 206-824-4722

Fax

Web [www.mtrainierpool.com](http://www.mtrainierpool.com)

EIN 27-2292287

### District Manager

Scott Deschenes

[scott.deschenes@desmoinespool.org](mailto:scott.deschenes@desmoinespool.org)

## Summary Questions [top](#)

### 1. Where are you planning on serving clients?

Select "All" only if you are planning and able to serve clients from every zip code within King County. This is being collected for information purposes only. This question is not scored as part of the evaluation process.

- ☐ ALL
- ☐ 98001
- ☐ 98002
- ☐ 98003
- ☐ 98004
- ☐ 98005
- ☐ 98006
- ☐ 98007
- ☐ 98008
- ☐ 98010
- ☐ 98011
- ☐ 98014
- ☐ 98019
- ☐ 98022
- ☐ 98023
- ☐ 98024
- ☐ 98027
- ☐ 98028
- ☐ 98029
- ☐ 98030
- ☐ 98031

- ☐ 98032
- ☐ 98033
- ☐ 98034
- ☐ 98038
- ☐ 98039
- ☐ 98040
- ☐ 98042
- ☐ 98045
- ☐ 98047
- ☐ 98050
- ☐ 98051
- ☐ 98052
- ☐ 98053
- ☐ 98055
- ☐ 98056
- ☐ 98057
- ☐ 98058
- ☐ 98059
- ☐ 98065
- ☐ 98068
- ☐ 98070
- ☐ 98072
- ☐ 98074
- ☐ 98075
- ☐ 98077
- ☐ 98092
- ☐ 98101
- ☐ 98102
- ☐ 98103
- ☐ 98104
- ☐ 98105
- ☐ 98106
- ☐ 98107
- ☐ 98108
- ☐ 98109
- ☐ 98112
- ☐ 98115
- ☐ 98116
- ☐ 98117
- ☐ 98118
- ☐ 98119
- ☐ 98121
- ☐ 98122
- ☐ 98125
- ☐ 98126
- ☐ 98133
- ☐ 98134
- ☐ 98136
- ☐ 98144
- ☐ 98146
- ☒ 98148
- ☐ 98155
- ☐ 98164
- ☒ 98166
- ☒ 98168
- ☐ 98177
- ☐ 98178
- ☒ 98188
- ☐ 98199
- ☐ 98224
- ☐ 98288
- ☐ 98354
- ☐ 98422
- ☒ 98198
- ☐ 98025

## Pre-Proposal [top](#)

### Pre-Proposal Questions

**1. Please provide a 1-2 sentence summary of your project and identify how Best Starts Capital Program Funds will be used. Please be specific.**

Mount Rainier Pool, a 49-year-old facility, was among 16 public pools constructed throughout King County under the 1968 Forward Thrust program to provide swim instruction and to support aquatic activities. Statistics show that kids who learn to swim early score on WA -KIDS evaluations approximately one year ahead of their non-swimming peers. The demographics of K-12 students are decidedly BIPOC and historically underserved. The pool's prospects for continuing to serve this populace is hampered by the need to replace the boiler and the air handling/HVAC system. The Best Starts Capital Program Funds will be used to extend the life of the building.

**2. Please provide your site address and indicate if you own or lease the site.**

Mount Rainier Pool is at 22722 19th Ave. S. in Des Moines, WA. It is leased by the Des Moines Pool Metropolitan Park District from the Highline School District and serves the communities of Des Moines and Normandy Park, plus portions of Burien, Seatac, Federal Way and Kent.

**3. What type of funding are you requesting?**

- ☐ New Construction (up to \$5,000,000)
- ☒ Renovation (up to \$5,000,000)
- ☐ Capital Planning Grant (up to \$100,000)

**4. What kind of facility do you operate or own? Refer to the RFP Glossary to find definitions of facility type. Please check all boxes that apply:**

- ☐ Community Center
- ☒ Recreational Center
- ☐ Other:

## Proposal Questions [top](#)

### Overview, Scope, Feasibility

**1. If your organization has a mission statement, please state it here.**

**MISSION STATEMENT**

The Des Moines Pool Metropolitan Park District is the operator of Mount Rainier Pool.

- We provide aquatic programs and services for our constituents, affiliates, and the interested public.
- We value all members of the swimming community, and the staff and volunteers who serve them.
- We are committed to excellence and the proliferation of swimming.
- We are committed to providing a safe and positive environment for all members of our community, regardless of race, gender, ethnicity, belief, or economic circumstance.

**VISION STATEMENT**

To create a healthy community by embracing swimming as an essential life skill.

**CORE OBJECTIVES**

The Des Moines Pool Metropolitan Park District's mission is to grow and strengthen the activity of swimming. Specifically, we seek to:

- Rigorously strive to eliminate implicit bias in swimming.
- Increase our reach by expanding participation in swimming throughout the community. Our goal is that every child will have the opportunity to swim.
- Promote swimming as a healthy lifestyle and encourage participation in aquatic endeavors.
- Restore and sustain the competitive success of local swimming affiliated teams on both local and regional levels.

