



2022-2023 Scholarship Information Packet

22722 19th Avenue South

Des Moines, WA 98198

(206) 824-4722

GOAL OF PROGRAM

The goal of this program is to remove financial barriers of members of our community. We value community and inclusiveness for **ALL** residents of Des Moines and Normandy Park. Our mission is to enhance our community's quality of life through aquatics. Scholarships helps us ensure everyone has access to our programs.

REQUEST PROCESS

Important! Please request scholarships before you register for swim lessons! This can be done any time after February 1, 2023. Scholarships do not guarantee you a spot in lessons or any other program. These programs will follow the [swim lesson registration process](#).

We have created a two-step process to ensure tax money and donations are being allocated correctly. Complete the Scholarship Request Form and supply the required documentation.

ALL SCHOLARSHIPS ARE NOW 90%. RECIPIENTS WILL PAY 10% AT THE TIME OF REGISTRATION.

Please complete the two steps of the application process to be eligible:

- Step 1: Proof of Residency (*Scholarships are now resident only.*)
- Step 2: Proof of Need of Assistance (See options below)

Step 1. Registration Information: Please include your main contact information and registrant information for each scholarship. Please refer to the attached scholarship breakdown sheet for your request. **All scholarship recipients must reside in either Des Moines or Normandy Park.** Proof of Residency could be required at time of application.

- **Proof of Residency** – Please provide a copy of identification or a utility bill or other form of documentation that shows you reside in Des Moines or Normandy Park.

Step 2. Proof of Need of Assistance: Please provide one of the types of options below for proof of need.

- **Option #A: Utility Discount Program Qualification:** For 50% assistance, attach a copy of discount utility program verification.
- **Option #B: Social Security Benefits Documentation:** Accepted forms include SSI or SSA-1099, if social security is the only form of income. If other income realized: pensions, annuities, business income, etc. a tax return must be submitted in addition.
- **Option #C: Public Assistance Programs:** Please provide documentation of one of the forms below.
 - *Temporary Assistance for Needy Families (TANF)*
 - *Social Security Income for Disability (SSI)*
 - *Developmental Disability Administration (DDA)*
 - *Foster Child Applicant* – DSHS services approval letter.

ADDITIONAL INFORMATION

- **Account Setup:** Please help us by setting up an account on our registration software (CivicRec). [Please click here to setup an account](#). This will help speed up the registration process and ensure your contact information is correct for communications including waitlists.
- **Availability:** Scholarships are only available to residents of Des Moines and Normandy Park at this time.
- **Programs:** At this time scholarships are available for swim lessons; facility use passes and water exercise classes. Lifeguarding and Swim Lesson Instructor certifications may also be covered by the District dependent on work commitment. Please contact us at info@mtrainierpool.com if you are interested in these programs that do not require a scholarship application.
- **Funding Limits:** Scholarships are dependent on funding availability, and awarded on a first come, first serve basis.
- **Scholarship Cycle:** Approvals will be good for programming from September 1 to August 31 of each year.
- **Policy and Procedure:** Additional information on policy and procedures in section below.

POLICY & PROCEDURES

- Scholarships are only available for residents of Des Moines and Normandy Park at this time.
- All matching fees (patron's responsibility) are due at the time of registration. (No class spots will be held.)
- Incomplete forms or forms without required documentation will not be accepted. Process will start once form with required documentation is received.
- A new form must be submitted each year start on September 1st to qualify for financial aid. Groups and organizations are not eligible for scholarship but may qualify for a group discount, and starting in 2023, no money will be carried over.
- Scholarships are only for programs at the Mount Rainier Pool, and only cover swim lessons, facility use passes and water exercise. If you are interested in another program, please call us at (206) 824-4722.
- Swim lesson and water aerobics classes must have space available, and applicants must follow normal registration process.
- Scholarship request forms that are mailed or dropped off at the Mount Rainier Pool and may take up to five (5) business days to process. Once approved a scholarship balance will be applied to your account.
- All swim lesson registrants may be required to perform a free swim evaluation. Please call the pool to make an appointment.

PENALTIES

- Participants must have all absences excused by pool management staff. Call (206) 824-4722 to excuse your absence.
- Participants will be given one courtesy unexcused absence, but any additional unexcused absences could result in forfeiture of your scholarship award and will be factored into future scholarship applications.
- Participants will forfeit any portion of their fees that were paid towards the class to hold your spot. This includes any cancellation within one full week of a class.

APPEALS/REQUESTS

- The District General Manager reserves the right to award up to 100% on swim scholarships.
- The District General Manager will mediate any disputes over Scholarship Awards.

APPLICATION PROCESS

1. Setup an account on our registration software at [CivicRec](#). (See below for more information.)
2. Complete form and provide required documentation. Make sure to bring identification and proof of residency.
3. If you need assistance, please contact the Mt. Rainier Pool to setup an appointment with the District General Manager. You can call us at (206) 429-3852 or email info@mtrainierpool.com. (Please allow three business days to setup appointment)..
4. Please allow five (5 business days) to process the application.

