

2023 BUDGET ACCOUNTS SUGGESTION (PROPOSED BY STAFF)

Account	% used as of August 31 (Target 66%)	% Change from 2022 to 2023	2022 Budgeted	2023	Notes
SALARIES & WAGES					
Commissioner Salaries (5)	42.37%	14.29%	\$ 21,000.00	\$ 24,000.00	
District GM Salary (1)	51.85%	9.95%	\$ 95,500.00	\$ 105,000.00	
District Clerk Salary (1)	65.02%	16.19%	\$ 32,168.14	\$ 37,377.60	
Aquatics Manager Salary (1)	51.74%	9.03%	\$ 84,000.00	\$ 91,582.40	
Aquatics Coordinator Salary (2 of 1)	36.88%	-40.67%	\$ 126,000.00	\$ 74,755.20	
Lead Lifeguard Salary (1) - NEW	N/A	NEW	N/A	\$ 51,251.20	New Positions. Reviewed at October 18 Board Meeting.
PPT Lifeguards (3) - NEW	N/A	NEW	N/A	\$ 100,713.60	New Positions. Reviewed at October 18 Board Meeting.
Head Lifeguards (Up to 8)	51.23%	-9.33%	\$ 38,601.76	\$ 35,000.00	Lead HG and PPT will reduce capacity.
TPT Lifeguards (Various)	40.19%	-10.29%	\$ 217,360.00	\$ 195,000.00	
Instructors (Swim Lesson)	51.23%	-5.26%	\$ 95,000.00	\$ 90,000.00	Break down part with water exercise instructor.
Water Exercise Instructor - NEW	N/A	NEW	N/A	\$ 12,500.00	
TAXES & MISC.					
Sick Pay	109.27%	115.73%	\$ 1,622.40	\$ 3,500.00	
Overtime (OT)	2.77%	-64.28%	\$ 13,999.57	\$ 5,000.00	Kept OT down by better tracking of hours.
Payroll Taxes	53.00%	9.41%	\$ 182,790.40	\$ 200,000.00	Trending toward this amount with inflation.
Family Medical Leave	0.00%	-61.78%	\$ 1,308.30	\$ 500.00	
PERSONNEL BENEFITS					
Benefits, Fringe (Auto)	52.95%	0.00%	\$ 2,000.00	\$ 2,000.00	
Incentive Pay	0.00%	0.00%	\$ 7,500.00	\$ 7,500.00	Match program from 2022. Most coming in at end of Fall.
Personal Benefits (AWC/DRS)	63.28%	36.57%	\$ 55,648.38	\$ 76,000.00	Presented at October 25 Board Meeting.
OFFICE SUPPLIES - CLERICAL					
Office Supplies (Amazon/Staples)	106.92%	100.00%	\$ 1,000.00	\$ 2,000.00	New and growing services and staff equal more supplies.
Office Equipment	0.82%	25.00%	\$ 2,000.00	\$ 2,500.00	
Computer & Supplies	58.79%	50.00%	\$ 4,000.00	\$ 6,000.00	Will need another computer for staff (3rd Back Office Computer).
MAINTENANCE & REPAIR SUPPLIES					
Cleaning and Janitorial Supplies	45.00%	10.00%	\$ 7,000.00	\$ 7,700.00	
Maintenance Supplies and Small Tools	44.36%	16.67%	\$ 3,000.00	\$ 3,500.00	
POOL SUPPLIES					
Uniforms & Clothing**	0.00%	0.00%	\$ 5,000.00	\$ 5,000.00	Uniforms getting older. Might need to replace.
Employee Recognition	95.98%	100.00%	\$ 1,000.00	\$ 2,000.00	Doing better job of acknowledging employee contributions.
Lifeguard Supplies and Equipment	131.34%	42.86%	\$ 3,500.00	\$ 5,000.00	Hiring more new staff. Will need equipment to help cover.
Pool Chemicals	0.00%	-100.00%	\$ 12,500.00	\$ -	Added to Aquatic Specialties due to chemicals in same invoice.
Special Events	211.39%	150.00%	\$ 2,000.00	\$ 5,000.00	Getting back to normal, which means more events.
First Aid Supplies	50.84%	25.00%	\$ 2,000.00	\$ 2,500.00	
POOL EQUIPMENT					
Miscellaneous Pool Equipment (ER&R)	18.78%	20.00%	\$ 5,000.00	\$ 6,000.00	
PROFESSIONAL SERVICES - CLERICAL					