**CULTURAL VALUES OPERATION PRINCIPLES**

The organizational and business culture of the Des Moines Pool Metropolitan Park District is founded upon a strong value



system. This value system is the cornerstone for the attitude and work ethic to which we are all committed. In short, we will continue to:

1. Embrace the responsibilities of leadership and strive for excellence in everything we do.
2. Conduct business with integrity, transparency, and a spirit of stewardship - act in the best interests of swimming and our constituents.
3. Be service-oriented with our constituents, customers, and each other.
4. Engage in disciplined planning, but not be afraid to act intuitively to confront challenges and seize opportunities.
5. Identify clear priorities and allocate our time and resources accordingly.
6. Hold ourselves and each other accountable to the highest standards of professionalism and transparency; treat others fairly and with respect.
7. Exhibit an entrepreneurial spirit, enthusiasm for expanding access, and a positive "I can do" attitude.
8. Encourage environments in which our patrons are safe.
9. Eliminate implicit bias and promote the importance of diversity and inclusion.
10. Strive to learn and improve, always be open to questions, and maintain a willingness to change.

**2. This RFP will fund Priority 1 projects, as is described in this RFP. Priority 1 projects will fund New Construction or Renovation of existing property to provide for new community or Recreational Centers which prioritize serving Low-Income and/or BIPOC children, youth and families lacking access to similar facilities. Best Starts will provide Capital Planning Grants of up to \$100,000 for Priority 1 projects. The construction funds awarded under Priority 1 are expected not to exceed \$5 million for any single project over the life of the levy. Please state how your project is aligned with Best Starts' Capital Priority 1. (3000 word limit)**

The air handling unit at Mount Rainier Pool needs to be replaced as a part of the property's renovation. The pool offers various community programs, including swimming lessons and water safety trainings. It also provides drop-in swim programs for families and individuals who are BIPOC or eligible for low-income services. These programs help people who face financial barriers, such as high prices, lack of access to transportation, or time constraints. The pool occupies an important location as there is a 22-mile gap between the two closest pools. Although there are seasonal outdoor pools, they have an annual fee and limited space for new members. Moreover, most of these pools serve affluent individuals, and they have very few BIPOC members. These barriers might discourage BIPOC members from participating.

Mount Rainier Pool has low fees, scholarships, and reduced fee days to give access to low-income participants. It is located in Des Moines, which is centrally located, and the site is easily accessible by transit. Most residents can also walk to the pool. The diverse staff helps BIPOC families feel more comfortable using the services.

The air handling unit is legally required to be operational for the pool to be open. Without it, the pool would have to be shut down, which would reduce services to low-income and BIPOC community members.

**3. Describe your project in detail. Tell us about the scope of work that will be completed with these grant funds. If you are requesting a Capital Planning Grant, please tell us about the planning activities you will be completing with these funds. Refer to the Glossary definition of Capital Planning Grants to help guide your response. Please do not assume that anyone reading your response knows anything about you, your area, or the development/construction of your proposed project. (3000 word limit)**

The natatorium has two HVAC systems: one for the natatorium and another for the locker rooms, offices, and front lobby. The air handling unit for the natatorium is individual and pressurized from the other areas of the facility. This system ensures that chloramine-laden air doesn't infiltrate the front of the facility while maintaining a negative pressure concerning outdoor air. By law (WAC 51-52-0403), the air handling unit must be fully operational and pump fresh air into the natatorium.

King County installed the current air handling unit in 1997, which was supposed to be replaced after 20 years. However, the unit has failed several times over the past six months, leading to emergency closures and expensive repair costs. These costs have impacted the budget for scholarships and community programs that could have better served low-income and BIPOC residents.

The air handling unit will be replaced with modernized controls to avoid these costly emergencies that will help staff monitor and maintain the system. The new unit will have variable drives and other energy-efficient controls that will reduce energy consumption and provide more revenue to allocate towards low-income and BIPOC community members.

**4. What is the estimated total cost of your project?**

\$ 1,159,353.00 - See attached cost breakdown and estimate

**5. Do you have funding secured from other sources? If so, please indicate funding sources and amounts. (1500 word limit)**

The Des Moines Pool Metropolitan Park District has set aside approximately \$600,000 in Capital Reserve Funds for the Mount Rainier Pool. The pool is almost 50 years old and requires critical repairs, possibly leading to service interruptions. The additional change orders are necessary to ensure the proposed projects are completed.

**6. Are you thinking about applying for other funding sources? If so, please explain. (1500 word limit)**

The grant we are applying for is the only funding source for this project. There are limited funding opportunities for indoor swimming pools in Washington State, even though there are many aging pools. Still, per our conditions assessment, several critical projects need to be completed over the next couple of years, totaling up to \$5.5 million in 2023 estimates. The conditions assessment is part of our aquatic feasibility study, completed in 2023. If requested, a copy of this study, can be made available.

**7. Explain how you are well-positioned to complete this project on time and in budget, sharing any prior capital development experience you have. Some examples of prior experience include construction/project management experience, past work with general contractor/architect teams, budget and timeline tracking. (1500 word limit)**

The Des Moines Pool Metropolitan Park District has signed contracts with Sunbelt Controls and MacDonald Miller to provide preventative maintenance for the Mount Rainier Pool's equipment. This move ensures the pool district can access the right equipment and contractors to perform the necessary work. Additionally, the pool district works with the City of Des Moines Public Works Department for project management, as well as coordinating with the executive director of Capital Planning & Construction for Highline Public Schools, who can provide project management consultation.

The pool district's primary challenge is funding to cover the cost of the unit. The annual budget is around \$1.2 million, with most of the funding allocated towards staffing and operations. Grants like this help the pool district focus on keeping the facility operational and serving the community, including scholarships for low-income community members and free water safety programming.

Furthermore, the pool district recently completed an existing condition report as part of its Aquatics Feasibility Study to ensure no underlying issues could lead to closure or escalate costs for a project.