SETTING UP A CIVICREC ACCOUNT

1. [Click here](#) to setup a new account at CivicRec.com
2. Click login/create account button in upper right corner and follow directions.
3. Please make sure that you list a good contact phone number and email to ensure we are able to contact you.
4. Once complete, you should receive a confirmation email. Please use this email to double-check your account to make sure the contact information is correct.
5. If you have any questions or concerns, please contact us at (206) 824-4722.

GRANTS/UPDATES

Grants become available time to time that may waive up to 100% of the programs. We will announce these opportunities through our email notification system. If you would like to receive program updates, please [click here](#) to sign up for our email notification system. (Also do not forget to follow-up and opt-in when you receive a confirmation email.)

SWIM LESSON PAGE

For more detailed information on specific swim lessons, visit our swim lesson page at mtrainierpool.com/swimlessons.

QUESTIONS

For any questions, please call the Mt. Rainier Pool at (206) 824-4722 or email us at info@mtrainierpool.com.

SCHOLARSHIP REQUEST FORM

MOUNT RAINIER POOL – 22722 19TH AVENUE SOUTH
(206) 824-4722 – INFO@MTRAINIERPOOL.COM



STEP 1: REGISTRATION INFORMATION (PROOF OF RESIDENCY)

Please provide a copy of identification or a utility bill or other form of documentation that shows you reside in Des Moines or Normandy Park.

Main Household Contact (Parent/Guardian):

Address:

City:

Zip Code:

Contact Phone #:

Contact Email:

PARTICIPANT REGISTRATION INFORMATION

For registration information on swim lessons visit the swim lesson page at mtrainierpool.com.

1. Participant Full Name:

Class/Program Requesting:

Dates Requesting:

2. Participant Full Name:

Class/Program Requesting:

Dates Requesting:

3. Participant Full Name:

Class/Program Requesting:

Dates Requesting:

4. Participant Full Name:

Class/Program Requesting:

Dates Requesting:

5. Participant Full Name:

Class/Program Requesting:

Dates Requesting:

STEP 2: PROOF OF NEEDS ASSISTANCE

Please provide proof of need for financial assistance. Complete below and provide copies of all documentation. All scholarship applications will not be accepted or will be on hold until all documentation is provided. Click below and include documentation with application (*copies can be made at the Mount Rainier Pool, 22722 19th Ave S*).

- Option #A:** Utility Discount Program Qualification: For 50% assistance, attach a copy of discount utility program verification to receive 50% scholarship level.
- Option #B:** Social Security Benefits Documentation: Accepted forms include SSI or SSA-1099, if social security is the only form of income. If other income realized: pensions, annuities, business income, etc. a tax return must be submitted in addition.
- Option #C:** Public Assistance Programs: See options below.
 - Temporary Assistance for Needy Families (TANF)*
 - Developmental Disability Administration (DDA)*
 - Social Security Income for Disability (SSI)*
 - Foster Child Applicant – DSHS Services Approval Letter.*

____ (Initial) Are you willing to be photographed or interviewed in support of the Mount Rainier Pool Scholarship Program.

Swim Lessons Only: I have completed a swim evaluation. * (required) at Mount Rainier Pool. Yes No
*Swim Evaluations are administered during Family Swims by staff. Visit www.mtrainierpool.com/schedule to view current schedule or call us at (206) 824-4722 to schedule an evaluation.

I hereby agree to release, save and hold harmless the Mount Rainier Pool and the Des Moines Pool Metropolitan Park District and its respective officials, administrators, staff and volunteers from any and all liability and claims of any damage of injury brought on by me, my family, estate, heirs or assigns arising out of my enrollment or participation in this program except as may arise solely from gross negligence of the Mount Rainier Pool or the Des Moines Pool Metropolitan Park District or from the acts of third parties. My signature below signifies that I voluntarily agree to all of the terms and conditions.

I certify that all of the information provided on this form is true and correct and that all income is reported. I understand that this information is being given for the receipt of a Swimming Scholarship assistance; that District officials may verify the information on the application; and that deliberate misrepresentation of the information may subject me tot prosecution under applicable laws.

Parent/Guardian Signature: _____ Date: _____

MORE INFORMATION

For more information, please contact the Mt. Rainier Pool at (206) 824-4722 or email info@mtrainierpool.com.

Mount Rainier Pool
22722 19th Avenue South
Des Moines, WA 98198
(206) 824-4722
www.mtrainierpool.com



STAFF USE ONLY

Date Received: _____ Received By: _____

All forms must be returned to the Mt. Rainier Pool., Please allow five (5) days for processing from the date the application is received at the Mt. Rainier Pool. Submittal of forms does not guarantee placement in classes or receipt of scholarship. Attach sheet with staff comments and notes (if needed).

Approved Denied Amount Granted: _____ Staff Initials: _____

THE INFORMATION ON THIS FORM IS CONFIDENTIAL AND WILL ONLY BE USED TO DETERMINE SCHOLARSHIP ELIGIBILITY.