IT/Computer Services (CMIT)	53.37%	13.64%	\$ 22,000.00	\$ 25,000.00	
IT Server Hosting Costs - NEW	N/A	NEW	-	\$ 4,000.00	
Registration Software (Rec1/CivicRec)	90.08%	9.09%	\$ 5,500.00	\$ 6,000.00	
Credit Card Transactions (Authorize.net)	29.99%	33.33%	\$ 1,500.00	\$ 2,000.00	More revenue equals more transactions. Most by credit card.
Legal Services (Snure)	51.20%	0.00%	\$ 14,000.00	\$ 14,000.00	
Financial Services (VisionMS)	0.00%	20.00%	\$ 2,500.00	\$ 3,000.00	Incorporate payroll and setup new reporting/tracking.
Printing/Copying (Canon)	51.58%	0.00%	\$ 2,000.00	\$ 2,000.00	Getting rid of second printer at office.
Timekeeping (WhenWork)	84.56%	0.00%	\$ 2,500.00	\$ 2,500.00	One time charge.
Payroll/HR (Heartland)	58.13%	-22.08%	\$ 7,700.00	\$ 6,000.00	Combine HR into Vision. Streamline service. Save staff hours.
Website (RFQ in 2023) - NEW	N/A	NEW	-	\$ 15,000.00	RFQ in 2023 to build. Reduced service fee in 2024.
Consultant (TBD)	0.00%	0.00%	\$ 5,000.00	\$ 5,000.00	
PROFESSIONAL SERVICES - MAINTENANCE					
Financial Services - Bookkeeping Contingent	N/A	NEW	\$ -	\$ 10,000.00	
Maintenance Services Contract (MacMiller)	21.74%	10.00%	\$ 25,000.00	\$ 27,500.00	Error. Should be higher. May be late billing.
CO2 Services (Central Welding Services)	39.54%	0.00%	\$ 5,000.00	\$ 5,000.00	
Water Quality (Aqtc Spec.)	147.19%	166.67%	\$ 6,000.00	\$ 16,000.00	Includes Pool Chemicals.
Roof and Gutter Maintenance (Sound)	0.00%	14.29%	\$ 3,500.00	\$ 4,000.00	Not yet performed. Scheduled late fall.
Landscaping (NLS)	70.05%	11.11%	\$ 7,200.00	\$ 8,000.00	New addendum effective September 2022.
Custodial - MRP Qtrly Deep Clean (TBD)	263.08%	71.43%	\$ 3,500.00	\$ 6,000.00	I think this is an error. Need to go back and check.
Rekey Services (Bill's Locksmith)	189.29%	20.00%	\$ 2,500.00	\$ 3,000.00	
Coffee and Water Services (Mountain Mist)	50.65%	14.29%	\$ 1,750.00	\$ 2,000.00	
Cleaning & Janitorial (Office)			\$ -		
REPAIRS & MAINTENANCE					
Maintenance Services Non-Contracted (Var)	38.24%	-25.00%	\$ 100,000.00	\$ 75,000.00	
Budget Contingency (Backup for Maintenance)	20.07%	-100.00%	\$ 34,700.00	\$ -	Added for 2022 to bring it up to \$.20/1,000 level.
Office/IT Equipment Repairs	0.00%	25.00%	\$ 2,000.00	\$ 2,500.00	
COMMUNICATIONS					
Telephone/Internet (Comcast)	98.12%	0.00%	\$ 3,500.00	\$ 3,500.00	Reducing to one office. Also switched to Elevate Phone. Should be fine.
Scheduling (Omnify)		-100.00%	\$ 1,300.00	\$ -	Never used omnify, but had it in case it was needed.
Elevate Phone System (Cellular (Line2))	34.29%	8.70%	\$ 4,600.00	\$ 5,000.00	Phone system.
Desktop Licenses (Msoft + Misc Desktop)	71.51%	20.00%	\$ 4,000.00	\$ 4,800.00	Working to cleanup old licenses.
Work Email Accounts (Google Suite)	138.72%	166.67%	\$ 300.00	\$ 800.00	Eliminating some emails.
Remote Meeting Software (Zoom)	108.21%	150.00%	\$ 400.00	\$ 1,000.00	
Website Maintenance	216.94%	50.00%	\$ 2,000.00	\$ 3,000.00	Annual maintenance & change orders for website. Should be better with RFQ.