**8. Please describe the steps you have taken to gauge your project's feasibility. Please be specific and detailed. Some examples of feasibility steps may include but are not limited to design, permitting, bidding, zoning, and especially cost estimating. If you are requesting a Capital Planning Grant, please indicate how requested funds will help gauge project feasibility. (3000 word limit)**

The Des Moines Pool Metropolitan Park District conducted an aquatic feasibility study in 2023, which included a conditions assessment of the Mount Rainier Pool. The pool district general manager can share a copy of the report with those interested. According to the report, both air handling units require replacement. The central larger unit controls all air for the natatorium, and the second smaller rooftop unit controls all the air for the locker rooms, offices, and main lobby. Both units work together to control the air for the entire building. The pool district has already set up a service contract with Sunbelt Controls to maintain the current unit, which they have confirmed is in critical need of replacement and has extensive rusting. An inspection from the aquatic feasibility study's conditions assessment noted, "All di-electric unions are heavily corroded and wet to the touch, indicating failure."

The unit is 27 years old, and its lifecycle was supposed to be 20 years. The pool district has arranged preventative maintenance contracts with MacDonald Miller to extend the unit's life, but all equipment has a lifecycle, so replacements are necessary. The installation process will not include any facility alterations and will require minimal permitting, which should not affect zoning.

We have attached an estimate for the repairs, but the pool district will follow all public works requirements for bidding, contracting, and prevailing wages. The cost estimate has been developed by MacDonald Miller, who performs preventative maintenance on our facility's electrical and plumbing. The estimate includes permitting, taxes, and a 30% contingency.

## **Project Information**

**9. Will your project be Multi-Use, Intergenerational, and/or include covered outdoor spaces? Check all that apply:**

- ☒ Multi-Use
- ☒ Intergenerational
- ☐ Covered outdoor space

**10. Explain if your project is in an area Without Physical Access to similar facilities. Describe the distance you are from other similar facilities (Recreational Facilities and/or Community Centers) in miles. Please refer to the Glossary for a definition of Without Physical Access. (1500 word limit)**

Without Mount Rainier Pool (MRP), our patrons would be Without Physical Access to public swimming. Below is a list of the closest public swimming pools to the Mount Rainier Pool in all directions.

- North of the Mount Rainier Pool, the Evergreen Pool is over 8 miles, and the Tukwila Pool is over 6 miles.
- South of the Mount Rainier Pool, the Federal Way Community Center is over 7 miles, and the King County Aquatic Center is over 9 miles.
- East of the Mount Rainier Pool, the Auburn Municipal Pool is around 10 miles, and the Covington Aquatic Center is over 11 miles.
- There are no pools to the West as our service area borders the Puget Sound.

The only public swimming area within this area is Angle Lake, which is only open seasonally and unguarded. This leaves these people vulnerable to drowning.

The three closest pools from the Mount Rainier Pool by transit and walking are:

1. Tukwila Pool is 31 minutes (62 minutes roundtrip), requiring one transfer and a 1.4-mile walk each way.
2. Federal Way Community Center is 42 minutes (84 minutes roundtrip), and requires a transfer and then a one mile walk each way.
3. Evergreen Pool is 70 minutes (140 minutes roundtrip), requiring two transfers and a 3/4-mile walk each way.

Per parent, it entails a \$2.75 fare each way (youth ride free).

Each option for working parents is not just inconvenient; it would be an ordeal.

There is also the issue of affordability. The Matt Griffin YMCA in Seatac (3.5 miles away) offers similar services, but its fee structures usually require a membership and are unattractive for our low-income families. Nearly 51 percent of Highline School District students are considered low-income, and 62.4 percent of the Federal Way School District's Woodmont K-8 students who reside in the Des Moines Pool Metropolitan Park District are low-income. Swim lessons and daily fees are available at the YMCA but are more expensive than public pools.

There are also private swimming pools in adjacent communities, but these clubs require an expensive membership, have limited availability, and charge additional funds for swim lessons and other programming. This limits the ability of many people within our community to utilize their services due to financial and social barriers.

In the case of Mount Rainier Pool, we must fully train at least 577 kids per year to keep pace with the demand. (It takes nearly a year to train new swimmers fully.) We do not have that capacity. There are similar capacity shortfalls at all three other public pools in Southwest King County, and the three could not absorb 577 students if Mount Rainier Pool ceases to operate. Thus, Des Moines would become a swim instruction desert. Mount Rainier Pool is essential to meeting Southwest King County's reasonably priced swim instruction needs.

**11. Describe the community this project will serve and how it will center marginalized and vulnerable populations including, but not limited to (3000 word limit): a. Low-Income families b. Families of color c. Immigrant and refugee families d. LGBTQ families e. Families with disabilities f. Families with foster children**

On average, 3,500 to 4,000 people drown per year in the US, which equates to around ten fatal drownings per day. Marginalized and vulnerable communities are disproportionately affected.

The Mount Rainier Pool services the Highline School District and Woodmont K-8, a part of the Federal Way School District. About 51 percent of the students in the Highline School District come from low-income households, while 62.4 percent of the students at Woodmont K-8 in the Des Moines Pool Metropolitan Park District have a low-income background. Notably, 79 percent of children from households with incomes under \$50,000 have limited swimming skills.

The Highline School District serves a diverse population, with 39.7% Hispanic, 18.9% White, 15.3% Black, 14.9% Asian, 7.1% Multi-racial, 3.5% Pacific Islander, and 0.7% American Indian/Alaskan Native. Unfortunately, swim skills are lower for people of color: 64% of African-American, 45% of Hispanic/Latino, and 40% of Caucasian children have little to no swimming skills. Moreover, drowning rates are higher for many people of color: African-American children aged 5 to 19 are 5.5 times more likely to drown in swimming pools than Caucasian children in the same age range.

The Mount Rainier Pool is a crucial resource for many immigrant and refugee families in the Highline School District. Many of these families come from countries with limited learn-to-swim opportunities. When parents lack swimming skills, their children are less likely to become proficient swimmers. This disproportionately affects 78% of African American children, 62% of Hispanic/Latino children, and 67% of Caucasian children.

The Mount Rainier Pool is committed to removing barriers for LGBTQ families by having an inclusive work environment that reflects our diversity and inclusion.

The Mount Rainier Pool provides lifeguarded access to the water for disabled families with ADA stairs, access lifts, ADA showers, and ADA restrooms.

The Mount Rainier Pool provides scholarships to low-income families within our community. We are proud to offer scholarships of 90% off to foster children, which is a program that very few public facilities offer. These scholarships provide access to all of our programming, particularly for families with foster children.

Our organization has provided more than \$100,000 in grants for free swim lessons, along with over \$25,000 in other free community programming. This includes community swim teams, courses to prepare for becoming a lifeguard, and free lifeguard and swim lesson courses. These programs have been especially helpful for those from vulnerable and marginalized families in our community and the surrounding areas.

**12. Is your project located in a Rural or Low-Income area? If so, please explain this classification. (1500 word limit)**

The Mount Rainier Pool is a facility that caters to the Highline School District and Woodmont K-8 of the Federal Way School District in Des Moines, Washington. The student population of the Highline School District has a low income rate of almost 51%. In comparison, 62.4% of Woodmont K-8 students who reside in the Des Moines Pool Metropolitan Park District are also considered low-income. Moreover, children in households earning less than \$50,000 per year have limited or no swimming skills, accounting for around 79% of all such children.

Des Moines public schools have a higher rate of low-income students than the state average; over 40% of children in Washington State are low-income. Here is a breakdown of the low-income rate for each school:

- Des Moines Elementary: 50%
- Midway Elementary: 82%
- Mount Rainier High School: 63%
- North Hill Elementary: 35%
- Parkside Elementary: 77%
- Pacific Middle School: 69%
- Woodmont K-8: 52%

The Mount Rainier Pool is located south of Seatac Airport, under its flight path, and serves areas along Pacific Highway 99 and Interstate 5 through the West Hill of South King County. These areas have more low-income properties, making providing access to affordable swimming and water safety programs essential.

**13. Please provide the number of youth or families you serve. For existing facilities please provide the annual number served. For New Construction, provide an estimate of youth and family that will be served annually. (1500 word limit)**

The Mount Rainier Pool is the only public pool in Des Moines, Washington, and belongs to the Des Moines Pool Metropolitan Park District. Our primary service area covers the City of Des Moines, which has 12,284 households. In addition, we have an interlocal agreement with the City of Normandy Park to provide services to its 2,871 households. Our secondary market includes the rest of the West Hill area, which comprises portions of Kent, Auburn, SeaTac, and Burien. These areas are the only public pools in these areas.

All Des Moines Elementary schools receive a free PTSA/PTO swim each year, and we also organize open family swims and water safety events like April Pool's Day and Summer Splashtacular throughout the year for families to exercise, bond, and gather as part of our community. Our facility receives over 50,000 visits annually, thanks to family activities, swim lessons, swim teams, and other youth programming that families can use.

The upcoming project won't increase the number of families we serve but will ensure that the facility remains open without needing an extended closure. If an emergency is necessary, the pool will remain closed for an extended period, causing a service disruption until the parts can be sourced and repaired.

## **Equity and Social Justice**

**14. How will your project promote safe, stable and equitable environments in a Culturally Responsive manner? How does your program specifically attract and serve priority populations (refer to listed populations in question 11)? Please be highly specific in your description. (1500 word limit)**

The Des Moines Pool Metropolitan Park District is committed to promoting a safe, stable, and equitable environment in culturally responsive ways through various approaches:

**Accessibility and Inclusivity:** We ensure that the Mount Rainier Pool is accessible to all community members, regardless of their socioeconomic background, physical abilities, or cultural differences. We provide affordable access, ADA lifts and stairs for pool access, and other accommodations to make the pool welcoming to everyone.

**Cultural Sensitivity:** We recognize and respect the diverse cultural backgrounds of all our users. This respect involves offering swimming lessons and programs sensitive to cultural norms and preferences. We work with all community members to ensure our programs are inviting and accommodating.

**Education and Outreach:** We offer educational programs and outreach that promote water safety and swimming skills within underserved communities. Water safety events include our April Pool's Day and Summer Splashtacular, which include education on currents, hypothermia, lifejacket fitting, and other skills that help protect children from the dangers of water and feel more comfortable participating in water-based activities (boating, fishing, etc.). These programs help bridge the gap in swimming proficiency and reduce disparities in drowning rates, particularly among minority and low-income populations.

**Community Engagement:** We ensure that the Mount Rainier Pool meets the diverse community's needs and preferences. We participate in community events and host swim meets, PTSA swims, and open and family swims, which can also foster a

sense of belonging and unity.