Postage & Mailing	26.57%	-25.00%	\$ 1,000.00	\$ 750.00	
Email Notification System (CampMon)	73.75%	25.00%	\$ 800.00	\$ 1,000.00	
TRAINING & TRAVEL					
In-Service Supplies (Internal Training)	0.00%	0.00%	\$ 2,500.00	\$ 2,500.00	Focus on more trainings = quality.
Certifications (nonWSI)	62.53%	16.67%	\$ 3,000.00	\$ 3,500.00	
Swim Lesson Licensing (Amrcn Red Cross)	0.00%	0.00%	\$ 2,500.00	\$ 2,500.00	
Management Staff Training	19.98%	25.00%	\$ 4,000.00	\$ 5,000.00	Send staff to conferences.
Travel for Business (Mileage,Tolls)	0.10%	300.00%	\$ 750.00	\$ 3,000.00	Added mileage for in-city business trips.
Misc. Travel (Lodging, Per Diem)	174.63%	300.00%	\$ 750.00	\$ 3,000.00	Send staff to conferences.
ADVERTISING					
District Advertising	47.47%	0.00%	\$ 10,000.00	\$ 10,000.00	Lowered print advertising in 2021.
Bulk Printing - District Postcard	0.00%	1.03%	\$ 2,474.47	\$ 2,500.00	
Bulk Mailing - District Postcard	0.00%	0.02%	\$ 4,499.04	\$ 4,500.00	
Ad Design	57.14%	0.00%	\$ 500.00	\$ 500.00	
Sponsorship Supported	0.00%	-	\$ -	\$ -	
RENTALS & LEASES					
Storage Rental (AAA)	75.63%	25.00%	\$ 4,000.00	\$ 5,000.00	
Misc. Rentals	3.60%	0.00%	\$ 5,000.00	\$ 5,000.00	Potential lift rental for Feasibility Study & Cleaning/light replacement.
Meeting Rentals	0.00%	-83.33%	\$ 6,000.00	\$ 1,000.00	Free with contract, but may need emergency rental space when not available.
UTILITIES					
Gas/Electricity (PSE)	94.54%	31.31%	\$ 99,000.00	\$ 130,000.00	Trending higher. Turned up water temperature.
Water (Highline WD)	55.86%	10.00%	\$ 9,000.00	\$ 9,900.00	
Sewer (Midway)	63.55%	25.00%	\$ 4,000.00	\$ 5,000.00	Sewer + contingency.
Trash/Recycling (Recology)	128.72%	140.00%	\$ 2,500.00	\$ 6,000.00	
INSURANCE					
Insurance, Liability (WCIA)	93.97%	34.78%	\$ 23,000.00	\$ 31,000.00	Insurance through WCIA. (40% Increase). Already charged.
MISCELLANEOUS					
Printing & Copying Outside (Various)	53.13%	0.00%	\$ 2,000.00	\$ 2,000.00	
Memberships, Dues & Subscriptions	178.24%	50.00%	\$ 4,000.00	\$ 6,000.00	Part of WRPA and NRPA as organizations.
Misc. Services/Discrepancies	18.22%	-50.00%	\$ 4,000.00	\$ 2,000.00	Better job in tracking in 2022.
AMG Liabilities	0.00%	0.00%	\$ 250.00	\$ 250.00	
Background Checks/Formely Fingerprinting	67.40%	25.00%	\$ 2,000.00	\$ 2,500.00	
Scholarships	9.60%	-16.67%	\$ 18,000.00	\$ 15,000.00	Grants have covered this money.
INTERGOVERNMENTAL SERVICES					
Elections (King County)	132.58%	-100.00%	\$ 45,000.00	\$ -	No positions in 2022 or 2023. Error in Q2. Will be adjusted in Q3.
Audits (SAO)	0.00%	10.00%	\$ 5,000.00	\$ 5,500.00	
City Services (City of DM)	0.00%	25.00%	\$ 4,000.00	\$ 5,000.00	Parking lot gate. (Think this is error, or they have not billed us lately).
King County Management Fees	0.00%	-	\$ -	\$ -	
Permits (KCHD, CoDM)	37.98%	0.00%	\$ 2,000.00	\$ 2,000.00	Parking lot gate permit will need to be renewed.
Inspections (Fire Extinguisher)	16.74%	-16.67%	\$ 1,200.00	\$ 1,000.00	
B&O Tax/Agency (DOR)	160.94%	50.00%	\$ 5,000.00	\$ 7,500.00	Trending towards this number, plus pay CoDM percentage.
TOTAL FOR ADMINISTRATION & OPERATIONS		3.33%	\$ 1,646,072.46	\$ 1,700,880.00	
CAPITAL/PROJECTS					
Miscellaneous					
Architect/Design/Inspections	15.77%	83.33%	\$ 75,000.00	\$ 137,500.00	Potential matching for feasibility study.
Advertising	0.00%	0.00%	\$ 500.00	\$ 500.00	
Project Permits	0.00%	0.00%	\$ 1,500.00	\$ 1,500.00	
Projects					
Gate Installation	N/A	N/A	\$ -	\$ 20,000.00	Trenching, Concrete and Gate-Base Installation.
Transfers					
Transfer to Capital Account			\$ 75,000.00	\$ 75,000.00	
TOTALS			\$ 86,500.00	\$ 234,500.00	
			\$ 1,732,576.46	\$ 1,935,380.00	

BUDGET LEVY AFFECTS (2023 A.V.)

LEVY REQUEST BREAKDOWN

EXPENSES	\$ 1,935,380.00
BEG CASH BALANCE	\$ 900,000.00
EST. REVENUE MRP	\$ 200,000.00
OTHER REVENUE (NP)	\$ 25,000.00
MISC REVENUE (INTEREST)	\$ 15,000.00
GRANTS	\$ 100,000.00
ENDING CASH	\$ 600,000.00
TOTAL TAX NEEDED	\$ 1,295,380.00

Est. Levy Rate 2023 (10/31/24)	\$ 0.20
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