**Diverse Staff Representation:** We hire staff from our community from diverse backgrounds. Having staff members from our community who can relate to and understand the cultural nuances of the community can enhance trust and communication. It also helps their friends, neighbors, and family feel more comfortable participating in programming and working at the Mount Rainier Pool.

**Addressing Barriers to Participation:** We work to identify and address barriers that may prevent groups from participating in swimming activities, such as lack of transportation or financial constraints. We offer scholarships, free certifications and training for staff applicants, and flexible scheduling to help remove these obstacles.

By implementing these strategies, the Des Moines Pool Metropolitan Park District has become more than just a public swimming pool by serving as a hub for community engagement, cultural exchange, and equitable access to water-related activities, fostering safe, stable, and inclusive environments for all.

**15. Describe your organization's equity and social justice values. When did your organization develop and adopt these values and how do you apply them to your work? (3000 word limit)**

The vision of Mount Rainier Pool is to create a healthy community by promoting swimming as an essential life skill. This vision is critical because Puget Sound surrounds our pool district and has an unguarded Angle Lake in our service area.

One of our main objectives is to eliminate implicit bias in swimming by breaking down the barriers that have historically excluded certain groups from participating. We strive to reduce economic barriers by offering free swim training for community members interested in learning to swim and pass the physical standards for lifeguarding. This free training has helped around 50 people become lifeguards in the community who would have needed help to afford the certification in the past. Before covering the cost of these certifications, we had to limit our hours and swim lesson opportunities. One-third of pools were forced to reduce hours or close in 2023, which was more impactful in low-income communities like Des Moines.

In addition to economic barriers, there are also historical perceptions of swimming that affect participation. In the past, people of color were discriminated against when attempting to swim. To address this, our pool staff now reflects the community they serve. This approach helps attract more people from diverse groups who feel more comfortable at our pool. Our goal is to expand participation in swimming throughout the community, and we hope that by having staff who reflect our community, we can make everyone feel welcome.

Our Mission Statement emphasizes our commitment to providing a safe and positive environment for all community members, regardless of race, gender, ethnicity, belief, or economic circumstance. We strive to offer our services to everyone in the community without bias. We offer programs and work with our staff to ensure these values are reflected in the services we provide, including trainings, in-services, and programs that stress community and inclusivity.

**16. How does/will your organization increase access to opportunity and reduce systemic barriers such as racism, poverty, disparities in access to healthcare and education, etc.? (1500 word limit)**

The Des Moines Pool Metropolitan Park District strives to serve the community by eliminating barriers including physical, financial/poverty, social and workforce barriers. We work with members of the community, our staff and community organizations to accomplish this.

**Physical Barriers:** This "water safety desert" would reduce families' access to pools to only people who can afford private club pools or have transportation to pools outside the area. Many community members have multiple jobs and need more time to travel outside our pool district.

**Financial/Poverty Barriers:** Our pool district keeps its rates low for all services and offers scholarships that cover 90% of the costs for low-income families. Memberships at local private clubs are much more expensive, and programs such as swim lessons, lifeguarding certifications, and water exercise are also too expensive for many families in our community.

**Social Barriers:** Our pool district prides itself on being open to everyone and anyone. Many private clubs in our area can select their members and clientele. The Mount Rainier Pool has diverse users that reflect Des Moines and the surrounding community. One barrier we have reduced to help attract more diversity at the Mount Rainier Pool is covering the cost of training and certifications for lifeguarding and swim lesson instructors. These free programs reduce barriers for members of our community at all levels to work at our pool and thus help us have members lead programs that reflect the makeup of our community. These community staff members allow members of our community to feel more comfortable in our programs.

**Workforce Barriers:** Our pool district is the largest employer of youth in our area with staff starting at the age of 15. We will have over 60 youth working for us this summer. Staff work as cashiers, lifeguards, and swim instructors. We also act as a regional training center for our pool and other local pools in the area and region. Lifeguarding is considered a first responder and can lead to careers in firefighting, paramedics, nursing, or policing. It can also be a great work study job during college to help supplement their education. The pool also offers on the job training for all careers where youth can learn work life skills including customer service, professionalism and being part of a team.

This socio-economic gap would put many children at risk of drowning, especially BIPOC, refugees, and low-income children, which are part of our service area. This puts these groups at a higher risk of drowning as state earlier in this grant application.

## Documents [top](#)

### Documents Requested \*

### Required? Attached Documents \*

Attachment A - Pre-Proposal Questions

[download template](#)

Attachment B - Proposal Questions

[download template](#)

Attachment C - Budget Form Please download the Excel template, complete it according to instructions and re-upload the document.

[download template](#)



[Attachment C - Budget Form completed](#)

Attachment D - Timeline Please download the Excel template, complete it according to instructions and re-upload the document.

[download template](#)



[Attachment D - Timeline - Des Moines Pool MPD](#)

Attachment F - Property Owner Certification of Work Applicants who lease their property must upload this document to have their application considered complete.

[download template](#)



[Attachment F - Property Owner Cert of Work](#)

Applicant Financials Required: a. Balance Sheet b. Current Operating Budget Optional: a. Most recent audited financial statements b. Income Statement from last fiscal year Refer to the RFP Overview tab in ZoomGrants for full document list.



[a General Ledger from KCT \(as of March 20 2024\)](#)

[Daily Balance from KCT \(as of March 20 2024\)](#)

[2024 Budget from Des Moines Pool MPD](#)

Staff Resumes Upload resumes of staff members who will be involved in your critical repair project.



[Attachment G - Staff Resumes - MacMiller](#)

[Attachment - Staff Resumes DGM](#)

Site Control i. Owned property, provide one: a. Title report; b. Deed; c. Purchase contract; or d. Option to Purchase OR ii. Leased site, provide both: a. Executed lease agreement b. Executed property owner certification of work



[Mount Rainier Pool Lease](#)

[Letter of Support - Showing Lease Renewal \(Highlighted\)](#)

Site Plan Optional. Please submit an architectural drawing of your property layout.

[Site Plan - Land Survey](#)

Site Photos Please submit photo(s) that illustrate areas of your project that are in need of critical rehabilitation/repair.



[Site Photos of Project - Des Moines Pool MPD](#)

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 459479

Become a [fan of ZoomGrants™](#) on Facebook  
Problems? Contact us at [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com)  
©2002-2024 GrantAnalyst.com. All rights reserved.  
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.  
[Logout](#) | [Browser](#)

## Des Moines Pool Métropolitain Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 9a **Assigned to:** Commissioner Dusenbury **Meeting Date:** March 26, 2024

**Under:** New Business

**Attachment:** Yes

**Subject:** City Parks and Recreation Discussion

**Background/Summary:**

Commissioner Dusenbury met with the City of Des Moines Parks and Recreation Director about future partnerships. Dusenbury will brief the board about the discussion. He has included the attached outline from his discussion.

**Fiscal Impact:** N/A

**Proposed Motion:** No motion. Informational only.

Reviewed by District Legal Counsel: **Yes** ADD **No**        **Date:** ADD

**Two Touch Rule:**        N/A **Committee Review**  
       N/A **First Board Meeting (Informational)**  
       N/A **Second Board Meeting (Action)**

**Action Taken:** **Adopted**        **Rejected**        **Postponed**       

**Follow-up Needed:** **Yes**        **No**        **Report back date:**       

**Notes:**

- Outline of Discussion with Parks and Recreation Director

## Meeting with Bonnie Wilkins

Thursday, March 7, 2024

### MRP

- Ownership and operating agreement

### Regional Pools

- Foster (Tukwila)
- Evergreen
- Federal Way Community Center
- King co Aquatic Center (Federal Way)
- Private pools, (Marine Hills, Normandy Park)

### 2015 Feasibility Plan

- Options - Remodel MRP or build new facility
- "Community Center" concept with dry-side activiite
- Business plan, operating costs, cost recovery
- Sites in the study
- Population criteria for new facility
- Risk Assessment

### MRP Upgrades

- Pool Liner – Extended shutdown, \$1.5 million
- Roof and exterior wall repairs – \$.5 million

### Current Condition

#### Needs

- More Water – Zero Entry
- Separate tanks
- New locker rooms with Family changing rooms
- ADA access to locker rooms and pool
- Modern boiler/heating system
- Modern HVAC/Humidity controls

#### 2023 Feasibilty Study

- Changes to Envelope
- New locker rooms



- Upgrades to mechanical
- No additional water space
- No separate tanks or zero entry
- No additional parking
- \$20 plus million price tag

Lease with HSD

- Term

#### Personal Opinions

- Possibility of new facility
- Other Projects

## Des Moines Pool Metropolitan Park District

### AGENDA ITEMS SUMMARY SHEET

**Agenda Item #:** 9b      **Assigned to:** District GM      **Meeting Date:** 3/26/2024

**Under:** New Business      **Attachment:** Yes

**Subject:** State Auditor's Office (SAO) Data Sharing Agreement Renewal (First Touch)

#### Background/Summary:

The State Auditor's Office (SAO) was directed by the State Legislature to be more hands on with government agencies including our District.

In 2021, the district agreed to share past public records and a SAO Data Sharing Agreement. This agreement gave the SAO access to our financial records. Legal had us hold off on originally signing the agreement as it created a duty to transfer liability to the district if SAO violated privacy issues.

This agreement is a first touch item to inform the board that district staff is working to get an edited agreement to the board by the April 23, 2024, meeting. The original liability to the district language reappeared on the updated agreement.

See attached DRAFT agreement for your records.

**Fiscal Impact:** N/A.

**Proposed Motion:** No motion necessary. Already signed.

**Reviewed by Legal Counsel:**      **Yes**             **No**             **Date:** N/A

<b>Two Touch Rule:</b>	<u>N/A</u>	<b>Committee Review</b>
	<u>03/26/2024</u>	<b>First Board Meeting (Informational)</b>
	<u>04/23/2024</u>	<b>Second Board Meeting (Action)</b>

**Action Taken:**      **Adopted**             **Rejected**             **Postponed**       

**Follow-up Needed:**      **Yes**             **No**             **Reporting Back Date:**       

#### Notes:

- Redlined Edit Attachment for #7 from Legal Counsel
- DRAFT 2024 SAO Data Sharing Agreement Renewal

This agreement shall begin on July 1, 2024, or date of execution, whichever is later, and end on June 30, 2027, unless terminated sooner or extended as provided herein.

4. JUSTIFICATION FOR DATA SHARING

SAO is the auditor of all public accounts in Washington State. SAO's authority is broad and includes both explicit and implicit powers to review records, including confidential records, during the course of an audit or investigation.

5. DESCRIPTION OF DATA TO BE SHARED

The data to be shared includes information and data related to audit results, financial activity, operation and compliance with contractual, state and federal programs, security of computer systems, performance and accountability for agency programs as applicable to the audit(s) performed. Specific data requests will be limited to information needed for SAO audits, investigations and related statutory authorities as identified through auditor requests.

6. DATA TRANSMISSION

Transmission of data between Agency and SAO will use a secure method that is commensurate to the sensitivity of the data being transmitted.

7. DATA STORAGE AND HANDLING REQUIREMENTS

SAO expects Agencies to identify confidential data when provided. SAO will notify Agency if it is providing confidential data.

~~Agency and SAO will notify each other if they are providing confidential data.~~ All confidential data provided by Agency will be stored using data encryption with access limited to the least number of SAO staff needed to complete the purpose of the DSA.

8. INTENDED USE OF DATA

The Office of the Washington State Auditor will utilize this data in support of their audits, investigations, and related statutory responsibilities as described in RCW 43.09 and 42.40.

9. CONSTRAINTS ON USE OF DATA

The Office of the Washington State Auditor agrees to strictly limit use of information obtained under this Agreement to the purpose of carrying out our audits, investigations and related statutory responsibilities as described in RCW 43.09 and 42.40.

10. SECURITY OF DATA

SAO shall take due care and take reasonable precautions to protect Agency's data from unauthorized physical and electronic access. SAO complies with the requirements of the OCIO 141.10 policies and standards for data security and access controls to ensure the confidentiality, and integrity of all data shared.

11. NON-DISCLOSURE OF DATA

SAO staff shall not disclose, in whole or in part, the confidential data provided by Agency to any individual or agency, unless this Agreement specifically authorizes the disclosure. Confidential data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement. In the event of a public disclosure request for the Agency's Confidential data, SAO will notify the Agency

- a. SAO shall not access or use the data for any commercial or personal purpose.
- b. Any exceptions to these limitations must be approved in writing by Agency.

## INTERAGENCY DATA SHARING AGREEMENT

Between

Des Moines Pool Metropolitan Park District

And the Office of the Washington State Auditor

This Interagency Data Sharing Agreement (DSA) is entered into by and between Des Moines Metropolitan Park District hereinafter referred to as “Agency”, and the Office of the Washington State Auditor, hereinafter referred to as “SAO”, pursuant to the authority granted by Chapter 39.34 RCW, 42.40 RCW, 43.101 RCW and 43.09 RCW.

## Agency

Agency Name: Des Moines Pool Metropolitan Park District  
 Contact Name: Scott Deschenes  
 Title: District GM  
 Address: 22015 Marine View Drive S  
 Des Moines, WA 98198  
 Phone:  
 E-mail: scott.deschenes@desmoinespool.org

## SAO

Agency Name: Office of the Washington State Auditor  
 Contact Name: Kim Nguyen  
 Title: Audit Manager  
 Address: 841 Central Ave N  
 Building C, Suite 201  
 Kent, WA 98032  
 Phone: (253) 893-6628  
 E-mail: ngan.nguyen@sao.wa.gov

The SAO and Agency agree that they will have the right, at any time with reasonable notice, to monitor, audit, and review activities and methods in implementing this Agreement in order to assure compliance.

1. PURPOSE OF THE DSA

The purpose of the DSA is to provide the requirements and authorization for the Agency to exchange confidential information with SAO and SAO to share confidential information with the Agency. This agreement is entered into between Agency and SAO to ensure compliance with legal requirements and Executive Directives (Executive Order 16-01, RCW 42.56, and OCIO policy 141, OCIO standard 141.10) in the handling of information considered confidential.

## 2. DEFINITIONS

“Agreement” means this Interagency Data Sharing Agreement, including all documents attached or incorporated by reference.

“Data Access” refers to rights granted to SAO employees to directly connect to Agency systems, networks and/ or applications combined with required information needed to implement these rights.

“Data Transmission” refers to the methods and technologies to be used to move a copy of the data between systems, networks and/ or employee workstations.

“Data Storage” refers to the place data is in when at rest. Data can be stored on removable or portable media devices such as a USB drive or SAO managed systems or OCIO/ State approved services.

“Data Encryption” refers to enciphering data with a NIST-approved algorithm or cryptographic module using a NIST-approved key length. Encryption must be applied in such a way that it renders data unusable to anyone but the authorized users.

“Personal Information” means information defined in RCW 42.56.590(10).

The State classifies data into categories based on the sensitivity of the data pursuant to the Security policy and standards promulgated by the Office of the state of Washington Chief Information Officer. The Data that is the subject of this DSA is classified as indicated below:

Category 1 – Public Information Public information is information that can be or currently is released to the public. It does not need protection from unauthorized disclosure, but does need integrity and availability protection controls.

Category 2 – Sensitive Information Sensitive information may not be specifically protected from disclosure by law and is for official use only. Sensitive information is generally not released to the public unless specifically requested.

Category 3 – Confidential Information Confidential information is information that is specifically protected from disclosure by law. It may include but is not limited to: a. Personal Information about individuals, regardless of how that information is obtained; b. Information concerning employee personnel records; c. Information regarding IT infrastructure and security of computer and telecommunications systems; d. List of individuals for commercial purposes.

Category 4 – Confidential Information Requiring Special Handling Confidential information requiring special handling is information that is specifically protected from disclosure by law and for which: a. Especially strict handling requirements are dictated, such as by statutes, regulations, agreements, or other compliance mandates; b. Serious consequences could arise from unauthorized disclosure, such as threats to health and safety, or legal sanctions.

3. PERIOD OF AGREEMENT

This agreement shall begin on July 1, 2024, or date of execution, whichever is later, and end on June 30, 2027, unless terminated sooner or extended as provided herein.

4. JUSTIFICATION FOR DATA SHARING

SAO is the auditor of all public accounts in Washington State. SAO's authority is broad and includes both explicit and implicit powers to review records, including confidential records, during the course of an audit or investigation.

5. DESCRIPTION OF DATA TO BE SHARED

The data to be shared includes information and data related to audit results, financial activity, operation and compliance with contractual, state and federal programs, security of computer systems, performance and accountability for agency programs as applicable to the audit(s) performed. Specific data requests will be limited to information needed for SAO audits, investigations and related statutory authorities as identified through auditor requests.

6. DATA TRANSMISSION

Transmission of data between Agency and SAO will use a secure method that is commensurate to the sensitivity of the data being transmitted.

7. DATA STORAGE AND HANDLING REQUIREMENTS

SAO expects Agencies to identify confidential data when provided. All confidential data provided by Agency will be stored using data encryption with access limited to the least number of SAO staff needed to complete the purpose of the DSA.

8. INTENDED USE OF DATA

The Office of the Washington State Auditor will utilize this data in support of their audits, investigations, and related statutory responsibilities as described in RCW 43.09 and 42.40.

9. CONSTRAINTS ON USE OF DATA

The Office of the Washington State Auditor agrees to strictly limit use of information obtained under this Agreement to the purpose of carrying out our audits, investigations and related statutory responsibilities as described in RCW 43.09 and 42.40.

10. SECURITY OF DATA

SAO shall take due care and take reasonable precautions to protect Agency's data from unauthorized physical and electronic access. SAO complies with the requirements of the OCIO 141.10 policies and standards for data security and access controls to ensure the confidentiality, and integrity of all data shared.

11. NON-DISCLOSURE OF DATA

SAO staff shall not disclose, in whole or in part, the confidential data provided by Agency to any individual or agency, unless this Agreement specifically authorizes the disclosure. Confidential data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement. In the event of a public disclosure request for the Agency's Confidential data, SAO will notify the Agency

- a. SAO shall not access or use the data for any commercial or personal purpose.

- b. Any exceptions to these limitations must be approved in writing by Agency.
- c. The SAO shall ensure that all staff with access to the data described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise new staff of the provisions of this Agreement.

Agency staff shall not disclose, in whole or in part, the confidential data provided by SAO to any individual or agency, unless this Agreement specifically authorizes the disclosure. Confidential data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement. In the event of a public disclosure request for the SAO's data, Agency will notify the SAO

- a. Agency shall not access or use the data for any commercial or personal purpose.
- b. Any exceptions to these limitations must be approved in writing by SAO.
- c. The Agency shall ensure that all staff with access to the data described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise new staff of the provisions of this Agreement.

## 12. DATA DISPOSAL

Upon request by the SAO or Agency, or at the end of the DSA term, or when no longer needed, Confidential Information/Data must be returned or destroyed, except as required to be maintained for compliance or accounting purposes.

## 13. INCIDENT NOTIFICATION AND RESPONSE

The compromise of Confidential Information or reasonable belief that confidential information has been acquired and/or accessed by an unauthorized person that may be a breach that requires timely notice to affected individuals under RCW 42.56.590 or any other applicable breach notification law or rule must be reported to the [Agency contact].

If the Receiving Party does not have full details about the incident, it will report what information it has and provide full details within 15 business days of discovery. To the extent possible, these initial reports must include at least: A. The nature of the unauthorized use or disclosure, including a brief description of what happened, the date of the event(s), and the date of discovery; B. A description of the types of information involved; C. The investigative and remedial actions the Receiving Party or its Subcontractor took or will take to prevent and mitigate harmful effects and protect against recurrence; D. Any details necessary for a determination of whether the incident is a breach that requires notification under RCW 42.56.590, or any other applicable breach notification law or rule. E. Any other information SAO or Agency reasonably requests.

## 14. OVERSIGHT

The SAO and Agency agree that they will have the right, at any time with reasonable notice, to monitor, audit, and review activities and methods in implementing this Agreement in order to assure compliance.

## 15. TERMINATION

Either party may terminate this Agreement with 30 days written notice to the other party's Agency Contact named on Page 1. However, once data is accessed by the SAO or Agency, this Agreement is binding as to the confidentiality, use of the data, and disposition of all data received as a result of access, unless otherwise amended by the mutual agreement of both parties.

16. AWARENESS AND TRAINING

SAO and the agency shall ensure that all staff with access to the data shared through this Agreement are aware of the use and disclosure requirements of OCIO 141.10 and RCW 42.56.590. SAO will comply with all state requirements and training regarding handling, storage and transmission of confidential data.

17. DISPUTE RESOLUTION

In the event that a dispute arises under this Agreement, a Dispute Board shall determine resolution in the following manner. Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review facts, contract terms, and applicable statutes and rules and make a determination of the dispute.

18. GOVERNANCE

- a. The provisions of this Interagency Data Sharing Agreement are severable. If any provision of this Agreement is held invalid by any court that invalidity shall not affect the other provisions of this Interagency Data Sharing Agreement and the invalid provision shall be considered modified to conform to the existing law.
- b. In the event of a lawsuit involving this Interagency Data Sharing Agreement, venue shall be proper only in Thurston County, Washington.

19. SIGNATURES

The signatures below indicate agreement between the parties.

Agency

Office of the Washington State Auditor

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

Signature

Date

Title: \_\_\_\_\_

Title: \_\_\_\_\_